

CITY OF WATERTOWN, NEW YORK

AGENDA

Monday, December 18, 2023

7:00 p.m.

This shall serve as notice that the next regularly scheduled meeting of the City Council will be held on Monday, December 18, 2023, at 7:00 p.m. in the City Council Chambers, 245 Washington Street, Watertown, New York.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

ADOPTION OF MINUTES

COMMUNICATIONS

PROCLAMATION

PRIVILEGE OF THE FLOOR

PUBLIC HEARING

RESOLUTIONS

- Resolution No. 1 - Designating Official Newspaper
- Resolution No. 2 - Approving Salary Structure and Annual Pay Increase for Watertown Housing Authority Employees
- Resolution No. 3 - Accepting Bid for Fairgrounds Grandstand Ceramic Tile Replacement Project - Powis Contracting, Inc.
- Resolution No. 4 - Approving Change Order #3 with CCI Companies, Inc. for the DRI Streetscape Design Improvements Project
- Resolution No. 5 - Approving Change Order No. 1 with EDGE Civil Corporation for the Pratt Street and Sherman Street Water Main Replacement Project
- Resolution No. 6 - Reappointing Robert D. Connell as Deputy City Constable
- Resolution No. 7 - Reappointing Patrick T. Connell as City Constable
- Resolution No. 8 - Reappointing Stephen A Jennings to Board of Ethics
- Resolution No. 9 - Reappointing Cary J. Parker to the Board of Ethics
- Resolution No. 10 - Reappointing Yvonne F. Reff to the Board of Ethics

Resolution No. 11 - Reappointing Suzanne C Renzi-Falge to the Board of Ethics

Resolution No. 12 - Readopting Fiscal Year 2023-24 General, Water, Sewer, Community Development, Library and Self-funded Health Insurance Fund Budgets

Resolution No. 13 - Approving the Employment Agreement Between the City of Watertown and Henricus F. Wagenaar for the Position of City Manager

ORDINANCES

1. An Ordinance Authorizing the Issuance of \$1,100,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Cost of the Purchase of a New Fire Pumper Truck and Apparatus for use by the Fire Department, in and for Said City

LOCAL LAW

OLD BUSINESS

STAFF REPORTS

1. Upcoming Oath of Office Ceremony
2. Year-end Financial Report
3. Amending the City of Watertown's 2021 Community Development Block Grant Annual Action Plan
4. Sale of Surplus Hydro-electricity – November 2023
5. Sales Tax Revenue – November 2023

NEW BUSINESS

EXECUTIVE SESSION

WORK SESSION

Next Work Session is scheduled for Monday, January 8, 2024, at 7:00 p.m.

ADJOURNMENT

NEXT REGULARLY SCHEDULED CITY COUNCIL MEETING IS TUESDAY, JANUARY 2, 2024.

Res No. 1

December 13, 2023

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, City Manager
Subject: Designation of Official Newspaper

The attached resolution, if approved by the City Council, designates the *Watertown Daily Times* as the official newspaper of the City of Watertown for the year 2024, as required by New York State Law.

RESOLUTION

Page 1 of 1

Designation of Official Newspaper

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

BE IT RESOLVED by the City Council of the City of Watertown, New York, that the *Watertown Daily Times* be and is hereby designated as the official newspaper of the City of Watertown, New York, for the year beginning January 1, 2024 and ending December 31, 2024.

Seconded by _____

Res No. 2

December 13, 2023

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Approving Salary Structure and Annual Increase for
Watertown Housing Authority Employees

In conformity with the requirements of the New York State Housing Law and the United States Housing Act, the City Council of the City of Watertown is being asked to approve salary increases for the employees of the Watertown Housing Authority (WHA). By correspondence dated November 29, 2023, the City was notified that the Watertown Housing Authority Board adopted a resolution establishing the cost-of-living increase at four percent (4%) effective January 1, 2024.

A resolution approving the recommended four (4%), cost of living increase for all employees of the Watertown Housing Authority is attached for City Council consideration. A copy of the 2024 salary structure for the WHA is attached for your review.

RESOLUTION

Page 1 of 1

Approving Salary Structure and Annual
Pay Increase for Watertown Housing
Authority Employees

Council Member HICKEY, Patrick J. .

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A..

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS in conformity with the requirements of the New York State Public Housing Law § Section 32, Sub Division 1, compensation for Watertown Housing Authority employees can be fixed only upon the approval of the local legislative body, which is the City Council of the City of Watertown, and

WHEREAS the Watertown Housing Authority has reported that it is the desire of the Watertown Housing Authority Board to authorize a four percent (4%) cost of living increase for all WHA employees effective January 1, 2024, and

WHEREAS by resolution adopted on November 28, 2023, the Watertown Housing Authority Board approved a four percent (4%) cost of living increase for all WHA employees, effective January 1, 2024, by modification to its existing salary structure,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves the 2024 salary structure for all employees of the Watertown Housing Authority which contains a four (4%) cost of living increase to all employees, effective January 1, 2024, with salary structures attached and made part of this resolution, and

BE IT FURTHER RESOLVED that City Manager is hereby authorized and directed to forward a certified copy of the resolution to the Watertown Housing Authority.

Seconded by



142 Mechanic Street
Watertown, NY 13601
(315) 782-1251
www.whany.org

November 29, 2023

Mr. Kenneth Mix
City Manager
Watertown Municipal Building
245 Washington Street
Watertown, New York 13601

Re: Annual Salary Comparability Approval by City Council

Dear Mr. Mix:

In conformity with the requirements of the New York State Public Housing Law Section 32, Sub Division 1, compensation for the Watertown Housing Authority (WHA) employees can be fixed only upon approval of the local legislative body, which is the City Council of the City of Watertown. Recently at its November meeting that was held at Midtown Towers, 142 Mechanic Street, Watertown, New York on Tuesday, November 28, 2023, the WHA Board of Commissioners approved a 4% cost of living adjustment effective January 1, 2024.

The WHA Board is requesting a resolution by the City Council of Watertown approving the 4% cost of living adjustment. These changes will be effective January 1, 2024. A copy of the WHA's Board resolution and salary structure are enclosed for your review.

If you have any questions, you can contact me at the address or number below.

Sincerely,

Michael Robare
Executive Director

Step System (Administration) that will become effective January 1, 2024**Watertown Housing Authority**

Each year the steps will be adjusted accordingly with the cost of living adjustment (COLA) approved by the WHA Board, then by the City Council.

2024 COLA = 4.00%

POSITION	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
<u>MANAGEMENT EMPLOYEES</u>								
<u>Accounting Supervisor</u>								
Accounting Supervisor (Salary)	63,869	66,103	68,418	70,811	73,291	75,856	78,510	81,257
Accounting Supervisor (Hourly)	\$35.09	\$36.32	\$37.59	\$38.91	\$40.27	\$41.68	\$43.14	\$44.65
<u>Assistant Executive Director</u>								
Assistant Executive Director (Salary)	65,406	67,695	70,065	72,515	75,053	77,681	80,399	83,213
Assistant Executive Director (Hourly)	\$35.94	\$37.19	\$38.50	\$39.84	\$41.24	\$42.68	\$44.18	\$45.72
<u>Building Systems Supervisor</u>								
Building Systems Supervisor (Salary)	57,273	59,277	61,352	63,499	65,722	68,022	70,403	72,867
Building Systems Supervisor (Hourly)	\$31.47	\$32.57	\$33.71	\$34.89	\$36.11	\$37.37	\$38.68	\$40.04
<u>Human Resources Manager</u>								
Human Resources Manager (Salary)	53,254	55,116	57,046	59,041	61,108	63,247	65,460	67,751
Human Resources Manager (Hourly)	\$29.26	\$30.28	\$31.34	\$32.44	\$33.58	\$34.75	\$35.97	\$37.23
<u>Modernization Manager</u>								
Mod Manager (Salary)	56,130	58,095	60,128	62,233	64,410	66,664	68,997	71,413
Mod. Manager (Hourly)	\$30.84	\$31.92	\$33.04	\$34.19	\$35.39	\$36.63	\$37.91	\$39.24
<u>Maintenance Supervisor</u>								
Maint. Supervisor (Salary)	58,467	60,513	62,630	64,823	67,091	69,438	71,868	74,383
Maint. Supervisor (Hourly)	\$32.12	\$33.25	\$34.41	\$35.62	\$36.86	\$38.15	\$39.49	\$40.87
<u>Occupancy Supervisor</u>								
Occ. Supervisor (Salary)	58,115	60,148	62,254	64,433	66,689	69,022	71,438	73,942
Occ. Supervisor (Hourly)	\$31.93	\$33.05	\$34.21	\$35.40	\$36.64	\$37.92	\$39.25	\$40.63
<u>NON - MANAGEMENT EMPLOYEES</u>								
<u>Public Housing Specialist</u>								
Public Housing Specialist (Salary)	35,480	36,722	38,006	39,337	40,713	42,138	43,614	45,139
Public Housing Specialist (Hourly)	\$19.49	\$20.18	\$20.88	\$21.61	\$22.37	\$23.15	\$23.96	\$24.80
<u>Senior Public Housing Specialist</u>								
Sr. Public Housing Specialist (Salary)	40,620	42,042	43,514	45,036	46,612	48,246	49,933	51,683
Sr Public Housing Specialist (Hourly)	\$22.32	\$23.10	\$23.91	\$24.75	\$25.61	\$26.51	\$27.44	\$28.40
<u>Principal Public Housing Specialis</u>								
Principal Public Housing Specialist (Salary)	45,036	46,612	48,244	49,930	51,679	53,488	55,359	57,297
Principal Public Housing Specialist (Hourly)	\$24.74	\$25.61	\$26.51	\$27.43	\$28.39	\$29.39	\$30.42	\$31.48
<u>Account Clerk</u>								
Acct. Clerk (Salary)	\$35,150	\$36,380	\$37,653	\$38,971	\$40,335	\$41,747	\$43,208	\$44,720
Acct. Clerk (Hourly)	\$19.31	\$19.99	\$20.69	\$21.41	\$22.16	\$22.94	\$23.74	\$24.57
<u>Senior Account Clerk</u>								
Senior Account Clerk (Salary)	42,163	43,638	45,166	46,746	48,381	50,076	51,828	53,646
Senior Account Clerk (Hourly)	\$23.17	\$23.98	\$24.82	\$25.68	\$26.58	\$27.51	\$28.48	\$29.48
<u>Principal Account Clerk</u>								
Principal Account Clerk (Salary)	46,173	47,789	49,461	51,192	52,985	54,840	56,757	58,745
Principal Account Clerk (Hourly)	\$25.37	\$26.26	\$27.18	\$28.13	\$29.11	\$30.13	\$31.19	\$32.28
<u>Tenant Relations Coord.</u>								
Ten. Rel. Coord. (Salary)	\$39,972	\$41,371	\$42,820	\$44,319	\$45,870	\$47,475	\$49,137	\$50,857
Ten. Rel. Coord. (Hourly)	\$21.96	\$22.73	\$23.53	\$24.35	\$25.20	\$26.09	\$27.00	\$27.94
<u>Administrative Assistant</u>								
Administrative Assistant (Salary)	\$39,407	\$40,786	\$42,214	\$43,689.98	\$45,220	\$46,803	\$48,441	\$50,136
Administrative Assistant (Hourly)	\$21.65	\$22.41	\$23.19	\$24.01	\$24.85	\$25.72	\$26.62	\$27.55

Step System (Maintenance) that will become effective January 1, 2024

Watertown Housing Authority

2024 COLA = 4.00%

POSITION	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
<u>Maintenance Workers</u>										
Maintenance Workers (Salary)	\$32,805	\$33,957	\$35,143	\$36,372	\$37,645	\$38,961	\$40,326	\$41,737	\$43,198	\$44,710
Maintenance Workers (Hourly)	\$15.77	\$16.33	\$16.90	\$17.49	\$18.10	\$18.73	\$19.39	\$20.07	\$20.77	\$21.50
<u>Facility Maintenance Workers</u>										
Facility Maintenance Worker (Salary)	\$37,321	\$38,626	\$39,976.09	\$41,375	\$42,825	\$44,326	\$45,877	\$47,479	\$49,141.15	\$50,861
Facility Maintenance Worker (Hourly)	\$17.94	\$18.57	\$19.22	\$19.89	\$20.59	\$21.31	\$22.06	\$22.83	\$23.63	\$24.45
<u>Maintenance Mechanic</u>										
Maintenance Mechanic (Salary)	\$43,029	\$44,534	\$46,093	\$47,706	\$49,376	\$51,103	\$52,892	\$54,744	\$56,663	\$58,646
Maintenance Mechanic (Hourly)	\$20.69	\$21.41	\$22.16	\$22.94	\$23.74	\$24.57	\$25.43	\$26.32	\$27.24	\$28.20
<u>Crew Chief</u>										
Crew Chief (Salary)	\$44,540	\$46,099	\$47,713	\$49,382	\$51,110	\$52,899	\$54,752	\$56,667	\$58,650	\$60,703
Crew Chief (Hourly)	\$21.41	\$22.16	\$22.94	\$23.74	\$24.57	\$25.43	\$26.32	\$27.24	\$28.20	\$29.18
<u>Stock Attendant</u>										
Stock Attendant (Salary)	\$39,735	\$41,126	\$42,566	\$44,055	\$45,598	\$47,196	\$48,849	\$50,559	\$52,328	\$54,160
Stock Attendant (Hourly)	\$19.10	\$19.77	\$20.46	\$21.18	\$21.92	\$22.69	\$23.49	\$24.31	\$25.16	\$26.04

WATERTOWN HOUSING AUTHORITY
ADMINISTRATIVE OFFICE
142 MECHANIC STREET
WATERTOWN, NY 13601

RESOLUTION 2023-30

The following Resolution was moved by Laurel Zarnosky, seconded by Michelle Holder, and unanimously carried:

BE IT RESOLVED the Board of Commissioners of the Watertown Housing Authority hereby approve the following salary ranges, hereto attached, for the WHA that will become effective January 1, 2024, to include a 4% Cost of Living Adjustment.

I hereby certify that the foregoing is a true copy and the whole of said Resolution adopted by the Watertown Housing Authority as of November 28, 2023, and that said meeting was regularly called and duly constituted.

Witness my hand and seal of the Watertown Housing Authority this 29th day of November 2023.



Michael Robare, Executive Director

WATERTOWN
HOUSING AUTHORITY



Res No. 3

December 4, 2023

TO: The Honorable Mayor and City Council

FROM: Tina Bartlett-Bearup, Purchasing Manager

SUBJECT: Bid #2023-35 Fairgrounds Grandstand Ceramic Tile Replacement Project
Letter of Recommendation

The City's Purchasing Department advertised in the Watertown Daily Times for sealed bids from qualified bidders for the Fairgrounds Grandstand Ceramic Tile Replacement Project, per City specifications and publicly opened and read the sealed bids on November 30, 2023, at 2:00 p.m. EST. Invitation to bids were provided to seven (7) plan houses and fifty-four (54) potential vendors.

The Purchasing Department received three (3) sealed bid submittals and the bid tabulations are shown below:

Powis Contracting	Northern Tier Contracting	OnPoint Excavation
9421 Number Three Rd	329A Scotch Settlement Road	17560 Co Rte 59
Copenhagen, NY 13626	Gouverneur, NY 13642	Dexter, NY 13634
Hollie Powis	Darren Gotham	Tamara Spies
powiscontracting1@gmail.com	gotham@ntcnny.com	onpointexcavation@gmail.com
\$27,997.00	\$47,800.00	\$122,500.00

The Purchasing Manager and Engineering and Parks & Recreation Departments reviewed the responses to ensure compliance with the specifications and hereby recommend that City Council award the total base bid for the Fairgrounds Grandstand Ceramic Tile Replacement Project to Powis Contracting, Inc. as the lowest responsive responsible bidder at a total price of **\$27,997.00**.

The Fairgrounds Grandstand Ceramic Tile Replacement Project as adopted in the Fiscal Year 2022-23 Capital Budget, will be funded using funds from the American Rescue Plan Act of 2021.

If there are any questions concerning this recommendation, please contact me at your convenience.

RESOLUTION

Page 1 of 1

Accepting Bid for Fairgrounds Grandstand
Ceramic Tile Replacement Project -
Powis Contracting, Inc.

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

WHEREAS the City desires to upgrade the shower surfaces located at the clubhouse at the main baseball field, and all other associated work, and

WHEREAS the Purchasing Department advertised and received three (3) sealed bids for the Fairgrounds Grandstand Ceramic Tile Replacement Project, and

WHEREAS on November 30, 2023, at 2:00 p.m. the bids received were publicly opened and read, and

WHEREAS Purchasing Manager, Tina Bartlett-Bearup reviewed the bids received with the Engineering and Parks & Recreation Departments and it is their recommendation that City Council accept the lowest responsive responsible bid submitted by Powis Contracting, Inc., and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby accepts the bid received from Powis Contracting, Inc. in the amount of \$27,997.00,

BE IT FURTHER RESOLVED that the City Manager of the City Watertown is hereby authorized and directed to execute the Agreement on behalf of the City of Watertown.

Seconded by _____



CITY OF WATERTOWN, NEW YORK

CITY HALL

245 WASHINGTON STREET

WATERTOWN, NEW YORK 13601-3380

Project:

Fairgrounds Grandstand Ceramic Tile Replacement

Bid / RFP Number:

Bid #2023-35

Opening Date:

Thursday November 30, 2023 @ 2:00 PM

The following results are bids as presented at the bid opening and do not represent an award.

Vendor Name, Address and Point of Contact	Powis Contracting	Northern Tier Contracting	OnPoint Excavation	
	9421 Number Three Rd	329A Scotch Settlement Road	17560 Co Rte 59	
	Copenhagen, NY 13626	Gouverneur, NY 13642	Dexter, NY 13634	
	Hollie Powis	Darren Gotham	Tamara Spies	
	powiscontracting1@gmail.com	gotham@ntcnny.com	onpointexcavation@gmail.com	
Total Base Bid	\$27,997.00	\$47,800.00	\$122,500.00	

**FISCAL YEAR 2022-2023
CAPITAL BUDGET
FACILITY IMPROVEMENTS
ATHLETIC FACILITY MAINTENANCE**

PROJECT DESCRIPTION	COST
<p>Main Baseball Field – Clubhouse Renovations</p> <p>The Parks and Recreation Department is proposing new shower surface upgrades to the clubhouse at the main ball field. These renovations will include new tile surfacing to the floor and a portion of the walls. By adding new tile, it not only will help aesthetically, but will make it easier to maintain cleanliness. As seen the photo below, mold is a problem. In present condition, the showers require regular scraping and painting to maintain cleanliness and to uphold their appearance.</p> <div data-bbox="186 810 987 1257" data-label="Image"> </div> <div data-bbox="186 1291 987 1738" data-label="Image"> </div> <p>Funding to support this project will be from the American Rescue Plan Act of 2021.</p>	<p>\$50,000</p>
TOTAL	\$50,000

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Approving Change Order # 3 for the DRI Streetscape Design Improvements Project

At the June 6, 2022, meeting, City Council approved the bid for the Downtown Revitalization Initiative (DRI) Watertown Streetscape Design Improvements Project to CCI Companies, Inc. in the amount of **\$3,647,704.75**. CCI Companies, Inc. has previously submitted and the City Council has previously approved Change Orders 1 and 2 in the respective amounts of \$20,612.42 and \$111,959.49, which combined brought the current contract total to **\$3,780,276.66**.

CCI Companies, Inc. has now submitted Change Order No. 3 in the amount of **\$283,608.50**, which will bring the final construction cost to **\$4,063,885.16**. The increase is due to several line items in the contract having quantity overruns. Some of the more notable items include the following:

- Unclassified Excavation & Disposal: This item was 15 percent (\$44,048.92) over its originally budgeted amount. The primary causes for this overage were the discovery of an area within the project limits that had two sidewalks stacked on top of each other which caused a deeper than expected excavation as well as an expanded excavation area at several tree planting locations on lower Court St. and Coffeen St. This excavation, along with additional excavation at Lachenauer Plaza was needed to remove soils not suitable for tree planting and to remove compacted soils which were also not suitable for planting.
- Conduit Excavation & Backfill: This item was 37 percent (\$18,603.75) over its originally budgeted amount. The primary cause for this overage was for additional conduit along Coffeen Street and in Lachenauer Plaza that was necessitated by the removal of an overhead electrical line at the intersection of Court Street and Coffeen Street and to accommodate a different location of the power feed for the fountain.
- Concrete Sidewalks and Driveways: This item was 23 percent (\$88,302.50) over its originally budgeted amount. The primary reason for this overage is due to added thickness in driveways that was required and not accounted for in the original project estimates, as well as to accommodate wider than planned driveway apron widths on Franklin and Coffeen Streets.
- Asphalt Concrete Sidewalks/Driveways: This item was 188 percent or \$66,068.60 over its originally budgeted amount. The key reason for this overrun was the need

to place temporary asphalt in unfinished areas to make it safe for pedestrians during two winter shutdowns.

- Topsoil Lawns and Topsoil-Special Planting Mix: These two items were 180 percent (\$19,890) and 100 percent (\$14,463), respectively, over the originally budgeted amounts. Similar to the increase in the Unclassified Excavation & Disposal item, the topsoil items were over due to extra soil being needed to replace the unsuitable planting material discovered in the various tree locations along lower Court St., Coffeen St., and in Lachenauer Plaza.
- 2" PVC Conduit and Pullboxes: These two items were 54 percent (\$11,736) and 41 percent (\$9,450), respectively, over the originally budgeted amounts. The primary cause for these overages was for the additional conduit along Coffeen Street and in Lachenauer Plaza that was necessitated by the removal of an overhead electrical line at the intersection of Court Street and Coffeen Street and to accommodate a different location for the power feed for the fountain required by National Grid.

In addition to the overruns, there are several other line items where the project did not use the full unit quantity projected and the remaining budget can be credited against the overrun, lowering the required change order amount. Staff has worked with CCI Companies to reconcile all applicable line-item quantities, over and under, to arrive at the attached change order.

When the project resumes in 2024, there will be three major items remaining to complete. These include installing stamped asphalt for enhanced crosswalks, planting the remainder of the street trees on Court Street and installing Flexi-Pave porous pavement atop the structural soil on Court Street.

Several of the items are eligible for reimbursement under the Consolidated Highway Improvement Program (CHIPS). The remainder will be paid for using American Rescue Plan Act (ARPA) funding. The attached resolution approves Change Order No. 3 as submitted. A copy of both the change order is attached and made part of this resolution.

RESOLUTION

Page 1 of 2

Approving Change Order #3
for the DRI Streetscape Design
Improvements Project

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total.....

YEA	NAY

Introduced by

WHEREAS the City Engineering Department has received Change Order #3 for the Downtown Revitalization (DRI) Streetscape Design Improvements Project from CCI Companies, Inc., and

WHEREAS CCI Companies, Inc's original contract price at the time of award was \$3,647,704.75, and

WHEREAS the City Council has previously approved two change orders to the original contract in the amounts of \$20,612.42 and \$111,959.49, and

WHEREAS CCI Companies, Inc. has prepared Change Order #3 for City Council consideration in the amount of \$283,608.50, to cover an increase in the project cost due to quantity overruns on several line items in the contract, and

WHEREAS the City Engineering Department has reviewed the change order and recommends that the City Council accept the change order submitted by CCI Companies, Inc.,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown approves Change Order 3 for the Watertown Streetscape Design Improvements Project in the amount of \$283,608.50, a copy of which is attached and made part of this resolution, and accepts the revised Contract Agreement total sum in the amount of \$4,063,885.16 and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to sign the change order and contracts associated with implementing the revised Contract Agreement with CCI Companies, Inc.

RESOLUTION

Page 2 of 2

Approving Change Order #3
for the DRI Streetscape Design
Improvements Project

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total.....

YEA	NAY

Seconded by

Change Order

No. 3

Date of Issuance: 12/11/2023

Effective Date: 12/18/2023

Project: Watertown Streetscape Design Improvements

Owner: City of Watertown

Owner's Contract No.:

Contract: Watertown Streetscape Design Improvements

Date of Contract: 7/11/2022

Contractor: CCI Companies, Inc.

Engineer's Project No.:

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Pay for overruns on the following line items: Unclassified Excavation & Disposal, Conduit Excavation & Backfill, Concrete Sidewalks & Driveways, Asphalt Concrete Sidewalks/Driveways, Topsoil Lawns and Topsoil-Special Planting Mix, and 2" PVC Conduit and Pullboxes. These overruns were necessary to respond to unanticipated field conditions.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 3,647,704.75

[Increase] from previously approved Change Orders
No. 2 to No. 3:

Contract Price prior to this Change Order:

\$ 3,780,276.66

[Increase] of this Change Order:

\$ 283,608.50

Contract Price incorporating this Change Order:

\$ 4,063,885.16

CHANGE IN CONTRACT TIMES:

Original Contract Times: ☐ Working days ☐ Calendar days

Substantial completion (days or date):

Ready for final payment (days or date):

[Increase] [Decrease] from previously approved Change Orders
No. 2 to No. 3:

Substantial completion (days):

Ready for final payment (days):

Contract Times prior to this Change Order:

Substantial completion (days or date):

Ready for final payment (days or date):

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date):

Ready for final payment (days or date):

Contract Times with all approved Change Orders:

Substantial completion (days or date):

Ready for final payment (days or date):

RECOMMENDED:

By: Meredith J. Griffin
Engineer (Authorized Signature)

Date: 12/12/2023

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 12/12/23

Approved by Funding Agency (if applicable):

Date: _____

CHANGE ORDER NO.: 1

Owner: City of Watertown, New York
 Engineer: GHD Consulting Services Inc.
 Contractor: Edge Civil Corp.
 Project: City of Watertown Pratt and Sherman Streets Watermain Replacement
 Contract Name: Contract No. 1 – General Construction
 Date Issued: 12/11/2023

Owner's Project No.: N/A
 Engineer's Project No.: 12580751
 Contractor's Project No.: N/A

Effective Date of Change Order: 12/11/2023

The Contract is modified as follows upon execution of this Change Order:

Description:

- Time Extension for Substantial Completion and Final Completion to be dated 7/18/23 and 8/11/23, respectively. Additional work performed under Time and Materials due to unknown conditions and missing materials. Reduction in unit price items for revised Contract Price.

Attachments:

- Letter dated July 20, 2023, from Edge Civil Corp., T&M Worksheets, Over/Under Table

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 939,520.00	Original Contract Times: Substantial Completion: July 1, 2023 Ready for final payment: July 31, 2023
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]: \$ N/A	[Increase] [Decrease] from previously approved Change Orders: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 939,520.00	Contract Times prior to this Change Order: Substantial Completion: July 1, 2023 Ready for final payment: July 31, 2023
Increase this Change Order: \$ 10,692.11	Increase this Change Order: Substantial Completion: July 18, 2023 Ready for final payment: August 11, 2023
Contract Price incorporating this Change Order: \$ 950,212.11	Contract Times with all approved Change Orders: Substantial Completion: July 18, 2023 Ready for final payment: August 11, 2023

Recommended by Engineer (if required)

By: Jon R. Lutnam

Title: Senior Project Manager

Date: 12/11/2023

Authorized by Owner

By: _____

Title: _____

Date: _____

Authorized by Contractor

Elad B.

PRESIDENT

12/12/2023

Approved by Funding Agency (if applicable)

EJCDC® C-941, Change Order.

Copyright© 2018 National Society of Professional Engineers, American Council of Engineering Companies and American Society of Civil Engineers. All rights reserved.

Page 1 of 1

Meredith Lippin 12/12/2023

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Approving Change Order No. 1 with EDGE Civil Corporation for the Pratt Street and Sherman Street Water Main Replacement Project

At the April 03, 2023 meeting, the City Council approved the bid for the Pratt Street and Sherman Street Water Main Replacement Project to EDGE Civil Corporation in the amount of \$939,520.00.

EDGE Civil Corporation has now submitted Change Order No. 1 in the amount of \$10,692.11, bringing the final construction cost to \$950,212.11. This change order will cover unexpected construction costs and labor for this project, and allow for the final payment for this project to be done.

A resolution approving this change order has been prepared for City Council consideration.

RESOLUTION

Page 1 of 1

Approving Change Order No. 1 with
EDGE Civil Corporation for the Pratt
Street and Sherman Street Water Main
Replacement Project,

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS at its April 03, 2023, meeting, the City Council approved a bid from EDGE Civil Corporation in the amount of \$939,520.00 for the Pratt Street and Sherman Street Water Main Replacement Project, and

WHEREAS unexpected construction costs and labor were calculated at the end of construction, and needs to be addressed before the final payment for this project can be issued, and

WHEREAS EDGE Civil Corporation has now submitted Change Order No. 1 in the amount of \$10,692.11,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown hereby approves Change Order No. 1 with EDGE Civil Corporation in the amount of \$10,692.11, a copy of which is attached and made part of this Resolution, bringing the total final contract amount to \$950,212.11, and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized and directed to execute Change Order No. 1 on behalf of the City of Watertown.

Seconded by

Change Order No. 1 OVER/UNDER COST TABLE
Contract 1 - General
Sherman and Pratt Water Main Replacements

Bid Item No.	Description of Work	Original Quantity	Final Quantity	Unit	Unit Price	Original Contract Price	Final Contract Price	Over Under Amounts	
								Over	Under
A-1	General Construction	1	1	LS	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00		
A-2	Record Documents	1	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		
A-3	Tree Removal	1	1	LS	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00		
A-4	Tree Planting	1	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00		
A-5	Miscellaneous Additional Work Allowance	1	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00		
B-1	8-Inch Ductile Iron Water Main and Fittings, In Place	2,900	2,890	LF	\$ 109.00	\$ 316,100.00	\$ 315,010.00		\$ (1,090.00)
B-2	Hydrant Assembly, Complete	5	6	Ea.	\$ 2,750.00	\$ 13,750.00	\$ 16,500.00	\$ 2,750.00	
B-3	8-Inch Gate Valve, In Place	6	10	Ea.	\$ 500.00	\$ 3,000.00	\$ 5,000.00	\$ 2,000.00	
B-4	Existing Water Main Connection	9	9	Ea.	\$ 11,000.00	\$ 99,000.00	\$ 99,000.00		
B-5	Copper Water Service Connections	1,200	1,040	LF	\$ 28.00	\$ 33,600.00	\$ 29,120.00		\$ (4,480.00)
B-6	Temporary Pavement Replacement	1,300	383	SY	\$ 22.00	\$ 28,600.00	\$ 8,426.00		\$ (20,174.00)
B-7	Abandonment of Existing Water Services	35	46	Ea.	\$ 150.00	\$ 5,250.00	\$ 6,900.00	\$ 1,650.00	
B-8	Permanent Pavement Replacement	2,300	3,270	SY	\$ 90.00	\$ 207,000.00	\$ 294,300.00	\$ 87,300.00	
B-9	Concrete Curb Replacement	350	0	LF	\$ 50.00	\$ 17,500.00	\$ -		\$ (17,500.00)
B-10	Concrete Sidewalk Replacement	1,750	177	SF	\$ 14.00	\$ 24,500.00	\$ 2,478.00		\$ (22,022.00)
B-11	Abandonment of Existing Valves	2	2	Ea.	\$ 500.00	\$ 1,000.00	\$ 1,000.00		
B-12	Existing Hydrant Removal	5	5	Ea.	\$ 500.00	\$ 2,500.00	\$ 2,500.00		
B-13	Water Main Abandonment	280	0	CY	\$ 130.00	\$ 36,400.00	\$ -		\$ (36,400.00)
B-14	Final Cleanup and Site Restoration	2,600	2,600	LF	\$ 2.50	\$ 6,500.00	\$ 6,500.00		
B-15	Natural Gas Main Bedding	50	82	CY	\$ 25.00	\$ 1,250.00	\$ 2,050.00	\$ 800.00	
B-16	Tree Protection	2,240	3,300	LF	\$ 5.00	\$ 11,200.00	\$ 16,500.00	\$ 5,300.00	
B-17	Testing and Disinfection	2,900	1,550	LF	\$ 1.00	\$ 2,900.00	\$ 1,550.00		\$ (1,350.00)
C-1	Exploratory Excavations	50	50	CY	\$ 15.00	\$ 750.00	\$ 750.00		
C-2	Excavation Below Subgrade (Additional Trench Excavation)	10	10	CY	\$ 12.00	\$ 120.00	\$ 120.00		
C-3	Rock Removal	10	0	CY	\$ 100.00	\$ 1,000.00	\$ -		\$ (1,000.00)
C-4	Unstable Soil Conditions - Type III Special Trench Conditions	100	100	LF	\$ 40.00	\$ 4,000.00	\$ 4,000.00		
C-5	Additional Compact Ductile Iron Fittings, In Place	1,500	0	Lbs.	\$ 8.00	\$ 12,000.00	\$ -		\$ (12,000.00)
C-6	Select Backfill Material, NYSDOT Course 304, Type 4 (Pipe Trench Special Backfill)	100	100	CY	\$ 60.00	\$ 6,000.00	\$ 6,000.00		
C-7	Lead Service Line Replacement	300	0	LF	\$ 20.00	\$ 6,000.00	\$ -		\$ (6,000.00)
5/4/2023	Pulled unmarked service out of main and repaired (T&M).						\$ 4,053.03	\$ 4,053.03	
5/8/2023	8-inch tapping sleeve and valve (T&M).						\$ 8,021.25	\$ 8,021.25	
6/2/2023	Exploratory dig @ Ball St. down to valve for shut off (T&M).						\$ 6,914.38	\$ 6,914.38	
6/12/2023	Pulled mismarked service out of main @ 1361 Sherman St. (T&M).						\$ 9,265.76	\$ 9,265.76	
7/10/2023	Pulled unmarked service out of 1335 Sherman St. (T&M).						\$ 4,653.69	\$ 4,653.69	
TOTALS						\$ 939,520.00	\$ 950,212.11	\$ 132,708.11	\$ (122,016.00)
								NET(over)	\$ 10,692.11
								FINAL CONTRACT PRICE \$ 950,212.11	

Due By
Prepared by: Ed Banach

Agreed Price Worksheet - Prime Contractor

Contract: Pratt 3 Item No.: _____ Quantity: _____ Units: _____Item Description: Pulled unmarked service out of main + repaired it

(A) LABOR

Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost
Operator (3)	4.5					
Laborer (2)	3					
Foreman (1)	1.5					
10 wheelers w/ Driver	6					

Wages

Fringes

If Fringes are paid directly to employee
via cash or check, Enter value here:

\$ 0.00

Worker's Compensation Rate (%):

0.00 %

Total of Wages and Fringes:

Workers Compensation: \$ 0.00

Standard Labor Markup: \$ 0.00

Fringe Benefit Markup: \$ 0.00

Labor Total: \$ 0.00

(The Contractor shall submit an insurance policy declaration / rate page from its insurer to
validate the Workers Comp insurance rate based on an EMR of 1.0.)

(B) MATERIALS

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost

Materials Total:

(C) EQUIPMENT

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost
2 Link belt	3						
Excavators							
loader	1.5						
Skid steer	1.5						

Equipment Total:

(D) SERVICES

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost
1 load 1.5" c&h							
repair coupling provided by city							

Services Total:

(E) OVERHEAD & PROFIT

	OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$ 0.00	\$ 0.00
Services:		\$ 0.00

Overhead & Profit Total:

\$ 0.00

(F) INSURANCE

Enter rate here if
based on payroll

Payroll Based Cost Basis

Enter rate here if
based on sales

Sales Based Cost Basis

Insurance Total:

\$ 0.00

Item Total: \$ 0.00

Unit Price: \$ 0.00 per

Contractor's Rep Name

Signature

5-5-23
DateEmily E. Vithorne
Engineer-in-Charge's Name

Signature

5-8-23
Date

MURK 26
(11/22)

NEW YORK STATE DEPARTMENT OF TRANSPORTATION

Agreed Price Worksheet - Prime Contractor

Contract: Pra/She Item No.: _____ Quantity: _____ Units: _____

Item Description : pulled unmarked service out of main and repaired it 05/04/2023

(A) LABOR

Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost
Operator	4.50	\$ 51.30	\$ 230.85	4.50	\$ 31.35	\$ 141.07
Operator	4.50	\$ 51.30	\$ 230.85	4.50	\$ 31.35	\$ 141.07
Operator	4.50	\$ 51.30	\$ 230.85	4.50	\$ 31.35	\$ 141.07
Laborer	1.50	\$ 31.27	\$ 46.91	1.50	\$ 28.05	\$ 42.08
Laborer	1.50	\$ 31.27	\$ 46.91	1.50	\$ 28.05	\$ 42.08
Forman	1.50	\$ 34.77	\$ 52.16	1.50	\$ 28.05	\$ 42.08

Wages \$ 838.51

Fringes \$ 549.45

If Fringes are paid directly to employee via cash or check, Enter value here:

\$ 0.00

Worker's Compensation Rate (%):

7.62 %

Total of Wages and Fringes: \$ 1,387.96

Workers Compensation: \$ 63.89

Standard Labor Markup: \$ 104.81

Fringe Benefit Markup: \$ 0.00

Labor Total: \$ 1,556.67

(The Contractor shall submit an Insurance policy declaration / rate page from its insurer to validate the Workers Comp Insurance rate based on an EMR of 1.0.)

(B) MATERIALS

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost
Crusher Run	cy	16.00	\$18.50	\$296.00					

Materials Total: \$296.00

(C) EQUIPMENT

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost
Linkbelt Excavator	1.50	\$60.00	\$90.00	10 wheeler w/ driver	6.00	\$145.00	\$870.00
Linkbelt Excavator	1.50	\$60.00	\$90.00				
Loader	1.50	\$60.00	\$90.00				
Skid Steer	1.50	\$48.00	\$72.00				

Equipment Total: \$ 1,212.00

(D) SERVICES

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost
Repaired Coupling provided by City							

Services Total:

(E) OVERHEAD & PROFIT

	OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$ 3,064.67	15.00
Services:		\$ 0.00

Overhead & Profit Total: \$ 459.70

(F) INSURANCE

Enter rate here if based on payroll

Payroll Based Cost Basis

\$ 0.00

Enter rate here if based on sales

15.00 %

Sales Based Cost Basis

\$ 3,524.38

Insurance Total: \$ 528.66

Item Total: \$ 4,053.03

Unit Price: \$ 0.00 per

Contractor's Rep Name

Signature

Date

Engineer-in-Charge's Name

Signature

Date

MURK 26
(11/22)

NEW YORK STATE DEPARTMENT OF TRANSPORTATION

Agreed Price Worksheet - Prime Contractor

Contract: Prq H Item No.: _____ Quantity: _____ Units: _____

Item Description : _____

(A) LABOR

Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost

Wages

Fringes

If Fringes are paid directly to employee via cash or check, Enter value here:

\$ 0.00

Worker's Compensation Rate (%):

0.00 %

Total of Wages and Fringes:

Workers Compensation:

\$ 0.00

Standard Labor Markup:

\$ 0.00

Fringe Benefit Markup:

\$ 0.00

Labor Total:

\$ 0.00

(B) MATERIALS

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost
8" Tapping Sleeve	1								
Tapping Valve	2								

Materials Total:

(C) EQUIPMENT

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost

Equipment Total:

(D) SERVICES

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost

Services Total:

(E) OVERHEAD & PROFIT

	OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$ 0.00	\$ 0.00
Services:		\$ 0.00

Overhead & Profit Total:

\$ 0.00

(F) INSURANCE

Enter rate here if based on payroll

Payroll Based Cost Basis

Enter rate here if based on sales

Sales Based Cost Basis

\$ 0.00

\$ 0.00

\$ 0.00

\$ 0.00

Insurance Total:

\$ 0.00

Item Total: \$ 0.00

Unit Price: \$ 0.00 per

Contractor's Rep Name

Signature

Date

Engineer-in-Charge's Name

Signature

Date

NEW YORK STATE DEPARTMENT OF TRANSPORTATION
Agreed Price Worksheet - Prime ContractorContract: Pra/She Item No.: _____ Quantity: _____ Units: _____

Item Description : _____

05/08/2023

(A) LABOR

Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost

Wages

Fringes

If Fringes are paid directly to employee
via cash or check, Enter value here:

\$ 0.00

Worker's Compensation Rate (%):

0.00 %

Total of Wages and Fringes:

Workers Compensation: \$ 0.00

Standard Labor Markup: \$ 0.00

Fringe Benefit Markup: \$ 0.00

Labor Total: \$ 0.00

(The Contractor shall submit an insurance policy declaration / rate page from its insurer to
validate the Workers Comp insurance rate based on an EMR of 1.0.)**(B) MATERIALS**

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost
8" tapping sleeve	ea	1.00	\$1,474.58	\$1,474.58					
8" tapping valve	ea	2.00	\$2,295.32	\$4,590.64					

Materials Total: \$6,065.22

(C) EQUIPMENT

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost

Equipment Total:

(D) SERVICES

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost

Services Total:

(E) OVERHEAD & PROFIT

	OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$ 6,065.22	15.00
Services:		\$ 0.00

Overhead & Profit Total: \$ 909.78

(F) INSURANCEEnter rate here if
based on payroll

Payroll Based Cost Basis

\$ 0.00

Enter rate here if
based on sales

15.00 %

Sales Based Cost Basis

\$ 6,975.00

Insurance Total: \$ 1,046.25

Item Total: \$ 8,021.25

Unit Price: \$ 0.00 per

Contractor's Rep Name

Signature

Date

Engineer-in-Charge's Name

Signature

Date

Agreed Price Worksheet - Prime Contractor



Contract: pratt + sherman Item No.: _____ Quantity: _____ Units: _____
 Item Description: EXploratory Dig @ Ballst / Dig up valve to shut off

(A) LABOR

Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost
Operator (3)	15					
Laborer (2)	10					
Foreman	5					
10 Wheeler w/ Driver	5					

Wages

Fringes

If Fringes are paid directly to employee via cash or check, Enter value here:

\$

Worker's Compensation Rate (%):

%

Total of Wages and Fringes:

Workers Compensation:

\$

Standard Labor Markup:

\$

Fringe Benefit Markup:

\$

Labor Total:

\$

(The Contractor shall submit an insurance policy declaration / rate page from its insurer to validate the Workers Comp insurance rate based on an EMR of 1.0.)

(B) MATERIALS

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost
Type 2 Roc CY	45								
8x6 Reducer w/ glands									

Materials Total:

(C) EQUIPMENT

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost
Excavator 145	5						
loader	5						
Skid Steer	5						
Compactor	5						

Equipment Total:

(D) SERVICES

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost
Tappel old man							

Services Total:

(E) OVERHEAD & PROFIT

	OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$	\$
Services:		\$

Overhead & Profit Total:

\$

(F) INSURANCE

Enter rate here if based on payroll

Payroll Based Cost Basis

Enter rate here if based on sales

Sales Based Cost Basis

Insurance Total:

\$

Item Total: \$

Unit Price: \$ per

Tyler Hayes
Contractor's Rep Name

Tyler Hayes
Signature

6-2-23
Date

Emily Ellithorpe
Engineer-in-Charge's Name

Emily Ellithorpe
Signature

6-5-23
Date

MURK 26
(11/22)

NEW YORK STATE DEPARTMENT OF TRANSPORTATION

Agreed Price Worksheet - Prime Contractor

Contract: Pro/She Item No.: _____ Quantity: _____ Units: _____

Item Description : exploratory dig @ Ball st./ Dig up valve to shut off

06/02/2023

(A) LABOR

Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost
Operator	5.00	\$ 51.30	\$ 256.50	5.00	\$ 31.35	\$ 156.75
Operator	5.00	\$ 51.30	\$ 256.50	5.00	\$ 31.35	\$ 156.75
Operator	5.00	\$ 51.30	\$ 256.50	5.00	\$ 31.35	\$ 156.75
Laborer	5.00	\$ 31.27	\$ 156.35	5.00	\$ 28.05	\$ 140.25
Laborer	5.00	\$ 31.27	\$ 156.35	5.00	\$ 28.05	\$ 140.25
Forman	5.00	\$ 34.77	\$ 173.85	5.00	\$ 28.05	\$ 140.25

Wages \$ 1,256.05

Fringes \$ 891.00

If Fringes are paid directly to employee
via cash or check, Enter value here:

\$ 0.00

Worker's Compensation Rate (%):

7.62 %

Total of Wages and Fringes: \$ 2,147.05

Workers Compensation: \$ 95.71

Standard Labor Markup: \$ 157.01

Fringe Benefit Markup: \$ 0.00

Labor Total: \$ 2,399.77

(The Contractor shall submit an insurance policy declaration / rate page from its insurer to
validate the Workers Comp insurance rate based on an EMR of 1.0.)

(B) MATERIALS

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost
Type 2 Rock	cy	45.00	\$18.50	\$832.50					
8x6 Reducer	ea	1.00	\$158.00	\$158.00					
w/gland		2.00	\$74.00	\$148.00					

Materials Total: \$1,138.50

(C) EQUIPMENT

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost
Excavator	5.00	\$60.00	\$300.00	10 wheeler w/ driver	5.00	\$145.00	\$725.00
Loader	5.00	\$60.00	\$300.00				
Skid Steer	5.00	\$48.00	\$240.00				
Tamper	5.00	\$25.00	\$125.00				

Equipment Total: \$ 1,690.00

(D) SERVICES

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost
tapped old main							

Services Total:

(E) OVERHEAD & PROFIT

	OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$ 5,228.27	\$ 784.24
Services:		\$ 0.00

Overhead & Profit Total: \$ 784.24

(F) INSURANCE

Enter rate here if
based on payroll

Payroll Based Cost Basis

\$ 0.00

Enter rate here if
based on sales

15.00 %

Sales Based Cost Basis

\$ 6,012.51

Insurance Total: \$ 901.88

Item Total: \$ 6,914.38

Unit Price: \$ 0.00 per

Contractor's Rep Name

Signature

Date

Engineer-In-Charge's Name

Signature

Date

Agreed Price Worksheet - Prime Contractor



Contract: Pratt Sherman St. Item No.: _____ Quantity: _____ Units: _____
 Item Description: Pulled mismarked service out of main @ 1361 Sherman

(A) LABOR	Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost
	Laborer	11					
	Operator	16.5					
	Foreman	5.5					

Wages Fringes

If Fringes are paid directly to employee via cash or check, Enter value here:

\$
 Worker's Compensation Rate (%): %

(The Contractor shall submit an Insurance policy declaration / rate page from its insurer to validate the Workers Comp Insurance rate based on an EMR of 1.0.)

Total of Wages and Fringes:	
Workers Compensation:	\$
Standard Labor Markup:	\$
Fringe Benefit Markup:	\$
Labor Total:	\$

(B) MATERIALS

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost
R.O.C. Tubs	CY	30							

Materials Total:

(C) EQUIPMENT

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost
10 wheelers w/ Driver	16.5						
Excavator 5 (2)	16						
Loader	5.5						
Skid steer	5.5						
Service Truck w/pumps	5.5						

Equipment Total:

(D) SERVICES

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost

Services Total:

(E) OVERHEAD & PROFIT

	OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$	\$
Services:		\$

Overhead & Profit Total: \$

(F) INSURANCE

Enter rate here if based on payroll

Payroll Based Cost Basis

Enter rate here if based on sales

Sales Based Cost Basis

Insurance Total: \$

Item Total: \$

Unit Price: \$ per

Contractor's Rep Name

Signature

Date

Emily Ellithorpe
 Engineer-In-Charge's Name

[Signature]
 Signature

6-12-23
 Date

NEW YORK STATE DEPARTMENT OF TRANSPORTATION

Agreed Price Worksheet - Prime Contractor

Contract: Pra/She Item No.: _____ Quantity: _____ Units: _____Item Description: pulled mismarked service out of main @ 1361 Sherman

06/12/2023

(A) LABOR

Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost
Operator	5.50	\$ 51.30	\$ 282.15	5.50	\$ 31.35	\$ 172.43
Operator	5.50	\$ 51.30	\$ 282.15	5.50	\$ 31.35	\$ 172.43
Operator	5.50	\$ 51.30	\$ 282.15	5.50	\$ 31.35	\$ 172.43
Laborer	5.50	\$ 31.27	\$ 171.99	5.50	\$ 28.05	\$ 154.28
Laborer	5.50	\$ 31.27	\$ 171.99	5.50	\$ 28.05	\$ 154.28
Forman	5.50	\$ 34.77	\$ 191.24	5.50	\$ 28.05	\$ 154.28

Wages **\$ 1,381.65**Fringes **\$ 980.10**If Fringes are paid directly to employee
via cash or check, Enter value here:**\$ 0.00**

Worker's Compensation Rate (%):

7.62 %Total of Wages and Fringes: **\$ 2,361.76**Workers Compensation: **\$ 105.28**Standard Labor Markup: **\$ 172.71**Fringe Benefit Markup: **\$ 0.00**Labor Total: **\$ 2,639.74**(The Contractor shall submit an insurance policy declaration / rate page from its insurer to
validate the Workers Comp Insurance rate based on an EMR of 1.0.)**(B) MATERIALS**

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost
Type 2 Roc	cy	30.00	\$18.50	\$555.00					

Materials Total: **\$555.00****(C) EQUIPMENT**

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost
10 wheeler w/ driver	5.50	\$145.00	\$797.50	Excavator	5.50	\$60.00	\$330.00
10 wheeler w/ driver	5.50	\$145.00	\$797.50	Loader	5.50	\$60.00	\$330.00
10 wheeler w/ driver	5.50	\$145.00	\$797.50	Skid Steer	5.50	\$48.00	\$264.00
Excavator	5.50	\$60.00	\$330.00	Service Truck w/ pumps	5.50	\$30.00	\$165.00

Equipment Total: **\$ 3,811.50****(D) SERVICES**

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost

Services Total: _____

(E) OVERHEAD & PROFIT

(E) OVERHEAD & PROFIT		OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$ 7,006.24	15.00	\$ 1,050.94
Services:			\$ 0.00

Overhead & Profit Total: **\$ 1,050.94****(F) INSURANCE**Enter rate here if
based on payroll

Payroll Based Cost Basis

\$ 0.00Enter rate here if
based on sales

Sales Based Cost Basis

\$ 8,057.18Insurance Total: **\$ 1,208.58**Item Total: **\$ 9,265.76**Unit Price: **\$ 0.00** per _____

Contractor's Rep Name _____

Signature _____

Date _____

Engineer-in-Charge's Name _____

Signature _____

Date _____

Agreed Price Worksheet - Prime Contractor

EDGE CIVIL
CORPORATION
GENERAL CONTRACTORS
PARISH, NY



Contract: Pratt + Sherman Item No.: _____ Quantity: _____ Units: _____
Item Description: Pulled up mark service out of 1335 Sherman

(A) LABOR

Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost
Operator (3)	9					
Laborer (2)	6					
Sherman	3					

Wages

Fringes

If Fringes are paid directly to employee via cash or check, Enter value here:

\$

Worker's Compensation Rate (%):

%

Total of Wages and Fringes:

Workers Compensation:

\$

Standard Labor Markup:

\$

Fringe Benefit Markup:

\$

Labor Total:

\$

(The Contractor shall submit an insurance policy declaration / rate page from its insurer to validate the Workers Comp insurance rate based on an EMR of 1.0.)

(B) MATERIALS

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost

Materials Total:

(C) EQUIPMENT

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost
(2) Excavators	6						
loader	3						
Skid steer	3						
Service Truck	3						

Equipment Total:

(D) SERVICES

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost
(3) low backhoe driver	9 hrs						

Services Total:

(E) OVERHEAD & PROFIT

	OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$	\$
Services:		\$

Overhead & Profit Total:

\$

(F) INSURANCE

Enter rate here if based on payroll

Payroll Based Cost Basis

Enter rate here if based on sales

Sales Based Cost Basis

Insurance Total:

\$

Item Total:

\$

Unit Price:

\$

per

John D. Dwyer

6-14-23

Emily Ellithorpe

Emily Ellithorpe

7-10-23

Contractor's Rep Name

Signature

Date

Engineer-in-Charge's Name

Signature

Date

NEW YORK STATE DEPARTMENT OF TRANSPORTATION

Agreed Price Worksheet - Prime Contractor

Contract: Pra/She Item No.: _____ Quantity: _____ Units: _____

Item Description : pulled unmark service out of 1335 Sherman

06/14/2023

(A) LABOR

Trade	Reg Hours	Wage Rate	Cost	Fringe Hours	Fringe Rate	Cost
Operator	3.00	\$ 51.30	\$ 153.90	3.00	\$ 31.35	\$ 94.05
Operator	3.00	\$ 51.30	\$ 153.90	3.00	\$ 31.35	\$ 94.05
Operator	3.00	\$ 51.30	\$ 153.90	3.00	\$ 31.35	\$ 94.05
Laborer	3.00	\$ 31.27	\$ 93.81	3.00	\$ 28.05	\$ 84.15
Laborer	3.00	\$ 31.27	\$ 93.81	3.00	\$ 28.05	\$ 84.15
Forman	3.00	\$ 34.77	\$ 104.31	3.00	\$ 28.05	\$ 84.15

Wages \$ 753.63

Fringes \$ 534.60

If Fringes are paid directly to employee via cash or check, Enter value here:

\$ 0.00

Worker's Compensation Rate (%):

7.62 %

Total of Wages and Fringes: \$ 1,288.23

Workers Compensation: \$ 57.43

Standard Labor Markup: \$ 94.20

Fringe Benefit Markup: \$ 0.00

Labor Total: \$ 1,439.86

(The Contractor shall submit an insurance policy declaration / rate page from its insurer to validate the Workers Comp insurance rate based on an EMR of 1.0.)

(B) MATERIALS

Description	Units	# of Units	Cost/Unit	Cost	Description	Units	# of Units	Cost/Unit	Cost

Materials Total: _____

(C) EQUIPMENT

Description	Hours	FHWA Rate	Cost	Description	Hours	FHWA Rate	Cost
Excavator	3.00	\$60.00	\$180.00	Service Truck	3.00	\$30.00	\$90.00
Excavator	3.00	\$60.00	\$180.00	10 wheeler w/ driver	3.00	\$145.00	\$435.00
Loader	3.00	\$60.00	\$180.00	10 wheeler w/ driver	3.00	\$145.00	\$435.00
Skid Steer	3.00	\$48.00	\$144.00	10 wheeler w/driver	3.00	\$145.00	\$435.00

Equipment Total: \$ 2,079.00

(D) SERVICES

Description / Type	# of Units	Cost / Unit	Cost	Description / Type	# of Units	Cost / Unit	Cost

Services Total: _____

(E) OVERHEAD & PROFIT

	OH & Profit %	Cost
Labor, Materials, & Equipment Total:	\$ 3,518.86	\$ 527.83
Services:		\$ 0.00

Overhead & Profit Total: \$ 527.83

(F) INSURANCE

Enter rate here if based on payroll

Payroll Based Cost Basis

\$ 0.00

Enter rate here if based on sales

15.00 %

Sales Based Cost Basis

\$ 4,046.69

Insurance Total: \$ 607.00

Item Total: \$ 4,653.69

Unit Price: \$ 0.00 per

Contractor's Rep Name

Signature

Date

Engineer-in-Charge's Name

Signature

Date



2723A County Route 26, Parish, NY 13131

Phone: 315-303-1616 • Fax: 315-303-1615

.....

07/20/2023

Bryan Malone
5788 Widewaters Parkway
Syracuse, NY 13214

RE: Watertown Sherman and Pratt

Bryan,

Edge Civil Corporation is writing this letter requesting a time extension on the Pratt and Sherman Streets Water Main Replacement Project. The original time for substantial completion was 07/01/2023 and final completion 07/31/2023. Edge Civil is requesting a new substantial completion of 07/18/2023 and a final completion of 08/11/2023.

The time extension request is due to the tapping sleeve at Sherman and Iroquois streets that was ordered by the city was delayed by approx. 4 weeks. At this time all water work is complete, and the remaining work is pavement and lawn restoration.

Thanks,

Edward Banach, President

Res Nos. 6 and 7

December 12, 2023

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Reappointment of City Constable and Deputy City Constable

At the request of the City Council, the City Constable, Patrick T. Connell, and Deputy City Constable, Robert D. Connell, have been contacted and both have agreed to serve another one-year term, such term expiring on December 31, 2024.

Resolutions are attached for City Council consideration.

RESOLUTION

Page 1 of 1

Reappointment of Deputy City Constable,
Robert D. Connell

Council Member Hickey, Patrick J.

Council Member Olney, Clifford G. III

Council Member PIERCE, Sarah V.C

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

BE IT RESOLVED that the following individual is hereby reappointed as Deputy City Constable for the City of Watertown for a one-year term expiring on December 31, 2023:

Robert D. Connell
115 Fairmont Avenue
Watertown, New York 13601

Seconded by _____

RESOLUTION

Page 1 of 1

Reappointment of City Constable,
Patrick T. Connell

Council Member Hickey, Patrick J.

Council Member Olney, Clifford G. III

Council Member PIERCE, Sarah V.C

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

BE IT RESOLVED that the following individual is hereby reappointed as City Constable for the City of Watertown for a one-year term expiring on December 31, 2023:

Patrick T. Connell
173 Bowers Avenue
Watertown, New York 13601

Seconded by _____

Res No. 8,9,10 and 11

December 12, 2023

To: The Honorable Mayor and City Council
From: Kenneth A. Mix, City Manager
Subject: Reappointing Members to the Board of Ethics

At the request of the City Council, the following have been contacted and have all agreed to serve another one-year term, such term expiring on December 31, 2024.

Stephen A. Jennings

Cary J. Parker

Yvonne F. Reff

Suzanne C. Renzi-Falge

Resolutions are attached for City Council consideration.

RESOLUTION

Page 1 of 1

Reappointment to Board of Ethics,
Stephen A Jennings

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

BE IT RESOLVED that the following individual is hereby reappointed to the Board of Ethics for a one-year term expiring on December 31, 2024:

Stephen A. Jennings
219 Green Street
Watertown, NY 13601

Seconded by _____

RESOLUTION

Page 1 of 1

Reappointment to Board of Ethics,
Cary J. Parker

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

BE IT RESOLVED that the following individual is hereby reappointed to the Board of Ethics for a one-year term expiring on December 31, 2024:

Cary J. Parker
212 North Orchard Street
Watertown, New York 13601

Seconded by _____

RESOLUTION

Page 1 of 1

Reappointment to Board of Ethics,
Yvonne F. Reff

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

BE IT RESOLVED that the following individual is hereby reappointed to the Board of Ethics for a one-year term expiring on December 31, 2024:

Yvonne F. Reff
621 Frontenac Street
Watertown, New York 13601

Seconded by _____

RESOLUTION

Page 1 of 1

Reappointing Suzanne C Renzi-Falge to
Board of Ethics,

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

BE IT RESOLVED that the following individual is hereby reappointed to the
Board of Ethics for a one-year term expiring on December 31, 2024:

Suzanne C. Renzi-Falge
825 Holcomb Street
Watertown, NY 13601

Seconded by _____

December 12, 2023

To: The Honorable Mayor and City Council

From: Kenneth A. Mix, City Manager

Subject: Approving Re-adoption of Fiscal Year 2023-24 General Fund, Community Development Fund, Water Fund, Sewer Fund, Library Fund and Self-funded Health Insurance Fund Budgets

The accompanying budget amendment resolution seeks to help alleviate the struggling MS Fund (self-funded health insurance fund). According to recent projections completed by the Human Resource Department and the City's insurance consultant, the MS Fund will likely end the year with a very small fund balance as the result of significant increases in medical and prescription claims. Medical claims are projected to finish the year +\$1,000,000 over budget and prescription claims will likely finish at least +\$200,000 over budget. Current projections have the fund finishing with less than \$300,000 in fund balance or about 2% of expenditures. It is recommended that fund balance be in the range of 15% to 25% of expenditures.

There are a number of factors to consider when looking at why claims will finish higher than budget. When the FY 2023/24 budget was developed, medical claims were trending at a pace of \$4,800,000 per year. Those 8 months of claims were used when developing the projected claims for FY 2023/24. In March 2023 we began experiencing a significant increase in claims which has not subsided. The average paid per member per month has increased by 33.7% year over year. Medical expenses have increased by 43% while prescription expenses have increased by 22%. Our members are utilizing more services, those services are more expensive, and we've seen an increase in the number of high-cost claimants (those with expenses over \$50,000).

Staff believes that it is best to try and address the struggling performance of the fund by implementing a mid-year health insurance premium increase of 25%. While this will place pressure on the City's current year budget, it is a preferred course of action over waiting to increase premiums until the City's next fiscal year budget is adopted. A premium increase now will hopefully result in a more modest premium increase for the FY 2024/2025 budget.

RESOLUTION

Page 1 of 5

Readopting Fiscal Year 2023-24 General,
Water, Sewer, Community Development,
Library and Self-funded Health Insurance
Fund Budgets

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS on June 5, 2023 the City Council adopted the budget for Fiscal Year 2023-24 and

WHEREAS on June 5, 2023 the City Council as part of the budget established the Fiscal Year 2023-24 monthly health insurance premiums to be to be \$785.88 for individual plans and \$1,760.37 for family plans, and

WHEREAS medical claims and prescription costs in Fiscal Year 2023-24 have exceeded projections causing fiscal stress on the Self-funded Health Insurance Fund,

NOW BE IT RESOLVED that the City Council of the City of Watertown hereby re-adopts the General, Water, Sewer, Community Development, Library and Self-funded Health Insurance Funds Budgets for Fiscal Year 2023-24 and makes the following adjustments in the re-adopted General Fund Budget:

GENERAL FUND**Revenues**

A	2801	Interfund Revenue	\$	1,461
A	4589	Federal Transportation Assistance	\$	<u>8,869</u>
	Subtotal		\$	10,330
		Appropriated Fund Balance	\$	<u>907,167</u>
	Total		\$	<u><u>917,497</u></u>

Expenditures

A	1230	850	Health Insurance	\$	4,043
A	1315	850	Health Insurance	\$	3,246
A	1345	850	Health Insurance	\$	4,383
A	1355	850	Health Insurance	\$	2,244

RESOLUTION

Page 2 of 5

Readopting Fiscal Year 2023-24 General,
Water, Sewer, Community Development,
Library and Self-funded Health Insurance
Fund Budgets

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

A	1410	850	Health Insurance	\$	5,162
A	1430	850	Health Insurance	\$	2,139
A	1435	850	Health Insurance	\$	2,353
A	1440	850	Health Insurance	\$	7,919
A	1490	850	Health Insurance	\$	5,243
A	1620	850	Health Insurance	\$	2,124
A	1640	850	Health Insurance	\$	11,781
A	1680	850	Health Insurance	\$	9,633
A	1990	430	Contracted Services	\$	1,623
A	3120	850	Health Insurance	\$	112,420
A	3410	850	Health Insurance	\$	123,537
A	3620	850	Health Insurance	\$	5,372
A	5010	850	Health Insurance	\$	6,402
A	5110	850	Health Insurance	\$	12,979
A	5142	850	Health Insurance	\$	16,722
A	5184	850	Health Insurance	\$	863
A	5186	850	Health Insurance	\$	1,342
A	5630	850	Health Insurance	\$	16,125
A	7020	850	Health Insurance	\$	3,675
A	7110	850	Health Insurance	\$	3,488
A	7140	850	Health Insurance	\$	1,430
A	7141	850	Health Insurance	\$	2,562
A	7180	850	Health Insurance	\$	135
A	7190	850	Health Insurance	\$	1,674
A	7265	850	Health Insurance	\$	2,952
A	8020	850	Health Insurance	\$	5,379
A	8140	850	Health Insurance	\$	8,428
A	8160	850	Health Insurance	\$	7,156
A	9060	800	Health Insurance - Retirees	\$	494,209

RESOLUTION

Page 3 of 5

Readopting Fiscal Year 2023-24 General,
Water, Sewer, Community Development,
Library and Self-funded Health Insurance
Fund Budgets

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

A	9512	900	Transfer to Library Fund	\$ 28,754
	TOTAL			<u>\$ 917,497</u>

COMMUNITY DEVELOPMENT FUNDRevenues

CD	4940	8618	CDBG - 2023 Entitlement	\$ 1,043
	Total			<u>\$ 1,043</u>

Expenditures

CD	8668	850	Health Insurance	\$ 1,043
	Total			<u>\$ 1,043</u>

WATER FUNDRevenues

F	2143		Outside User Fees	\$ 3,654
	Subtotal			\$ 3,654
			Appropriated Fund Balance	<u>\$ 77,210</u>
	Total			<u>\$ 80,864</u>

Expenditures

F	8310	850	Health Insurance	\$ 4,041
F	8330	850	Health Insurance	\$ 12,984
F	8340	850	Health Insurance	\$ 17,472
F	9060	800	Health Insurance - Retirees	\$ 45,880
F	9510	900	Transfer to General Fund	<u>\$ 487</u>
	TOTAL			<u>\$ 80,864</u>

RESOLUTION

Page 4 of 5

Readopting Fiscal Year 2023-24 General,
Water, Sewer, Community Development,
Library and Self-funded Health Insurance
Fund Budgets

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

SEWER FUND**Revenues**

G	2370	Sewer Rents-Governments	\$	7,078
	Subtotal		\$	7,078
		Appropriated Fund Balance	\$	57,159
	Total		\$	64,237

Expenditures

G	8110	850	Health Insurance	\$	4,041
G	8120	850	Health Insurance	\$	9,168
G	8130	850	Health Insurance	\$	26,970
G	9060	800	Health Insurance - Retirees	\$	23,084
G	9510	900	Transfer to General Fund	\$	974
	Total			\$	64,237

LIBRARY FUND**Revenues**

L	5031	Interfund Transfer	\$	28,754
	Total		\$	28,754

Expenditures

L	7410	850	Health Insurance	\$	16,127
L	9060	800	Health Insurance - Retirees	\$	12,627
	Total			\$	28,754

SELF FUNDED HEALTH INSURANCE FUND

MS	1270	Shared Service Charges	\$	625,054
MS	2680	Insurance Recovery	\$	200,000

RESOLUTION

Page 5 of 5

Readopting Fiscal Year 2023-24 General,
Water, Sewer, Community Development,
Library and Self-funded Health Insurance
Fund Budgets

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

MS	2700	Medicare Part D Reimbursement	\$	55,000
MS	2701	Refund of Prior Years Expenditures	\$	1,000
MS	2708	Payroll Deduction	\$	49,117
MS	2709	Employee Contributions	\$	57,638
MS	2771	Prescription Reimbursement	\$	<u>480,000</u>
	Subtotal		\$	1,467,809
		Appropriated Fund Balance	\$	<u>176,107</u>
	Total		\$	<u><u>1,643,916</u></u>

Expenditures

MS	1710	850	Health Insurance	\$	1,925
MS	9060	430.0020	Non-pharmacy Claims	\$	1,273,551
MS	9060	430.0030	Pharmacy Claims	\$	<u>368,440</u>
				\$	<u><u>1,643,916</u></u>

And,

BE IT RESOLVED that the City Council of the City of Watertown hereby establishes the monthly health insurance premiums to be \$982.35 for individual plans and \$2,200.46 for family plans effective January 1, 2024.

Seconded by

Res No. 13

December 18, 2023

To: Members of City Council

From: Jeffrey M. Smith, Mayor

Subject: Approving Employment Agreement Between the City
of Watertown and Henricus F. Wagenaar for the Position
of City Manager

Attached for Council's consideration is a resolution approving an Employment Agreement with Henricus "Eric" F. Wagenaar for the position of City Manager. The contract is for a two-year term beginning on December 30, 2023.

December 18, 2023

Resolution No. 13

Page 1 of 1

Approving the Employment Agreement
Between the City of Watertown and
Henricus F. Wagenaar for the Position of
City Manager

Council Member HICKEY, Patrick J.
Council Member OLNEY III, Clifford G.
Council Member PIERCE, Sarah V. C.
Council Member RUGGIERO, Lisa A.
Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by

WHEREAS the City Council desires to employ Henricus F. Wagenaar as City Manager,
and

WHEREAS an employment agreement for the term from December 30, 2023 to
December 29, 2025 has been drafted,

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Watertown
hereby approves the agreement between Henricus F. Wagenaar and the City of Watertown, a
copy of which is attached and made part of this resolution.

Seconded by

EMPLOYMENT AGREEMENT

THIS AGREEMENT is made and entered into effective December 30, 2023, by and between the City of Watertown, a municipal corporation herein after called “Employer” or “City Council”, and Henricus F. Wagenaar, hereinafter called “Employee” or “City Manager.”

WITNESSETH

WHEREAS, Employer desires to employ the services of Henricus F. Wagenaar as City Manager of the City of Watertown, as provided for in the Charter of the City of Watertown and in the Optional City Government Law as contained at Chapter 444 of the Laws of 1914; and

WHEREAS, it is the desire of the City Council to provide certain benefits, establish certain conditions of employment and to set working conditions of said Employee; and

WHEREAS, it is the desire of the City Council to (1) secure and retain the services of Employee, and to provide inducement for him to remain in such employment, (2) to make possible full work productivity and independence by assuring Employee’s morale and peace of mind with respect to future security, and (3) to provide a just means for terminating Employee’s services at such time that the City Council may desire; and

WHEREAS, Employee desires to be employed as City Manager of the City of Watertown;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. Powers and Duties of the City Manager.

The City Council hereby agrees to employ Henricus F. Wagenaar as City Manager of the City of Watertown to perform the functions and duties specified in the Watertown City Charter and in the Chapter 444 of the Laws of New York of 1914, and to perform other legally permissible and proper duties and functions as the City Council shall from time to time assign, subject to this Agreement. The City Manager has been so employed pursuant to an Employment Agreement effective December 30, 2023.

Section 2. Term.

- A. The City Manager serves at the pleasure of the City Council and nothing herein shall be taken to prevent, limit or otherwise interfere with the right of the City Council to terminate the services of the City Manager, subject to the provisions of Section 3 of this Agreement.
- B. The term of this Agreement shall be December 30, 2023 through December 29, 2025.

- C. In the event Employee voluntarily resigns as City Manager before expiration of the term of this Agreement, then Employee shall give the City Council ninety (90) calendar days advance notice unless the parties agree otherwise.

Section 3. Early Termination.

- A. In the event employment of the City Manager is terminated, other than for “just cause,” and prior to the expiration of the term of this Agreement (as defined in Paragraph 3 (F), below), the City Council agrees to pay Employee three (3) months salary, on a biweekly basis, for a period of three (3) months from termination. In the event Employee commences comparable employment in his field prior to three (3) months from the effective date of termination, the City Council’s obligation to pay salary shall then cease. Employee shall make good faith efforts to seek such comparable employment. The Parties’ rights and responsibilities, in respect to Health Insurance shall continue to be those established from Employee’s prior employment with the City regardless of Early Termination.
- B. The employee shall be compensated for all accrued sick leave and vacation time up to termination. The Employer, up to the maximum allowable, agrees to contribute to the Employee’s deferred compensation account based upon the value of his compensation calculated using the rate ordinarily contributed on regular compensation. If the maximum contribution is reached, Employer shall pay the remainder by direct payment to Employee.
- C. For purposes of this Section 3, a failure of the City Council to renew the City Manager’s Contract shall not be deemed a termination entitling the City Manager to severance pay if the City Council shall notify the City Manager, in writing, by October 1st of the year requiring renewal, that the Contract shall not be renewed. If the City Council does not inform the City Manager by October 1st of the year requiring renewal that the Contract will not be renewed, then any subsequent failure to renew shall entitle the City Manager to the Severance Pay called for in Section 3(A) and (B).
- D. Contemporaneously with the delivery of all of the severance pay and other compensation set forth above, the City Manager agrees to execute and deliver to Employer a release, releasing Employer from all claims that City Manager may have against Employer, its agent(s), official(s) or employee(s).
- E. In the event City Council at any time reduces the salary, compensation or other benefits of the City Manager in a proportion greater than that applicable as an across-the board reduction for all management and management/confidential employees of the City, or the reduction of all management and management/confidential employees of the City, or the City Manager resigns following a suggestion, either formal or informal, by a majority of the City Council that he resign, then in that event the City Manager may at his option, be deemed terminated, and entitled to the benefits as provided in Sections 3(A) and (B). However, prior to a “deemed” termination, the City Manager must give the City Council

notice of his intention to treat a particular action as a termination and provide the City Council fourteen (14) days to “cure” any claimed termination.

- F. In the event the City Manager is terminated for “just cause,” then the Employer’s only obligation to the City Manager is to pay all compensation and benefits accrued but unpaid at the date of termination. “Just cause” is defined as the likely commission of a crime or other action involving likely dishonesty or moral turpitude, or insubordination by the City Manager as found by a majority of City Council in the good faith exercise of its discretion.
- G. The terms of this Agreement shall remain in full force and effect unless and until it expires, or is sooner terminated.

Section 4. Salary.

Employer agrees to pay Henricus F. Wagenaar for his services as City Manager an annual gross salary of \$153,000. On December 30, 2024, the annual gross pay shall increase to \$158,000.00 for the remaining term of this Agreement. All salary is payable in installments at the same time as other employees of the City of Watertown are paid.

Section 5. Retirement Benefits.

- A. The City Manager shall be covered and governed by the same retirement system as all other non-public safety employees (New York State Employee Retirement System).
- B. The City Manager shall have the option of converting up to five (5) sick days and five (5) vacation days, per fiscal year, into dollars to be contributed to the Employee’s Section 457 deferred compensation plan.

Section 6. Health Insurance.

Henricus F. Wagenaar presently has health insurance from his prior employment. This Agreement shall neither affect, nor impair, that insurance.

Section 7. Other Benefits.

- A. Employee may, at his option, carry over not more than fifteen (15) days vacation leave in any given year. Such carryover of vacation leave shall not be cumulative from year to year. Employee shall be credited with twenty-five (25) days vacation each year of this Agreement.

Employee’s accrual of sick leave shall be at the rate per the existing City policy for management employees.

The City Manager shall use best efforts to provide the City Council with at least twenty-four (24) hours advance notice of his reasonable expectation to be absent from Jefferson County for at least two (2) consecutive days for any reason.

Section 8. Professional Development.

Employer agrees to budget for and to pay the professional dues, subscriptions, travel and subsistence expenses of the City Manager for professional participation and travel, meetings and occasions adequate to continue his professional development as budgeted by the City Council. Said participation on City time shall include: membership in the International City Management Association (ICMA), the New York State Municipal Management Association annual conference and dues, the New York State Public Employer Labor Relations Association annual conference and dues, and the New York State Conference of Mayors annual conference.

Section 9. Performance Evaluation.

The City Council shall review and evaluate the performance of the City Manager as required by the City Charter. Employer agrees to review base salary and/or other benefits of the City Manager at the time of his review, in such amounts and to such extent as the City Council may determine that it is desirable to do so, in light of performance by City Manager.

Section 10. Hours of Work.

It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the Employer, and to that end, Employee shall be allowed to establish an appropriate work schedule.

Section 11. Indemnification.

Employer shall defend and indemnify Employee, in accordance with Section 18 of the N. Y. Public Officers Law, in any action or special proceeding arising from Employee's performance of duties as City Manager, unless those actions were illegal or otherwise outside the scope of his duties or authority.

Section 12. Notices.

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

- (1) EMPLOYER: Mayor of the City of Watertown
Suite 302, Municipal Building
245 Washington Street
Watertown, New York 13601
- (2) EMPLOYEE: Henricus F. Wagenaar
29188 Old Town Springs Road
Chaumont, New York 13622

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 13. Reporting to Council/Protections Against Retaliation.

- A. In the event that the City Manager is given direction to “report back” at the direction of all members, or at the direction of any particular member of City Council, the City Manager’s sole responsibility shall be to “report back” to the Mayor and the then most senior member of Council.
- B. If a member of City Council shall attempt to give direction to a member of City Staff, said employee shall not be required to act on the direction unless and until the City Manager gives his approval of the same.
- C. The City Manager shall not be subject to retaliation by City Council, or by any of its members, or a combination thereof, for declining to proceed with a Council Member’s direction, or declining to require a member of City staff to so proceed, unless such direction is approved by a majority of City Council in open session.
- D. These rules requiring City Council approval shall be strictly construed to ensure that the City Manager has the ability and authority to direct the work of City staff without interference, and further to ensure that City staff members are entitled to look solely to the City Manager for direction in their work.

Section 14. Residency.

Henricus F. Wagenaar need not be a resident of the City of Watertown upon appointment, but shall become a resident of the City of Watertown within six (6) months of taking office, with the option of the City Council granting an additional six (6) month extension if needed, and thereafter shall remain a resident of City of Watertown during the employee's tenure of office.

Section 15. General Provisions.

- A. The text herein shall constitute the entire Agreement between the parties.
- B. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, of portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- C. There shall be no changes in this Agreement unless agreed to in writing and approved by majority vote on the Council and by Employee.
- D. This Agreement is subject to all provisions of the City Charter of Watertown, New York.

Date: December ____, 2023

Jeffrey M. Smith, Mayor
Mayor of the City of Watertown

Date: December ____, 2023

Henricus F. Wagenaar, City Manager

Ordinance No. 1

December 12, 2023

To: The Honorable Mayor and City Council
From: James E. Mills, City Comptroller
Subject: Bond Ordinance – Fire Pumper Truck Replacement

Included in the Fiscal Year 2023-24 Capital Budget was the replacement of a fire pumper truck at an estimated cost of \$1,100,000. City staff is looking to place the order prior to the end of the calendar year to avoid a price increase.

Accordingly, a bond ordinance has been prepared for City Council consideration to finance the purchase.

ORDINANCE

Page 1 of 6

An Ordinance Authorizing the Issuance of \$1,100,000 Bonds of the City of Watertown Jefferson County, New York, to Pay the Cost of the Purchase of a New Fire Pumper Truck and Apparatus for use by the Fire Department, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Introduced by _____

At a regular meeting of the Council of the City of Watertown, Jefferson County, New York, held at the Municipal Building in Watertown, New York on December 18, 2023, at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by _____, who moved its adoption, seconded by _____, to wit:

BOND ORDINANCE DATED DECEMBER 18, 2023.

An Ordinance Authorizing the Issuance of \$1,100,000 Bonds of the City of Watertown, Jefferson County, New York, to Pay the Costs Of the Reconstruction of the William J. Flynn Municipal Swimming Pool and Rehabilitation of The Bathhouse, in and for Said City

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed; and

WHEREAS, it is now desired to authorize the financing of such capital project; NOW, THEREFORE,

BE IT ORDAINED, by the Council of the City of Watertown, Jefferson County, New York (the "City"), as follows:

ORDINANCE

Page 2 of 6

An Ordinance Authorizing the Issuance of \$1,100,000 Bonds of the City of Watertown Jefferson County, New York, to Pay the Cost of the Purchase of a New Fire Pumper Truck and Apparatus for use by the Fire Department, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Section 1. For the specific object or purpose of paying the cost of the purchase of a new fire pumper truck and apparatus for use by the Fire Department, in and for the City of Watertown, Jefferson County, New York, there are hereby authorized to be issued \$1,100,000 bonds of said City pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the estimated maximum cost of the aforesaid specific object or purpose is \$1,100,000 and that the plan for the financing thereof is by the issuance of the \$1,100,000 bonds of said City authorized to be issued pursuant to this bond ordinance.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is twenty years, pursuant to subdivision twenty-seven of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said City of Watertown, Jefferson County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the City of Watertown, Jefferson County, New York, by the manual or facsimile signature of the City Comptroller and a facsimile of its corporate seal shall be imprinted thereon and may be attested by the manual or facsimile signature of the City Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the City Comptroller, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as the City Comptroller shall deem

ORDINANCE

Page 3 of 6

An Ordinance Authorizing the Issuance of \$1,100,000 Bonds of the City of Watertown Jefferson County, New York, to Pay the Cost of the Purchase of a New Fire Pumper Truck and Apparatus for use by the Fire Department, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

best for the interests of the City, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, the City Comptroller shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the City Comptroller shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the City by the facsimile signature of the City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

Section 9. This ordinance shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this ordinance, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or

ORDINANCE

Page 4 of 6

An Ordinance Authorizing the Issuance of \$1,100,000 Bonds of the City of Watertown Jefferson County, New York, to Pay the Cost of the Purchase of a New Fire Pumper Truck and Apparatus for use by the Fire Department, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

- (2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. This ordinance, which takes effect immediately, shall be published in full in summary in the *Watertown Daily Times*, the official newspaper, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Unanimous consent moved by _____, seconded by _____, with all voting "AYE".

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

Council Member Patrick J. Hickey	VOTING _____
Council Member Clifford G. Olney III	VOTING _____
Council Member Sarah V.C. Pierce	VOTING _____
Council Member Lisa A. Ruggiero	VOTING _____
Mayor Jeffrey M. Smith	VOTING _____

The ordinance was thereupon declared duly adopted.

* * * * *

APPROVED BY THE MAYOR

Mayor

December __, 2023.

ORDINANCE

Page 5 of 6

An Ordinance Authorizing the Issuance of \$1,100,000 Bonds of the City of Watertown Jefferson County, New York, to Pay the Cost of the Purchase of a New Fire Pumper Truck and Apparatus for use by the Fire Department, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

STATE OF NEW YORK)
) ss.:
 COUNTY OF JEFFERSON)

I, the undersigned Clerk of the City of Watertown, Jefferson County, New York, DO
 HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of the meeting of the Council of said City, including the ordinance contained therein, held on December 18, 2023, with the original thereof on file in my office, and that the same is a true and correct transcript therefrom and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Council had due notice of said meeting.

I FURTHER CERTIFY that pursuant to Section 103 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public.

I FURTHER CERTIFY that, PRIOR to the time of said meeting, I duly caused a public notice of the time and place of said meeting to be given to the following newspapers and/or other news media as follows:

Newspaper and/or other news media Date given

Regular meeting of the City Council held in accordance with Section 14-1 of the
 Municipal Code

I FURTHER CERTIFY that PRIOR to the time of said meeting, I duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location(s) on the following dates:

Designated Location(s) of Posted Notice Date of Posting

ORDINANCE

Page 6 of 6

An Ordinance Authorizing the Issuance of \$1,100,000 Bonds of the City of Watertown Jefferson County, New York, to Pay the Cost of the Purchase of a New Fire Pumper Truck and Apparatus for use by the Fire Department, in and for Said City

Council Member HICKEY, Patrick J.

Council Member OLNEY III, Clifford G.

Council Member PIERCE, Sarah V.C.

Council Member RUGGIERO, Lisa A.

Mayor SMITH, Jeffrey M.

Total

YEA	NAY

Regular meeting of the City Council held in accordance with Section 14-1 of the Municipal Code

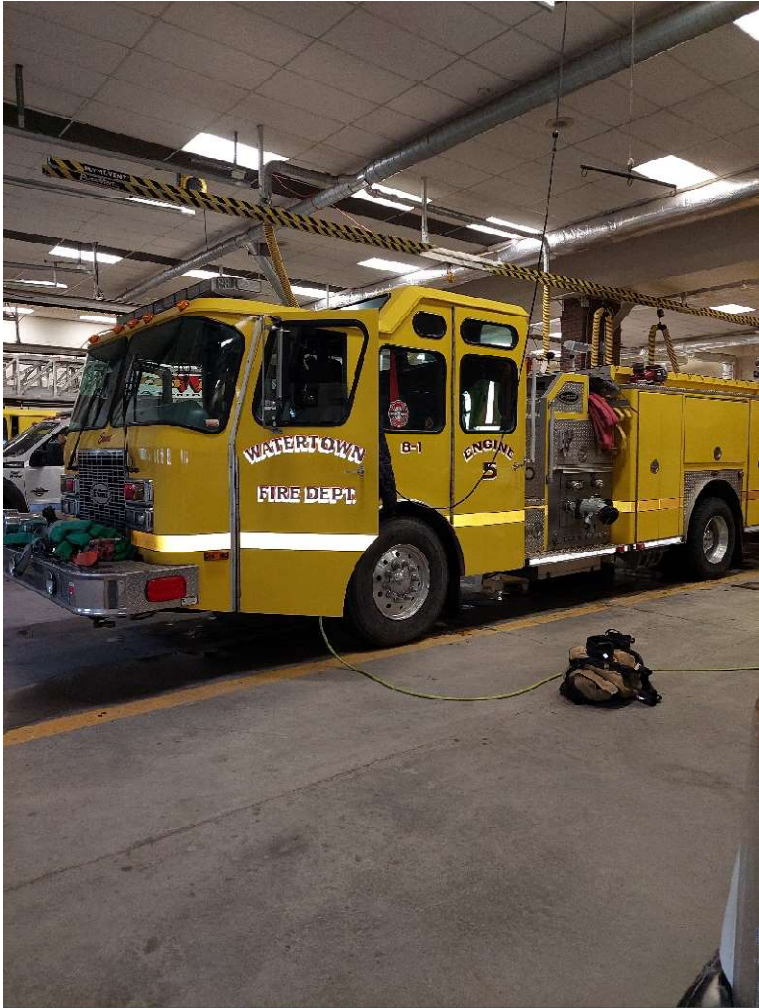
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said City on December ____, 2023.

City Clerk

(CORPORATE SEAL)

Seconded by _____

**FISCAL YEAR 2023-2024
CAPITAL BUDGET
VEHICLES AND EQUIPMENT
FIRE**

PROJECT DESCRIPTION	COST
<p>Engine 5 replacement</p> <p>Engine 5 (8-1) is a 2000 E-One 1500 GPM pumper. This vehicle has 92,919 miles and 12567 engine hours on it at the time of this report. This vehicle was in service as a front-line pumper for 17 years and has been functioning as a reserve engine since 2017. The new engine will be placed in service as Engine 3 at Mill St. and the 2006 Pierce (8-3) will be reassigned as a reserve engine. This purchase was moved forward one year to account for extended manufacturer build times.</p>  <p>Funding to support this project will be from a 10-year serial bond with Fiscal Year 2024-25 debt service of \$102,000.</p>	<p>\$1,110,000</p>
TOTAL	\$1,110,000

December 14, 2023

To: Honorable Mayor and City Council

From: Kenneth A Mix, City Manager

Subject: Upcoming Oath of Office Ceremony

The new Mayor and two Council Members will be sworn in on New Year's Day at 12:00 noon. The ceremony will take place in the rotunda of the Roswell P. Flower Memorial Library with City Clerk, Ann Saunders, serving as Master of Ceremonies.

A Press Release will be issued to invite the public and the news media to attend the event. Invitations to the family members and/or campaign supporters will be handled directly by the newly elected officials. We expect the entire ceremony to take no more than one hour.

December 11, 2023

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Year-end Financial Report

Attached for City Council review is the un-audited financial report for the fiscal year ended June 30, 2023. This year's audit was conducted by Bowers & Company as part of a five-year engagement ending with the audit of the FY 2025/26 financial statements. A summary by fund for the past fiscal year is as follows:

General Fund

Beginning fund balance and reserve balances			\$ 26,357,532
+ Revenues		\$ 53,004,682	
- Expenses		(56,548,180)	
Net change from operations			(3,543,498)
Ending fund balances and reserve balances			\$ 22,814,034
Fund balance reserved for encumbrances			(1,096,564)
Fund balance reserved for tax stabilization			(909,967)
Fund balance reserved for capital improvements			(1,615,426)
Fund balance reserved for sidewalk assessment debt			(126,901)
Fund balance appropriated to subsequent fiscal year			(2,095,077)
Unreserved un-appropriated fund balance			\$ 16,970,099

Water Fund

Beginning fund balance and reserve balances			\$ 3,199,755
+ Revenues		\$ 6,829,610	
- Expenses		(6,045,387)	
Net Change from operations			784,223
Change in Workers Compensation Liability			76,519
Change in Accrued Interest Liability			3,555
Change in Net Pension Liability			(156,744)
Change in Bond Amortization and Debt due to Refunding			(9,897)
Change in Net OPEB Liability			139,353
Ending net assets and restricted balances			4,036,764
Fund balance reserved for encumbrances			(221,020)
Fund balance appropriated to subsequent fiscal year			(567,175)
Unreserved un-appropriated fund balance			\$ 3,248,569

The unrestricted net assets amount has been reduced by the amounts the Water Fund is required to include in its financial statements for the other post-employment benefits (OPEB) liability and deferred inflows and outflows in the amount of \$8,858,488, net pension liability and deferred inflows and outflows of \$456,385, accrued interest in the amount of \$12,446 and its anticipated long-term workers compensation liability for current claims in the amount of \$89,005. The City continues to meet these obligations on a pay-as-you-go basis and fund them in the year the payments are to be made.

Sewer Fund

Beginning fund balance and reserve balances			\$ 3,316,545
+ Revenues		\$ 7,374,264	
- Expenses		<u>(7,582,993)</u>	
Net Change from operations			(208,729)
Change in Workers Compensation Liability			(186,432)
Change in Accrued Interest Liability			4,887
Change in Net Pension Liability			(168,205)
Change in Bond Amortization and Debt due to Refunding			(4,110)
Change in OPEB Liability			<u>387,238</u>
Ending net assets and restricted balances			3,141,194
Fund balance reserved for encumbrances			(298,385)
Fund balance appropriated to subsequent fiscal year			<u>(497,619)</u>
Unreserved un-appropriated fund balance			\$ 2,345,190

The unrestricted net assets amount has been reduced by the amounts the Sewer Fund is required to include in its financial statements for the other post-employment benefits (OPEB) liability and deferred inflows and outflows in the amount of \$7,985,064, net pension liability and deferred inflows and outflows of \$428,561, accrued interest in the amount of \$25,026 and its anticipated long-term workers compensation liability for current claims in the amount of \$842,690. The City continues to meet these obligations on a pay-as-you-go basis and fund them in the year the payments are to be made.

Library Fund

Beginning fund balance and reserve balances			\$ 129,057
+ Revenues		\$ 1,651,351	
- Expenses		<u>(1,523,755)</u>	
Net Change from operations			<u>127,596</u>
Ending fund balances and reserve balances			256,653
Fund balance reserved for encumbrances			(101)
Fund balance appropriated to subsequent fiscal year			<u>(50,000)</u>
Unreserved un-appropriated fund balance			\$ 206,552

Self-funded Health Insurance Fund

Beginning fund balance and reserve balances			\$ 2,447,846
+ Revenues		\$ 9,889,655	
- Expenses		<u>(10,711,283)</u>	
Net Change from operations			<u>(821,628)</u>
Ending fund balances and reserve balances			1,626,218
Fund balance appropriated to subsequent fiscal year			<u>(45,284)</u>
Unreserved un-appropriated fund balance			\$ 1,580,934

Tourism Fund

Beginning fund balance and reserve balances			\$ -
+ Revenues		\$ 255,306	
- Expenses		<u>(255,306)</u>	
Net Change from operations			<u>-</u>
Ending fund balances and reserve balances			-
Fund balance appropriated to subsequent fiscal year			<u>-</u>
Unreserved un-appropriated fund balance			\$ -

Workers Compensation Reserve Fund

Beginning fund balance and reserve balances			\$ 238,868
+ Revenues		\$ 7,270	
- Expenses		<u>-</u>	
Net Change from operations			<u>7,270</u>
Ending fund balances and reserve balances			246,138
Fund balance appropriated to subsequent fiscal year			<u>-</u>
Unreserved un-appropriated fund balance			\$ 246,138

Risk Retention Fund

Beginning fund balance and reserve balances			\$ 682,430
+ Revenues		\$ 96,426	
- Expenses		<u>(106,402)</u>	
Net Change from operations			<u>(9,976)</u>
Ending fund balances and reserve balances			672,454
Fund balance appropriated to subsequent fiscal year			<u>(44,000)</u>
Unreserved un-appropriated fund balance			\$ 628,454

CITY OF WATERTOWN
FY 2022/23 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING JUNE 30, 2023

GENERAL FUND SUMMARY

General Fund Summary	2022-23 Adopted Budget	YTD Actual	%	Prior YTD Actual	2021-22 Actual
Revenues	\$ 51,255,473	\$ 53,004,682	103.41%	\$ 52,075,435	\$ 52,075,435
Expenditures (1)	\$ 63,097,448	\$ 56,548,180	89.62%	\$ 44,348,180	\$ 44,348,180
Net Change in Fund Balance	\$ (11,841,975)	\$ (3,543,497)		\$ 7,727,255	\$ 7,727,255

(1) Expenditure budget amount includes \$1,349,164 of encumbrances carried over from FY 2021/22. The original FY 2022/23 Adopted Budget appropriated \$6,564,644 of reserves and fund balance. Subsequent budget re-adoptions appropriated an additional \$4,016,640 of fund balance.

GENERAL FUND REVENUES

General fund revenues finished up \$929,247 or 1.78% compared to last year due mostly to increases in sales tax (\$986,137), interest earnings (\$1,143,949) and CHIPs reimbursement of DPW staff time working on road projects (\$248,935) with offsetting decrease in the sale of hydro-electricity (\$1,524,715). The 10 largest general fund budgeted revenues account for approximately 91% of the total general fund revenues. A summary of general fund revenues is as follows:

GENERAL FUND REVENUES	2022-23 Adopted Budget	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	2021-22 Actual
State Admin. Sales & Use Tax	\$ 24,776,000	\$ 24,614,716	99.35%	\$ 23,628,579	\$ 23,628,579
Real Property Tax Items	\$ 9,769,667	\$ 9,486,679	97.10%	\$ 10,215,097	\$ 10,215,097
State Aid, Per Capita	\$ 4,703,208	\$ 4,703,208	100.00%	\$ 4,703,208	\$ 4,703,208
Sale of Surplus Power	\$ 4,952,000	\$ 5,080,268	102.59%	\$ 6,604,983	\$ 6,604,983
Refuse and Garbage Charges	\$ 1,015,000	\$ 1,017,824	100.28%	\$ 994,556	\$ 994,556
Utilities Gross Income Tax	\$ 330,000	\$ 340,084	103.06%	\$ 332,801	\$ 332,801
Interfund Transfers	\$ 334,000	\$ 508,971	152.39%	\$ 432,377	\$ 432,377
State Aid, Mortgage Tax	\$ 325,000	\$ 613,140	188.66%	\$ 533,592	\$ 533,592
State Mass Transportation Assistance	\$ 280,000	\$ 350,509	125.18%	\$ 296,439	\$ 296,439
Bus Fares	\$ 100,000	\$ 97,696	97.70%	\$ 87,022	\$ 87,022
Subtotal	\$ 46,584,875	\$ 46,813,094	100.49%	\$ 47,828,654	\$ 47,828,654
All Other General Fund Revenues	\$ 4,670,598	\$ 6,191,588	132.57%	\$ 4,246,781	\$ 4,246,781
Total	\$ 51,255,473	\$ 53,004,682	103.41%	\$ 52,075,435	\$ 52,075,435

Real Property Taxes: Gross property tax revenue for FY 22-23 is \$9,764,546 which represents a decrease of \$27,401 or 0.28% over FY 21-22. The tax levy increase was within the limit set by the NYS Property Tax Cap Law.

Interest and Penalties on Property Taxes: Revenue was down compared to last year by \$20,000 or 12.03%.

Sales Tax Revenue: The City's sales tax collections is up compared to last year by \$986,137 or 4.17%. Compared to the adopted budget revenue was down by \$161,284 or 0.65%.

Sale of Surplus Power: The City's sale of surplus power decreased \$1,524,715 or 23.08% compared to last year. Compared to the budget revenue was up \$128,268 or 2.59%.

Utilities Gross Income Tax Revenue: Under General Municipal Law, the City imposes a 1% tax on the gross income from every utility doing business in the City. Revenue increased compared to last year by \$7,283 or 2.19%.

Mortgage Tax Revenue: The City receives 1/2% tax for each mortgage recorded on property located within the City. Revenue increased compared to last year by \$79,548 or 14.91%.

NYS Unrestricted Aid and AIM funding: Revenue is received from the State in December (\$83,452) and June (\$4,619,756).

CITY OF WATERTOWN
FY 2022/23 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING JUNE 30, 2023

GENERAL FUND EXPENDITURES

The following 10 departments / categories represent approximately 82% of the General Fund budgeted expenditures. General fund expenditures increased by \$12,200,000 or 27.51% compared to last year. The two primary reasons were the golf asset purchase agreement for \$3,400,000 and the construction of the new Flynn Pool for \$3,150,000 (excluding \$750,000 of American Rescue Plan Act funds). Increases in expenditures occurred in Fire (\$1,068,214), Bus (\$466,381), Golf operations (\$379,646), DPW snow removal (\$258,393), Arena (\$255,937), Retiree Health Insurance (\$190,889), Code Enforcement (\$139,332), Legal (\$129,950), Parks and Playgrounds Maintenance (\$162,262), Athletic Facilities Maintenance (\$162,141) and Transfer to the Capital Fund excluding the golf course and Flynn Pool (\$1,814,876). Decreases occurred in Serial Bond interest (\$90,288), Hydro-electric (\$60,125) and Information Technology (\$28,507).

	2022-23				2021-22
GENERAL FUND EXPENDITURES	Adopted Budget	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Fire	\$ 11,680,351	\$ 11,184,921	95.76%	\$ 10,116,707	\$ 10,116,707
Transfer to Capital Projects	\$ 9,737,483	\$ 9,685,720	99.47%	\$ 1,320,844	\$ 1,320,844
Police	\$ 10,506,415	\$ 9,647,049	91.82%	\$ 9,644,718	\$ 9,644,718
Department of Public Works	\$ 6,471,948	\$ 5,580,331	86.22%	\$ 5,032,328	\$ 5,032,328
Health Insurance-Retirees	\$ 3,769,392	\$ 3,769,386	100.00%	\$ 3,578,497	\$ 3,578,497
Parks and Recreation	\$ 3,945,683	\$ 3,186,219	80.75%	\$ 2,515,032	\$ 2,515,032
Debt Service	\$ 2,800,173	\$ 2,800,173	100.00%	\$ 2,837,461	\$ 2,837,461
Bus	\$ 1,673,357	\$ 1,587,322	94.86%	\$ 1,120,941	\$ 1,120,941
Library Transfer	\$ 1,556,212	\$ 1,556,212	100.00%	\$ 1,527,711	\$ 1,527,711
Traffic Control & Lighting	\$ 1,103,898	\$ 980,054	88.78%	\$ 981,712	\$ 981,712
SUBTOTAL	\$ 53,244,912	\$ 49,977,385	93.86%	\$ 38,675,951	\$ 38,675,951
All Other Departments/Transfers	\$ 9,852,536	\$ 6,570,795	66.69%	\$ 5,672,229	\$ 5,672,229
TOTAL	\$ 63,097,448	\$ 56,548,180	89.62%	\$ 44,348,180	\$ 44,348,180

GENERAL FUND - PERSONAL SERVICES

Personal service expenditures account for approximately 40% of the general fund budgeted expenditures. The following table presents the 10 largest departmental budgeted personal services. These 10 departments represent approximately 77% of the budgeted general fund personal service expenditures. Fire department overtime increased compared to last year by \$296,240 or 28.51%. Police department overtime increased by \$28,946 or 6.44%.

	2022-23				2021-22
Department	Adopted Budget	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Police	\$ 6,509,375	\$ 5,794,262	89.01%	\$ 3,863,596	\$ 4,717,896
Fire	\$ 6,131,362	\$ 7,051,124	115.00%	\$ 4,165,191	\$ 5,353,346
DPW Snow Removal	\$ 629,122	\$ 632,562	100.55%	\$ 502,518	\$ 588,197
Bus	\$ 554,711	\$ 446,567	80.50%	\$ 288,257	\$ 292,204
Information Technology	\$ 418,441	\$ 352,766	84.30%	\$ 258,559	\$ 337,508
Engineering	\$ 501,153	\$ 404,731	80.76%	\$ 206,769	\$ 419,158
DPW Central Garage	\$ 353,272	\$ 385,237	109.05%	\$ 204,257	\$ 358,444
DPW Refuse & Garbage	\$ 304,638	\$ 254,574	83.57%	\$ 187,738	\$ 270,835
Comptroller	\$ 344,191	\$ 288,349	83.78%	\$ 156,897	\$ 344,816
DPW Administration	\$ 289,143	\$ 253,370	87.63%	\$ 214,515	\$ 251,183
Municipal Executive	\$ 238,771	\$ 218,320	91.43%	\$ 123,295	\$ 406,724
SUBTOTAL	\$ 16,274,179	\$ 16,081,861	98.82%	\$ 10,171,591	\$ 13,340,311
All Other Departments	\$ 4,778,070	\$ 4,354,831	91.14%	\$ 2,116,784	\$ 4,467,414
TOTAL	\$ 21,052,249	\$ 20,436,693	97.08%	\$ 12,288,375	\$ 17,807,725

CITY OF WATERTOWN
FY 2022/23 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING JUNE 30, 2023

WATER FUND

Revenues increased compared to last year by \$1,208,812 or 21.51%. Water revenue from City customers increased \$59,378 or 1.59% and revenues received from other governments increased \$145,750 or 10.57%. Federal revenues increased \$875,216 for ARPA revenue related to the purchase of water pipes for water main replacement projects. Expenditures increased by \$534,562 or 9.68% compared to last year primarily due to the increase in the Transfer to the Capital Projects Fund (\$283,675), Purification (\$198,517), and Source of Supply, Power and Pumping (\$117,805).

	2022-23				2021-22
Water Fund Summary	Adopted Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Revenues	\$ 5,886,405	\$ 6,829,610	116.02%	\$ 5,620,798	\$ 5,620,798
Expenditures (1)	\$ 7,027,226	\$ 6,055,284	86.17%	\$ 5,520,722	\$ 5,520,722
Net Change in Fund Balance	\$ (1,140,821)	\$ 774,326		\$ 100,076	\$ 100,076

(1) Expenditure budget amount includes \$668,768 of encumbrances carried over from FY 2021/22. FY 2022/23 Adopted Budget appropriated \$472,053 of fund balance and reserves.

SEWER FUND

Revenues increased compared to last year by \$345,789 or 4.92% due to increases from leachte and sludge haulers (\$207,284) and interest earnings (\$170,779). Expenditures decreased by \$694,731 or 8.39% primarily due to a decrease in the transfer to the Capital Projects Fund (\$952,202) while the cost of the treatment plant increased \$395,390.

	2022-23				2021-22
Sewer Fund Summary	Adopted Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Revenues	\$ 7,112,073	\$ 7,374,264	103.69%	\$ 7,028,475	\$ 7,028,475
Expenditures (1)	\$ 7,991,292	\$ 7,587,103	94.94%	\$ 8,281,834	\$ 8,281,834
Net Change in Fund Balance	\$ (879,219)	\$ (212,839)		\$ (1,253,359)	\$ (1,253,359)

(1) Expenditure budget amount includes \$108,097 of encumbrances carried over from FY 2021/22. FY 2022/23 Adopted Budget appropriated \$497,619 of fund balance.

LIBRARY FUND

Excluding the transfer from the General Fund, revenues increased compared to last year by \$17,601. Expenditures decreased compared to last year by \$47,880 or 3.05%.

	2022-23				2021-22
Library Fund Summary	Adopted Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Revenues	\$ 1,636,491	\$ 1,651,351	100.91%	\$ 1,605,249	\$ 1,605,249
Expenditures	\$ 1,642,686	\$ 1,523,755	92.76%	\$ 1,571,635	\$ 1,571,635
Net Change in Fund Balance	\$ (6,195)	\$ 127,595		\$ 33,614	\$ 33,614

(1) Expenditure budget amount includes \$6,195 of encumbrances carried over from FY 2021/22. FY 2022/23 Adopted Budget appropriated \$50,000 of fund balance.

The majority of the Library revenues shown in this fund are a result of the library transfer expense (\$1,556,212) shown up above in the General Fund Expenditures section.

SELF-INSURANCE FUND

Revenues increased compared to last year by \$1,064,209 or 12.06%. Premiums were increased for FY 2022/23 from the previous year by 9.44%. Expenditures have increased compared to last year by \$1,318,139 or 14.03% as medical claim costs increased \$1,047,715 or 20.81% while prescription claim costs increased \$249,696 or 6.52%.

	2022-23				2021-22
Self-Insurance Fund Summary	Adopted Budget	Y-T-D Actual	Y-T-D % of Budget	Prior Y-T-D	Actual
Revenues	\$ 9,996,406	\$ 9,889,655	98.93%	\$ 8,825,446	\$ 8,825,446
Expenditures	\$ 10,395,671	\$ 10,711,283	103.04%	\$ 9,393,144	\$ 9,393,144
Net Change in Fund Balance	\$ (399,265)	\$ (821,629)		\$ (567,698)	\$ (567,698)

CITY OF WATERTOWN
FY 2022/23 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING JUNE 30, 2023

	2022-23	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	2021-22	Current YTD vs. Prior YTD	
	Adopted Budget				Actual	Variance	%
General Fund Revenues							
Real Property Taxes	\$ 9,764,517	\$ 9,764,546	100.00%	\$ 9,791,947	\$ 9,791,947	\$ (27,401)	-0.28%
Special Assessments (sidewalks)	\$ 5,150	\$ 3,021	58.67%	\$ 3,441	\$ 3,441	\$ (420)	-12.20%
Real Property Tax Reserve	\$ -	\$ (280,889)	0.00%	\$ 419,709	\$ 419,709	\$ (700,598)	-166.92%
Federal Payments in Lieu of Taxes	\$ 47,500	\$ 48,881	102.91%	\$ 49,197	\$ 49,197	\$ (316)	-0.64%
Other Payments in Lieu of Taxes	\$ 72,325	\$ 77,249	106.81%	\$ 69,536	\$ 69,536	\$ 7,713	11.09%
Interest/Penalties on Property Taxes	\$ 190,000	\$ 146,208	76.95%	\$ 166,208	\$ 166,208	\$ (20,000)	-12.03%
State Admin. Sales & Use Tax	\$ 24,776,000	\$ 24,614,716	99.35%	\$ 23,628,579	\$ 23,628,579	\$ 986,137	4.17%
Utilities Gross Income Tax	\$ 330,000	\$ 340,084	103.06%	\$ 332,801	\$ 332,801	\$ 7,283	2.19%
Franchises	\$ 347,000	\$ 323,429	93.21%	\$ 345,835	\$ 345,835	\$ (22,406)	-6.48%
Tax Sale Advertising	\$ 21,000	\$ 5,765	27.45%	\$ 15,870	\$ 15,870	\$ (10,105)	-63.67%
Comptroller's Fees	\$ 10,000	\$ 7,903	79.03%	\$ 13,012	\$ 13,012	\$ (5,109)	-39.26%
Assessor's Fees	\$ 250	\$ -	0.00%	\$ 490	\$ 490	\$ (490)	-100.00%
Clerk Fees	\$ 140,000	\$ 143,134	102.24%	\$ 143,755	\$ 143,755	\$ (621)	-0.43%
Civil Service Fees	\$ 2,600	\$ 2,605	100.19%	\$ 1,040	\$ 1,040	\$ 1,565	150.48%
Police Fees	\$ 1,000	\$ 581	58.06%	\$ 771	\$ 771	\$ (190)	-24.69%
Demolition Charges	\$ -	\$ -	0.00%	\$ 48,711	\$ 48,711	\$ (48,711)	-100.00%
Public Works Fees	\$ 95,000	\$ 128,986	135.77%	\$ 115,913	\$ 115,913	\$ 13,073	11.28%
DPW Charges - Fuel	\$ 28,000	\$ 24,974	89.19%	\$ 21,625	\$ 21,625	\$ 3,349	15.49%
Bus Fares	\$ 100,000	\$ 97,696	97.70%	\$ 87,022	\$ 87,022	\$ 10,674	12.27%
Bus Advertising	\$ 18,000	\$ 9,828	54.60%	\$ 15,966	\$ 15,966	\$ (6,138)	-38.44%
Parks & Recreation Charges	\$ 29,800	\$ 52,322	175.58%	\$ 34,727	\$ 34,727	\$ 17,595	50.67%
Field Use Charges	\$ 35,250	\$ 74,503	211.35%	\$ 35,465	\$ 35,465	\$ 39,038	110.07%
Recreation Concessions	\$ 142,000	\$ 190,737	134.32%	\$ 175,047	\$ 175,047	\$ 15,690	8.96%
Stadium Charges	\$ 18,350	\$ (935)	-5.10%	\$ 688	\$ 688	\$ (1,623)	-235.90%
Golf Fees	\$ 164,150	\$ 205,283	125.06%	\$ -	\$ -	\$ 205,283	#DIV/0!
Arena Fees	\$ 39,020	\$ 38,541	98.77%	\$ 29,128	\$ 29,128	\$ 9,413	32.32%
Skating Rink Charges	\$ 213,260	\$ 223,489	104.80%	\$ 221,527	\$ 221,527	\$ 1,962	0.89%
Zoning Fees	\$ 4,000	\$ 4,700	117.50%	\$ 5,500	\$ 5,500	\$ (800)	-14.55%
Refuse and Garbage Charges	\$ 465,000	\$ 425,046	91.41%	\$ 441,162	\$ 441,162	\$ (16,116)	-3.65%
Toter Fees	\$ 550,000	\$ 592,777	107.78%	\$ 553,394	\$ 553,394	\$ 39,383	7.12%
Sale of Surplus Power	\$ 4,952,000	\$ 5,080,268	102.59%	\$ 6,604,983	\$ 6,604,983	\$ (1,524,715)	-23.08%
Taxes/Assessment Svcs. Other Govt.	\$ 26,750	\$ 26,750	100.00%	\$ 26,750	\$ 26,750	\$ -	0.00%
Civil Service Charges-School District	\$ 28,000	\$ 26,266	93.81%	\$ 29,348	\$ 29,348	\$ (3,082)	-10.50%
Police Services	\$ 157,750	\$ 187,402	118.80%	\$ 158,807	\$ 158,807	\$ 28,595	18.01%
Transportation Services, Other Govts.	\$ 5,600	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Interest and Earnings	\$ 110,000	\$ 1,197,288	1088.44%	\$ 53,339	\$ 53,339	\$ 1,143,949	2144.68%
Rental of Real Property	\$ 30,733	\$ (14,753)	-48.00%	\$ 17,528	\$ 17,528	\$ (32,281)	-184.17%
Lease Payments Collected	\$ -	\$ 40,020	0.00%	\$ 34,759	\$ 34,759	\$ 5,261	15.14%
Business and Occupational Licenses	\$ 8,000	\$ 8,210	102.63%	\$ 7,390	\$ 7,390	\$ 820	11.10%
Games of Chance Licenses	\$ 50	\$ 50	100.00%	\$ 50	\$ 50	\$ -	0.00%
Bingo Licenses	\$ -	\$ 486	0.00%	\$ -	\$ -	\$ 486	#DIV/0!
Building & Alterations Permits	\$ 75,000	\$ 90,531	120.71%	\$ 109,578	\$ 109,578	\$ (19,047)	-17.38%
City Permits	\$ 5,000	\$ 600	12.00%	\$ 575	\$ 575	\$ 25	4.35%
Sanitary Sewer Permits	\$ 3,500	\$ 4,050	115.71%	\$ 3,450	\$ 3,450	\$ 600	17.39%
Storm Sewer Permits	\$ 2,000	\$ 3,500	175.00%	\$ 550	\$ 550	\$ 2,950	536.36%
Vacant Property Registration Fees	\$ 25,000	\$ 38,450	153.80%	\$ 34,000	\$ 34,000	\$ 4,450	13.09%
Fines & Forfeited Bail	\$ 115,000	\$ 84,052	73.09%	\$ 117,255	\$ 117,255	\$ (33,203)	-28.32%
Scrap & Excess Materials Sale	\$ 10,000	\$ 11,071	110.71%	\$ 1,783	\$ 1,783	\$ 9,288	520.89%
Sale of Real Property	\$ 20,000	\$ 16,683	83.41%	\$ 20,880	\$ 20,880	\$ (4,197)	-20.10%
Sale of Equipment	\$ 25,000	\$ 55,780	223.12%	\$ 79,322	\$ 79,322	\$ (23,542)	-29.68%
Insurance Recoveries	\$ 40,000	\$ 78,882	197.21%	\$ 85,996	\$ 85,996	\$ (7,114)	-8.27%
Refund of Prior Year Expense	\$ 5,000	\$ 17,703	354.07%	\$ 78,052	\$ 78,052	\$ (60,349)	-77.32%
Gifts & Donations	\$ 82,600	\$ 16,625	20.13%	\$ 16,838	\$ 16,838	\$ (213)	-1.27%
Other Unclassified Revenues	\$ 1,000	\$ 3,288	328.79%	\$ 1,491	\$ 1,491	\$ 1,797	120.52%
Payment Processing Fees	\$ 25,000	\$ 27,203	108.81%	\$ 25,898	\$ 25,898	\$ 1,305	5.04%
Interfund Revenues	\$ 89,258	\$ -	0.00%	\$ 52,092	\$ 52,092	\$ (52,092)	-100.00%
Central Printing & Mailing	\$ 6,000	\$ 6,425	107.08%	\$ 6,281	\$ 6,281	\$ 144	2.29%
Central Garage	\$ 75,000	\$ 111,835	149.11%	\$ 102,276	\$ 102,276	\$ 9,559	9.35%
State Aid, Per Capita	\$ 4,703,208	\$ 4,703,208	100.00%	\$ 4,703,208	\$ 4,703,208	\$ -	0.00%
State Aid, Mortgage Tax	\$ 325,000	\$ 613,140	188.66%	\$ 533,592	\$ 533,592	\$ 79,548	14.91%
State Aid, Other	\$ 500	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
State Reimbursement-Worker's Comp.	\$ 23,500	\$ 52,073	221.59%	\$ 20,453	\$ 20,453	\$ 31,620	154.60%

CITY OF WATERTOWN
FY 2022/23 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING JUNE 30, 2023

	2022-23	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	2021-22	Current YTD vs. Prior YTD	
	Adopted Budget				Actual	Variance	%
State Reimbursement-Court Security	\$ 21,000	\$ 30,738	146.37%	\$ 23,182	\$ 23,182	\$ 7,556	32.59%
State Reimbursement-Court Postage	\$ 1,752	\$ 1,752	100.00%	\$ 1,752	\$ 1,752	\$ -	0.00%
State Aid, Public Safety	\$ 600	\$ 197,300	32883.25%	\$ -	\$ -	\$ 197,300	#DIV/0!
State Reimbursement-CHIPS	\$ 280,000	\$ 461,914	164.97%	\$ 213,519	\$ 213,519	\$ 248,395	116.33%
State Mass Transportation Assistance	\$ 280,000	\$ 350,509	125.18%	\$ 296,439	\$ 296,439	\$ 54,070	18.24%
State Aid, Other Home & Community Service	\$ -	\$ 73,963	0.00%	\$ 4,987	\$ 4,987	\$ 68,976	1383.13%
Federal Aid Public Safety	\$ 611,000	\$ 160,944	26.34%	\$ 26,193	\$ 26,193	\$ 134,751	514.46%
Federal Aid Highway Safety	\$ 5,000	\$ 1,885	37.70%	\$ 1,428	\$ 1,428	\$ 457	32.00%
Federal Transportation Assistance	\$ 789,000	\$ 1,259,770	159.67%	\$ 1,288,091	\$ 1,288,091	\$ (28,321)	-2.20%
Federal Aid - Snowstorm	\$ 348,500	\$ 204,672	58.73%	\$ 92,877	\$ 92,877	\$ 111,795	120.37%
Interfund Transfers	\$ 334,000	\$ 508,971	152.39%	\$ 432,377	\$ 432,377	\$ 76,594	17.71%
Total Revenue	\$ 51,255,473	\$ 53,004,682	103.41%	\$ 52,075,435	\$ 52,075,435	\$ 929,247	1.78%
Appropriated Fund Balance	\$ 11,841,975	\$ 3,543,497	29.92%	\$ -	\$ -	\$ 3,543,497	#DIV/0!
Revenue and Fund Balance	\$ 63,097,448	\$ 56,548,180	89.62%	\$ 52,075,435	\$ 52,075,435	\$ 4,472,745	8.59%

General Fund Expenditures

Legislative Board	\$ 87,462	\$ 75,739	86.60%	\$ 73,498	\$ 73,498	\$ 2,241	3.05%
Mayor	\$ 32,277	\$ 29,427	91.17%	\$ 28,508	\$ 28,508	\$ 919	3.22%
Municipal Executive	\$ 337,239	\$ 277,733	82.36%	\$ 248,764	\$ 248,764	\$ 28,969	11.65%
Comptroller	\$ 594,917	\$ 488,431	82.10%	\$ 459,234	\$ 459,234	\$ 29,197	6.36%
Purchasing	\$ 184,588	\$ 179,289	97.13%	\$ 163,070	\$ 163,070	\$ 16,219	9.95%
Assessment	\$ 289,807	\$ 244,944	84.52%	\$ 212,517	\$ 212,517	\$ 32,427	15.26%
Tax Advertising	\$ 21,000	\$ 9,061	43.15%	\$ 18,693	\$ 18,693	\$ (9,632)	-51.53%
Property Acquired for Taxes	\$ 1,325	\$ 1,131	85.33%	\$ 1,239	\$ 1,239	\$ (108)	-8.75%
Clerk	\$ 241,988	\$ 239,091	98.80%	\$ 221,788	\$ 221,788	\$ 17,303	7.80%
Law	\$ 359,750	\$ 359,721	99.99%	\$ 229,771	\$ 229,771	\$ 129,950	56.56%
Civil Service	\$ 90,821	\$ 83,805	92.27%	\$ 65,718	\$ 65,718	\$ 18,087	27.52%
Human Resources	\$ 189,119	\$ 156,526	82.77%	\$ 163,360	\$ 163,360	\$ (6,834)	-4.18%
Engineering	\$ 654,697	\$ 532,674	81.36%	\$ 508,470	\$ 508,470	\$ 24,204	4.76%
DPW Administration	\$ 586,393	\$ 458,223	78.14%	\$ 438,029	\$ 438,029	\$ 20,194	4.61%
Buildings	\$ 397,727	\$ 304,219	76.49%	\$ 237,370	\$ 237,370	\$ 66,849	28.16%
Central Garage	\$ 870,353	\$ 783,326	90.00%	\$ 751,125	\$ 751,125	\$ 32,201	4.29%
Central Printing & Mailing	\$ 84,691	\$ 73,663	86.98%	\$ 62,454	\$ 62,454	\$ 11,209	17.95%
Information Technology	\$ 829,870	\$ 689,048	83.03%	\$ 717,555	\$ 717,555	\$ (28,507)	-3.97%
Judgements & Claims	\$ 43,000	\$ 20,805	48.38%	\$ 29,249	\$ 29,249	\$ (8,444)	-28.87%
Taxes on Property	\$ 27,000	\$ 26,106	96.69%	\$ 26,102	\$ 26,102	\$ 4	0.01%
Contingency	\$ 19	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Police	\$ 10,506,415	\$ 9,647,049	91.82%	\$ 9,644,718	\$ 9,644,718	\$ 2,331	0.02%
Fire	\$ 11,680,351	\$ 11,184,921	95.76%	\$ 10,116,707	\$ 10,116,707	\$ 1,068,214	10.56%
Control of Animals	\$ 160,000	\$ 164,703	102.94%	\$ 159,259	\$ 159,259	\$ 5,444	3.42%
Safety Inspection	\$ 647,671	\$ 625,993	96.65%	\$ 486,661	\$ 486,661	\$ 139,332	28.63%
DPW Municipal Maintenance	\$ 964,506	\$ 726,665	75.34%	\$ 674,727	\$ 674,727	\$ 51,938	7.70%
DPW Road Maintenance	\$ 1,003,647	\$ 833,322	83.03%	\$ 796,378	\$ 796,378	\$ 36,944	4.64%
DPW Snow Removal	\$ 1,570,715	\$ 1,477,081	94.04%	\$ 1,218,688	\$ 1,218,688	\$ 258,393	21.20%
Hydro Electric Production	\$ 678,924	\$ 431,952	63.62%	\$ 492,077	\$ 492,077	\$ (60,125)	-12.22%
Traffic Control & Lighting	\$ 1,103,898	\$ 980,054	88.78%	\$ 981,712	\$ 981,712	\$ (1,658)	-0.17%
Bus	\$ 1,673,357	\$ 1,587,322	94.86%	\$ 1,120,941	\$ 1,120,941	\$ 466,381	41.61%
Off Street Parking	\$ 71,880	\$ 15,313	21.30%	\$ 14,561	\$ 14,561	\$ 752	5.17%
Community Action	\$ 10,000	\$ 10,000	100.00%	\$ 10,000	\$ 10,000	\$ -	0.00%
Publicity	\$ 6,475	\$ 2,359	36.43%	\$ 53,809	\$ 53,809	\$ (51,450)	-95.62%
Recreation Administration	\$ 424,690	\$ 305,223	71.87%	\$ 251,637	\$ 251,637	\$ 53,586	21.29%
Parks and Playgrounds Maintenance	\$ 1,028,944	\$ 777,045	75.52%	\$ 614,783	\$ 614,783	\$ 162,262	26.39%
Atheltic Facilities Maintenance	\$ 577,432	\$ 460,253	79.71%	\$ 298,112	\$ 298,112	\$ 162,141	54.39%
Recreation Programs and Events	\$ 131,096	\$ 88,864	67.79%	\$ 106,429	\$ 106,429	\$ (17,565)	-16.50%
Recreation Swimming Pools	\$ 568,684	\$ 415,773	73.11%	\$ 360,947	\$ 360,947	\$ 54,826	15.19%
Golf	\$ 459,155	\$ 379,646	82.68%	\$ -	\$ -	\$ 379,646	#DIV/0!
Recreation Ice Arena	\$ 1,214,837	\$ 1,139,061	93.76%	\$ 883,124	\$ 883,124	\$ 255,937	28.98%
Zoning	\$ 6,175	\$ 6,089	98.61%	\$ 4,820	\$ 4,820	\$ 1,269	26.33%
Planning	\$ 465,458	\$ 433,005	93.03%	\$ 290,015	\$ 290,015	\$ 142,990	49.30%
DPW Storm Sewer	\$ 582,975	\$ 495,020	84.91%	\$ 361,219	\$ 361,219	\$ 133,801	37.04%
DPW Refuse & Garbage	\$ 893,359	\$ 806,694	90.30%	\$ 792,162	\$ 792,162	\$ 14,532	1.83%
Worker's Compensation	\$ 90,000	\$ 80,469	89.41%	\$ 82,515	\$ 82,515	\$ (2,046)	-2.48%

CITY OF WATERTOWN
FY 2022/23 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING JUNE 30, 2023

	2022-23	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	2021-22	Current YTD vs. Prior YTD	
	Adopted Budget				Actual	Variance	%
Unemployment Insurance	\$ 25,000	\$ 3,533	14.13%	\$ -	\$ -	\$ 3,533	#DIV/0!
Health Insurance-Retirees	\$ 3,769,392	\$ 3,769,386	100.00%	\$ 3,578,497	\$ 3,578,497	\$ 190,889	5.33%
Medicare Reimbursements	\$ 570,000	\$ 532,885	93.49%	\$ 519,667	\$ 519,667	\$ 13,218	2.54%
Other Employee Benefits	\$ 4,500	\$ 4,240	94.21%	\$ 4,385	\$ 4,385	\$ (145)	-3.32%
General Liability Reserve Transfer	\$ 45,000	\$ 45,000	100.00%	\$ 45,000	\$ 45,000	\$ -	0.00%
Library Transfer	\$ 1,556,212	\$ 1,556,212	100.00%	\$ 1,527,711	\$ 1,527,711	\$ 28,501	1.87%
Serial Bonds - Principal	\$ 2,149,385	\$ 2,149,385	100.00%	\$ 2,096,385	\$ 2,096,385	\$ 53,000	2.53%
Serial Bonds-Interest	\$ 650,788	\$ 650,788	100.00%	\$ 741,076	\$ 741,076	\$ (90,288)	-12.18%
Leases - Principal	\$ -	\$ 23,379	0.00%	\$ 23,226	\$ 23,226	\$ 153	0.66%
Leases - Loan Interest	\$ -	\$ 1,071	0.00%	\$ 324	\$ 324	\$ 747	230.60%
Capital Fund Transfer	\$ 9,737,483	\$ 9,685,720	99.47%	\$ 1,320,844	\$ 1,320,844	\$ 8,364,876	633.30%
Black River Trust Fund Transfer	\$ 20,000	\$ 19,747	98.73%	\$ 18,550	\$ 18,550	\$ 1,197	6.45%
Transfer to Tax Stabilization Fund	\$ 500,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 63,097,448	\$ 56,548,180	89.62%	\$ 44,348,180	\$ 44,348,180	\$ 12,200,000	27.51%

Water Fund Revenues

Water Rents	\$ 3,845,750	\$ 3,788,633	98.51%	\$ 3,729,255	\$ 3,729,255	\$ 59,378	1.59%
Unmetered Water	\$ 10,000	\$ 9,218	92.18%	\$ 6,945	\$ 6,945	\$ 2,273	32.73%
Outside User Fees	\$ 1,540,655	\$ 1,524,403	98.95%	\$ 1,378,628	\$ 1,378,628	\$ 145,775	10.57%
Water Service Charges	\$ 35,000	\$ 40,763	116.46%	\$ 28,806	\$ 28,806	\$ 11,957	41.51%
Interest & Penalties on Water Rents	\$ 52,000	\$ 65,414	125.80%	\$ 50,605	\$ 50,605	\$ 14,809	29.26%
Interest Earnings	\$ 11,500	\$ 80,305	698.30%	\$ 3,996	\$ 3,996	\$ 76,309	1909.64%
Sale of Scrap	\$ 9,500	\$ 9,500	100.00%	\$ 9,500	\$ 9,500	\$ -	0.00%
Sale of Scrap	\$ 2,000	\$ 1,510	75.51%	\$ 5,618	\$ 5,618	\$ (4,108)	-73.12%
Sale of Equipment	\$ -	\$ 2,750	0.00%	\$ 29,571	\$ 29,571	\$ (26,821)	-90.70%
Refund of Prior Years Expenditure	\$ -	\$ 658	0.00%	\$ -	\$ -	\$ 658	#DIV/0!
Premium on Obligations	\$ -	\$ 2,646	0.00%	\$ -	\$ -	\$ 2,646	#DIV/0!
Unclassified Revenues	\$ 1,000	\$ 1,512	151.23%	\$ 1,586	\$ 1,586	\$ (74)	-4.65%
Payment Processing Fees	\$ 12,000	\$ 12,145	101.21%	\$ 11,457	\$ 11,457	\$ 688	6.00%
Metered Water Sales Funds	\$ 226,000	\$ 335,472	148.44%	\$ 245,427	\$ 245,427	\$ 90,045	36.69%
State Aid - Home & Community	\$ 140,000	\$ 58,625	41.88%	\$ 98,566	\$ 98,566	\$ -	0.00%
Federal Aid - ARPA	\$ -	\$ 896,054	0.00%	\$ 20,838	\$ 20,838	\$ 875,216	4200.10%
Interfund Transfers	\$ 1,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Total Revenue	\$ 5,886,405	\$ 6,829,610	116.02%	\$ 5,620,798	\$ 5,620,798	\$ 1,208,812	21.51%
Appropriated Fund Balance	\$ 1,140,821	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Revenue and Fund Balance	\$ 7,027,226	\$ 6,829,610	97.19%	\$ 5,620,798	\$ 5,620,798	\$ 1,208,812	21.51%

Water Fund Expenditures

Taxes on Property	\$ 850	\$ 741	87.16%	\$ 760	\$ 760	\$ (19)	-2.52%
Contingency	\$ 11	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Water Administration	\$ 287,001	\$ 270,510	94.25%	\$ 274,004	\$ 274,004	\$ (3,494)	-1.28%
Source of Supply, Power and Pump	\$ 1,081,258	\$ 1,050,678	97.17%	\$ 932,873	\$ 932,873	\$ 117,805	12.63%
Water Purification	\$ 2,201,483	\$ 2,118,509	96.23%	\$ 1,919,992	\$ 1,919,992	\$ 198,517	10.34%
Transmission and Distribution	\$ 1,945,534	\$ 1,187,928	61.06%	\$ 1,220,017	\$ 1,220,017	\$ (32,089)	-2.63%
Worker's Compensation	\$ 7,000	\$ 6,726	96.08%	\$ 6,898	\$ 6,898	\$ (172)	-2.50%
Unemployment Insurance	\$ 1,000	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Health Insurance	\$ 336,397	\$ 295,220	87.76%	\$ 274,308	\$ 274,308	\$ 20,912	7.62%
Medicare Reimbursements	\$ 42,000	\$ 34,952	83.22%	\$ 32,438	\$ 32,438	\$ 2,514	7.75%
Other Employee Benefits	\$ 350	\$ 312	89.19%	\$ 320	\$ 320	\$ (8)	-2.44%
General Liability Transfer	\$ 15,000	\$ 15,000	100.00%	\$ 15,000	\$ 15,000	\$ -	0.00%
Transfer to the General Fund	\$ 150,047	\$ 115,863	77.22%	\$ 117,945	\$ 117,945	\$ (2,082)	-1.77%
Serial Bonds - Principal	\$ 538,211	\$ 538,211	100.00%	\$ 569,211	\$ 569,211	\$ (31,000)	-5.45%
Serial Bonds - Interest	\$ 93,059	\$ 93,059	100.00%	\$ 113,056	\$ 113,056	\$ (19,997)	-17.69%
Bond Anticipation Notes-Interest	\$ 450	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Transfer to Capital	\$ 327,575	\$ 327,575	100.00%	\$ 43,900	\$ 43,900	\$ 283,675	646.18%
TOTAL	\$ 7,027,226	\$ 6,055,284	86.17%	\$ 5,520,722	\$ 5,520,722	\$ 534,562	9.68%

CITY OF WATERTOWN
FY 2022/23 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING JUNE 30, 2023

	2022-23	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	2021-22	Current YTD vs. Prior YTD	
	Adopted Budget				Actual	Variance	%
Sewer Fund Revenues							
Sewer Rents	\$ 2,637,000	\$ 2,634,489	99.90%	\$ 2,662,714	\$ 2,662,714	\$ (28,225)	-1.06%
Sewer Charges	\$ 1,529,000	\$ 1,614,850	105.61%	\$ 1,407,566	\$ 1,407,566	\$ 207,284	14.73%
Interest & Penalties on Sewer Rents	\$ 42,000	\$ 52,319	124.57%	\$ 40,609	\$ 40,609	\$ 11,710	28.84%
Sewer Rents-Governments	\$ 2,417,073	\$ 2,217,772	91.75%	\$ 2,202,243	\$ 2,202,243	\$ 15,529	0.71%
Interest Earnings	\$ 18,000	\$ 177,202	984.45%	\$ 6,423	\$ 6,423	\$ 170,779	2658.86%
Permit Fees	\$ 22,000	\$ 22,875	103.98%	\$ 21,875	\$ 21,875	\$ 1,000	4.57%
Sale of Scrap	\$ -	\$ 130	0.00%	\$ -	\$ -	\$ 130	#DIV/0!
Sale of Equipment	\$ 5,000	\$ 2,750	55.00%	\$ 48,945	\$ 48,945	\$ (46,195)	-94.38%
Insurance Recovery	\$ -	\$ -	0.00%	\$ 12,871	\$ 12,871	\$ (12,871)	-100.00%
Refund of Prior Years Expenditure	\$ -	\$ 734	0.00%	\$ 16,211	\$ 16,211	\$ (15,477)	-95.47%
Gifts and Donations	\$ -	\$ 2,500	0.00%	\$ 6,882	\$ 6,882	\$ (4,382)	-63.67%
Unclassified Revenues	\$ -	\$ 4,634	0.00%	\$ 2,734	\$ 2,734	\$ 1,900	69.50%
Payment Processing Fees	\$ 12,000	\$ 12,145	101.21%	\$ 11,457	\$ 11,457	\$ 688	6.00%
Interfund Revenues	\$ 429,000	\$ 501,878	116.99%	\$ 474,702	\$ 474,702	\$ 27,176	5.72%
Interfund Transfer	\$ 1,000	\$ 129,986	12998.56%	\$ 113,243	\$ 113,243	\$ 16,743	14.78%
Total Revenue	\$ 7,112,073	\$ 7,374,264	103.69%	\$ 7,028,475	\$ 7,028,475	\$ 345,789	4.92%
Appropriated Fund Balance	\$ 879,219	\$ 212,839	24.21%	\$ 1,253,359	\$ 1,253,359	\$ (1,040,520)	-83.02%
Total Revenue	\$ 7,991,292	\$ 7,587,103	94.94%	\$ 8,281,834	\$ 8,281,834	\$ (694,731)	-8.39%

-

Sewer Fund Expenditures							
Sewer Administration	\$ 278,791	\$ 276,693	99.25%	\$ 285,540	\$ 285,540	\$ (8,847)	-3.10%
Sanitary Sewer	\$ 543,479	\$ 541,169	99.57%	\$ 537,205	\$ 537,205	\$ 3,964	0.74%
Sewage Treatment and Disposal	\$ 4,589,493	\$ 4,239,372	92.37%	\$ 3,843,982	\$ 3,843,982	\$ 395,390	10.29%
Worker's Compensation	\$ 6,550	\$ 6,543	99.90%	\$ 6,717	\$ 6,717	\$ (174)	-2.59%
Health Insurance- Retirees	\$ 206,509	\$ 206,491	99.99%	\$ 175,563	\$ 175,563	\$ 30,928	17.62%
Medicare Reimbursements	\$ 22,975	\$ 22,970	99.98%	\$ 19,699	\$ 19,699	\$ 3,271	16.60%
Other Employee Benefits	\$ 150	\$ 126	84.24%	\$ 154	\$ 154	\$ (28)	-17.95%
General Liability Transfer	\$ 15,000	\$ 15,000	100.00%	\$ 15,000	\$ 15,000	\$ -	0.00%
Transfer to the General Fund	\$ 49,604	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Serial Bonds - Principal	\$ 941,727	\$ 941,727	100.00%	\$ 948,727	\$ 948,727	\$ (7,000)	-0.74%
Serial Bonds - Interest	\$ 149,334	\$ 149,334	100.00%	\$ 170,365	\$ 170,365	\$ (21,031)	-12.34%
Bond Anticipation Notes - Principal	\$ -	\$ -	0.00%	\$ 139,000	\$ 139,000	\$ (139,000)	-100.00%
Transfer to Capital Fund	\$ 1,187,680	\$ 1,187,680	100.00%	\$ 2,139,882	\$ 2,139,882	\$ (952,202)	-44.50%
TOTAL	\$ 7,991,292	\$ 7,587,103	94.94%	\$ 8,281,834	\$ 8,281,834	\$ (694,731)	-8.39%

-

Library Fund Revenues							
Library Fines	\$ 10,000	\$ 3,532	35.32%	\$ 3,167	\$ 3,167	\$ 365	11.51%
Sale of Equipment	\$ -	\$ -	0.00%	\$ 920	\$ 920	\$ (920)	-100.00%
Gifts and Donations	\$ -	\$ 289	0.00%	\$ -	\$ -	\$ 289	#DIV/0!
Library Grant	\$ 70,279	\$ 91,318	129.94%	\$ 73,451	\$ 73,451	\$ 17,867	24.33%
Interfund Transfer	\$ 1,556,212	\$ 1,556,212	100.00%	\$ 1,527,711	\$ 1,527,711	\$ 28,501	1.87%
Total Revenue	\$ 1,636,491	\$ 1,651,351	100.91%	\$ 1,605,249	\$ 1,605,249	\$ 46,102	2.87%
Appropriated Fund Balance	\$ 6,195	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Revenue and Fund Balance	\$ 1,642,686	\$ 1,651,351	100.53%	\$ 1,605,249	\$ 1,605,249	\$ 46,102	2.87%

-

Library Fund Expenditures							
Contingency	\$ 14,151	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Library Fund Expenditures	\$ 1,274,259	\$ 1,175,506	92.25%	\$ 1,227,667	\$ 1,227,667	\$ (52,161)	-4.25%
Worker's Compensation	\$ 3,000	\$ 2,993	99.77%	\$ 3,067	\$ 3,067	\$ (74)	-2.41%
Health Insurance	\$ 123,165	\$ 123,097	99.94%	\$ 101,588	\$ 101,588	\$ 21,509	21.17%
Medicare Reimbursements	\$ 20,000	\$ 17,607	88.04%	\$ 18,940	\$ 18,940	\$ (1,333)	-7.04%
Other Employee Benefits	\$ 150	\$ 107	71.27%	\$ 168	\$ 168	\$ (61)	-36.36%
Transfer to the General Fund	\$ 3,516	\$ -	0.00%	\$ -	\$ -	\$ -	0.00%
Serial Bonds - Principal	\$ 114,657	\$ 114,657	100.00%	\$ 114,657	\$ 114,657	\$ -	0.00%
Serial Bonds - Interest	\$ 12,348	\$ 12,348	100.00%	\$ 14,761	\$ 14,761	\$ (2,413)	-16.35%
Transfer to Capital	\$ 77,440	\$ 77,440	100.00%	\$ 90,787	\$ 90,787	\$ (13,347)	-14.70%
TOTAL	\$ 1,642,686	\$ 1,523,755	92.76%	\$ 1,571,635	\$ 1,571,635	\$ (47,880)	-3.05%

-

CITY OF WATERTOWN
FY 2022/23 FINANCIAL REPORT (UNAUDITED)
THROUGH THE QUARTER ENDING JUNE 30, 2023

	2022-23 Adopted Budget	YTD Actual	Y-T-D % of Budget	Prior Y-T-D	2021-22 Actual	Current YTD vs. Prior YTD	
						Variance	%

Self-Insurance Fund Revenues

Shared Service Charges	\$ 8,019,351	\$ 7,507,060	93.61%	\$ 7,048,627	\$ 7,048,627	\$ 458,433	6.50%
Interest and Earnings	\$ 15,000	\$ 83,056	553.70%	\$ 3,371	\$ 3,371	\$ 79,685	2363.83%
Insurance Recoveries	\$ 25,000	\$ 9,064	36.26%	\$ 45,631	\$ 45,631	\$ (36,567)	-80.14%
Medicare Part D reimbursement	\$ 210,000	\$ 292,598	139.33%	\$ 227,354	\$ 227,354	\$ 65,244	28.70%
Refund of Prior Years Expenditure	\$ -	\$ 11,000	0.00%	\$ 7,240	\$ 7,240	\$ 3,760	51.93%
Employee Contributions	\$ 951,305	\$ 858,829	90.28%	\$ 764,673	\$ 764,673	\$ 94,156	12.31%
Prescription Reimbursements	\$ 775,000	\$ 1,127,185	145.44%	\$ 727,942	\$ 727,942	\$ 399,243	54.85%
Payment Processing Fee	\$ 750	\$ 863	115.12%	\$ 608	\$ 608	\$ 255	42.00%
Total Revenue	\$ 9,996,406	\$ 9,889,655	98.93%	\$ 8,825,446	\$ 8,825,446	\$ 1,064,209	12.06%
Appropriated Fund Balance	\$ 399,265	\$ 821,629	205.79%	\$ 567,698	\$ 567,698	\$ 253,931	44.73%
Revenue and Fund Balance	\$ 10,395,671	\$ 10,711,283	103.04%	\$ 9,393,144	\$ 9,393,144	\$ 1,318,139	14.03%

-

Self-Insurance Fund Expenditures

Administration	\$ 583,890	\$ 550,404	94.27%	\$ 529,676	\$ 529,676	\$ 20,728	3.91%
Medical Claims	\$ 5,573,536	\$ 6,083,302	109.15%	\$ 5,035,587	\$ 5,035,587	\$ 1,047,715	20.81%
Pharmacy Claims	\$ 4,238,245	\$ 4,077,577	96.21%	\$ 3,827,881	\$ 3,827,881	\$ 249,696	6.52%
TOTAL	\$ 10,395,671	\$ 10,711,283	103.04%	\$ 9,393,144	\$ 9,393,144	\$ 1,318,139	14.03%

-

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type R	Revenue						
Dept 0000	.						
A.0000.1001	REAL PROPERTY TAXES	9,764,517.00	0.00	9,764,517.00	9,764,545.98	0.00	(28.98)
A.0000.1030	SPECIAL ASSESSMENT	5,150.00	0.00	5,150.00	3,021.33	0.00	2,128.67
A.0000.1050	REAL PROP TAX RESERVE	0.00	0.00	0.00	(280,888.76)	0.00	280,888.76
A.0000.1080	FED PILOT PAYMENTS	47,500.00	0.00	47,500.00	48,881.18	0.00	(1,381.18)
A.0000.1081	OTHER PILOT PAYMENTS	72,325.00	0.00	72,325.00	77,249.21	0.00	(4,924.21)
A.0000.1090	INTEREST/PENALTY RPTAX	190,000.00	0.00	190,000.00	146,207.99	0.00	43,792.01
A.0000.1110	SALES TAX	24,776,000.00	0.00	24,776,000.00	24,614,715.89	0.00	161,284.11
A.0000.1130	UTILITIES GROSS REC TAX	330,000.00	0.00	330,000.00	340,084.29	0.00	(10,084.29)
A.0000.1170	FRANCHISES	347,000.00	0.00	347,000.00	323,428.58	0.00	23,571.42
A.0000.1235	TAX SALE ADVERTISING	21,000.00	0.00	21,000.00	5,765.00	0.00	15,235.00
A.0000.1240	COMPTROLLER'S FEES	10,000.00	0.00	10,000.00	7,903.00	0.00	2,097.00
A.0000.1250	ASSESSOR'S FEES	250.00	0.00	250.00	0.00	0.00	250.00
A.0000.1255	CLERK FEES	140,000.00	0.00	140,000.00	143,133.95	0.00	(3,133.95)
A.0000.1260	CIVIL SERVICE FEES	2,600.00	0.00	2,600.00	2,605.00	0.00	(5.00)
A.0000.1520	POLICE FEES	1,000.00	0.00	1,000.00	580.61	0.00	419.39
A.0000.1710	DPW FEES	95,000.00	0.00	95,000.00	128,986.10	0.00	(33,986.10)
A.0000.1715	DPW FEES-WATN CITY SCH	28,000.00	0.00	28,000.00	24,974.32	0.00	3,025.68
A.0000.1750	BUS FARES	100,000.00	0.00	100,000.00	97,695.70	0.00	2,304.30
A.0000.1751	BUS ADVERTISING	18,000.00	0.00	18,000.00	9,828.00	0.00	8,172.00
A.0000.2001	PARKS & RECREATION CHARGES	29,800.00	0.00	29,800.00	52,322.00	0.00	(22,522.00)
A.0000.2002	FIELD USE CHARGES	35,250.00	0.00	35,250.00	74,502.50	0.00	(39,252.50)
A.0000.2012	REC CONCESSIONS	142,000.00	0.00	142,000.00	190,736.98	0.00	(48,736.98)
A.0000.2025	STADIUM CHARGES	18,350.00	0.00	18,350.00	(935.00)	0.00	19,285.00
A.0000.2027	GOLF COURSE FEES	0.00	164,150.00	164,150.00	205,282.72	0.00	(41,132.72)
A.0000.2030	ARENA FEES	39,020.00	0.00	39,020.00	38,540.84	0.00	479.16
A.0000.2065	ICE RINK CHARGES	213,260.00	0.00	213,260.00	223,488.52	0.00	(10,228.52)
A.0000.2110	ZONING FEES	4,000.00	0.00	4,000.00	4,700.00	0.00	(700.00)
A.0000.2130	REFUSE & GARBAGE FEES	465,000.00	0.00	465,000.00	425,046.25	0.00	39,953.75
A.0000.2135	TOTER FEES	550,000.00	0.00	550,000.00	592,777.39	0.00	(42,777.39)
A.0000.2150	SALE OF SURPLUS POWER	4,952,000.00	0.00	4,952,000.00	5,080,267.80	0.00	(128,267.80)
A.0000.2210	TAX & ASSESS SVCS OTH GOVT	26,750.00	0.00	26,750.00	26,750.00	0.00	0.00
A.0000.2220	CIVIL SVCS FOR SCH DIST	28,000.00	0.00	28,000.00	26,266.00	0.00	1,734.00
A.0000.2260	POLICE SERVICES	157,750.00	0.00	157,750.00	187,401.86	0.00	(29,651.86)
A.0000.2300	TRANSPORTATION, OTHER GOVT	5,600.00	0.00	5,600.00	0.00	0.00	5,600.00
A.0000.2401	INTEREST & EARNINGS	110,000.00	0.00	110,000.00	695,303.33	0.00	(585,303.33)
A.0000.2401.0051	INTEREST & EARNINGS.CAPITAL RESERVE	0.00	0.00	0.00	208.38	0.00	(208.38)

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type R	Revenue						
Dept 0000	.						
A.0000.2401.0052	INTEREST & EARNINGS.DEBT RESERVE	0.00	0.00	0.00	93.94	0.00	(93.94)
A.0000.2401.0087	INTEREST & EARNINGS.LEASES	0.00	0.00	0.00	18,785.33	0.00	(18,785.33)
A.0000.2401.0880	INTEREST & EARNINGS.RESERVE-CONTINGENCY & TAX STABILIZATION	0.00	0.00	0.00	9,967.17	0.00	(9,967.17)
A.0000.2401.1900	INTEREST & EARNINGS.COVID 19 / AMERICAN RESCUE PLAN ACT	0.00	0.00	0.00	472,930.34	0.00	(472,930.34)
A.0000.2410	RENTAL OF REAL PROP	40,750.00	(10,017.00)	30,733.00	(14,752.93)	0.00	45,485.93
A.0000.2421	LEASE PAYMENTS COLLECTED	0.00	0.00	0.00	40,019.95	0.00	(40,019.95)
A.0000.2501	BUS & OCC LICENSES	8,000.00	0.00	8,000.00	8,210.00	0.00	(210.00)
A.0000.2530	GAMES OF CHANCE LICENSES	50.00	0.00	50.00	50.00	0.00	0.00
A.0000.2540	BINGO LICENSES	0.00	0.00	0.00	485.83	0.00	(485.83)
A.0000.2555	BUILDING PERMITS	75,000.00	0.00	75,000.00	90,531.10	0.00	(15,531.10)
A.0000.2560	CITY PERMITS	5,000.00	0.00	5,000.00	600.00	0.00	4,400.00
A.0000.2590	PERMITS - OTHER	3,500.00	0.00	3,500.00	4,050.00	0.00	(550.00)
A.0000.2591	STORM SEWER PERMITS	2,000.00	0.00	2,000.00	3,500.00	0.00	(1,500.00)
A.0000.2592	VACANT PROPERTY REGISTRATION FEES	25,000.00	0.00	25,000.00	38,450.00	0.00	(13,450.00)
A.0000.2610	FINES,FORFEITED BAIL	115,000.00	0.00	115,000.00	84,051.76	0.00	30,948.24
A.0000.2650	SALE OF SCRAP	10,000.00	0.00	10,000.00	11,070.52	0.00	(1,070.52)
A.0000.2660	SALE OF REAL PROPERTY	20,000.00	0.00	20,000.00	16,682.86	0.00	3,317.14
A.0000.2665	SALE OF EQUIPMENT	25,000.00	0.00	25,000.00	55,780.00	0.00	(30,780.00)
A.0000.2680	INSURANCE RECOVERY	40,000.00	0.00	40,000.00	78,882.09	0.00	(38,882.09)
A.0000.2701	REFUND OF PY EXPENDITURES	5,000.00	0.00	5,000.00	17,703.27	0.00	(12,703.27)
A.0000.2705	GIFTS & DONATIONS	82,600.00	0.00	82,600.00	16,624.54	0.00	65,975.46
A.0000.2770	UNCLASSIFIED REVENUES	1,000.00	0.00	1,000.00	3,287.91	0.00	(2,287.91)
A.0000.2773	PAYMENT PROCESSING FEE	25,000.00	0.00	25,000.00	27,203.44	0.00	(2,203.44)
A.0000.2801	INTERFUND REVENUES	89,258.00	0.00	89,258.00	0.00	0.00	89,258.00
A.0000.2802	CENT PRINT & MAIL	6,000.00	0.00	6,000.00	6,424.84	0.00	(424.84)
A.0000.2803	CENTRAL GARAGE	75,000.00	0.00	75,000.00	111,834.65	0.00	(36,834.65)
A.0000.3001	ST AID SEC 54 FIN LAW	4,703,208.00	0.00	4,703,208.00	4,703,208.00	0.00	0.00
A.0000.3005	ST AID MTG TAX	325,000.00	0.00	325,000.00	613,140.00	0.00	(288,140.00)
A.0000.3088	ST AID OTHER	500.00	0.00	500.00	0.00	0.00	500.00
A.0000.3089	ST REIMB W.COMP/OTHER	23,500.00	0.00	23,500.00	52,072.94	0.00	(28,572.94)
A.0000.3330	ST REIMB COURT CLEANING	21,000.00	0.00	21,000.00	30,738.00	0.00	(9,738.00)
A.0000.3331	ST REIMB CT POSTAGE	1,752.00	0.00	1,752.00	1,752.00	0.00	0.00

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type R	Revenue						
Dept 0000	.						
A.0000.3389	STATE AID PUBLIC SAFETY	600.00	0.00	600.00	197,299.50	0.00	(196,699.50)
A.0000.3501	STATE AID CHIPS	280,000.00	0.00	280,000.00	461,913.74	0.00	(181,913.74)
A.0000.3589	STATE MASS TRANSPORTATION ASST	280,000.00	0.00	280,000.00	350,508.96	0.00	(70,508.96)
A.0000.3989	ST AID,OTHER HOME&COMM.SERVICE	0.00	0.00	0.00	73,963.47	0.00	(73,963.47)
A.0000.4389	FED AID PUBLIC SAFETY	611,000.00	0.00	611,000.00	160,944.37	0.00	450,055.63
A.0000.4510	FED AID HIGHWAY SAFETY	5,000.00	0.00	5,000.00	1,884.92	0.00	3,115.08
A.0000.4589	FEDERAL AID-OTHER TRANSPORTATION	789,000.00	0.00	789,000.00	1,259,770.00	0.00	(470,770.00)
A.0000.4960	FED AID DISASTER	348,500.00	0.00	348,500.00	204,671.83	0.00	143,828.17
A.0000.5031	INTERFUND TRANSFERS	334,000.00	0.00	334,000.00	508,971.11	0.00	(174,971.11)
Total Dept 0000	.	51,101,340.00	154,133.00	51,255,473.00	53,004,682.39	0.00	(1,749,209.39)
Total Type R	Revenue	51,101,340.00	154,133.00	51,255,473.00	53,004,682.39	0.00	(1,749,209.39)
Type E	Expense						
Dept 1010	LEGISLATIVE BOARD						
A.1010.0110	SALARIES	53,256.00	0.00	53,256.00	53,256.00	0.00	0.00
A.1010.0410	UTILITIES	3,840.00	0.00	3,840.00	274.52	0.00	3,565.48
A.1010.0430	CONTRACTED SERVICES	13,900.00	0.00	13,900.00	11,106.52	1,150.00	1,643.48
A.1010.0450	MISCELLANEOUS	1,150.00	0.00	1,150.00	620.00	0.00	530.00
A.1010.0460	MATERIALS AND SUPPLIES	300.00	0.00	300.00	5.01	0.00	294.99
A.1010.0465	EQUIPMENT < 5000	7,500.00	1,298.00	8,798.00	4,265.38	0.00	4,532.62
A.1010.0810	STATE RETIREMENT	1,492.00	650.00	2,142.00	2,137.00	0.00	5.00
A.1010.0830	SOCIAL SECURITY	4,076.00	0.00	4,076.00	4,074.24	0.00	1.76
Total Dept 1010	LEGISLATIVE BOARD	85,514.00	1,948.00	87,462.00	75,738.67	1,150.00	10,573.33
Dept 1210	MAYOR						
A.1210.0110	SALARIES	17,753.00	0.00	17,753.00	17,753.04	0.00	(0.04)
A.1210.0410	UTILITIES	960.00	0.00	960.00	68.63	0.00	891.37
A.1210.0450	MISCELLANEOUS	8,500.00	0.00	8,500.00	6,559.00	0.00	1,941.00
A.1210.0460	MATERIALS AND SUPPLIES	0.00	25.00	25.00	15.19	0.00	9.81
A.1210.0465	EQUIPMENT < 5000	1,000.00	300.00	1,300.00	1,296.95	0.00	3.05
A.1210.0810	STATE RETIREMENT	2,331.00	50.00	2,381.00	2,376.00	0.00	5.00
A.1210.0830	SOCIAL SECURITY	1,358.00	0.00	1,358.00	1,358.04	0.00	(0.04)
Total Dept 1210	MAYOR	31,902.00	375.00	32,277.00	29,426.85	0.00	2,850.15

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 1210	MAYOR						
Dept 1230	MUNICIPAL EXECUTIVE						
A.1230.0110	SALARIES	238,771.00	0.00	238,771.00	218,319.58	0.00	20,451.42
A.1230.0410	UTILITIES	400.00	50.00	450.00	443.43	0.00	6.57
A.1230.0430	CONTRACTED SERVICES	20,000.00	0.00	20,000.00	925.91	0.00	19,074.09
A.1230.0450	MISCELLANEOUS	4,100.00	1,475.00	5,575.00	5,571.35	0.00	3.65
A.1230.0460	MATERIALS AND SUPPLIES	500.00	0.00	500.00	90.73	0.00	409.27
A.1230.0465	EQUIPMENT < 5000	0.00	5,975.00	5,975.00	5,969.52	0.00	5.48
A.1230.0810	STATE RETIREMENT	9,005.00	0.00	9,005.00	7,142.00	0.00	1,863.00
A.1230.0830	SOCIAL SECURITY	18,266.00	0.00	18,266.00	16,195.81	0.00	2,070.19
A.1230.0850	HEALTH INSURANCE	38,697.00	0.00	38,697.00	23,075.06	0.00	15,621.94
Total Dept 1230	MUNICIPAL EXECUTIVE	329,739.00	7,500.00	337,239.00	277,733.39	0.00	59,505.61
Dept 1315	MUNICIPAL COMPTROLLER						
A.1315.0110	SALARIES	194,036.00	0.00	194,036.00	132,020.80	0.00	62,015.20
A.1315.0120	CLERICAL	147,155.00	6,500.00	153,655.00	153,644.68	0.00	10.32
A.1315.0150	OVERTIME	3,000.00	0.00	3,000.00	2,683.36	0.00	316.64
A.1315.0175	HEALTH INSURANCE BUYOUT	2,800.00	0.00	2,800.00	2,799.94	0.00	0.06
A.1315.0420	INSURANCE	2,725.00	0.00	2,725.00	2,626.40	0.00	98.60
A.1315.0430	CONTRACTED SERVICES	80,475.00	0.00	80,475.00	78,391.31	0.00	2,083.69
A.1315.0440	FEES, NON EMPLOYEE	43,040.00	0.00	43,040.00	31,120.00	0.00	11,920.00
A.1315.0450	MISCELLANEOUS	5,530.00	0.00	5,530.00	2,679.83	0.00	2,850.17
A.1315.0460	MATERIALS AND SUPPLIES	3,600.00	200.00	3,800.00	3,777.92	0.00	22.08
A.1315.0465	EQUIPMENT < 5000	2,525.00	1,298.00	3,823.00	3,039.26	0.00	783.74
A.1315.0810	STATE RETIREMENT	36,154.00	0.00	36,154.00	30,301.00	0.00	5,853.00
A.1315.0830	SOCIAL SECURITY	26,544.00	0.00	26,544.00	21,614.82	0.00	4,929.18
A.1315.0850	HEALTH INSURANCE	39,335.00	0.00	39,335.00	23,731.24	0.00	15,603.76
Total Dept 1315	MUNICIPAL COMPTROLLER	586,919.00	7,998.00	594,917.00	488,430.56	0.00	106,486.44
Dept 1345	PURCHASING DEPARTMENT						
A.1345.0110	SALARIES	80,820.00	0.00	80,820.00	77,089.82	0.00	3,730.18
A.1345.0120	CLERICAL	40,178.00	1,800.00	41,978.00	41,964.38	0.00	13.62
A.1345.0430	CONTRACTED SERVICES	0.00	150.00	150.00	150.00	0.00	0.00
A.1345.0450	MISCELLANEOUS	1,200.00	150.00	1,350.00	1,347.02	0.00	2.98
A.1345.0460	MATERIALS AND SUPPLIES	200.00	0.00	200.00	188.27	0.00	11.73
A.1345.0465	EQUIPMENT < 5000	0.00	4,250.00	4,250.00	4,227.34	0.00	22.66
A.1345.0810	STATE RETIREMENT	15,881.00	0.00	15,881.00	15,515.00	0.00	366.00

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 1345	PURCHASING DEPARTMENT						
A.1345.0830	SOCIAL SECURITY	9,257.00	0.00	9,257.00	8,116.85	0.00	1,140.15
A.1345.0850	HEALTH INSURANCE	22,852.00	7,850.00	30,702.00	30,690.24	0.00	11.76
Total Dept 1345	PURCHASING DEPARTMENT	170,388.00	14,200.00	184,588.00	179,288.92	0.00	5,299.08
Dept 1355	ASSESSMENT DEPARTMENT						
A.1355.0110	SALARIES	77,820.00	1,200.00	79,020.00	79,005.73	0.00	14.27
A.1355.0130	WAGES	103,964.00	0.00	103,964.00	90,609.00	0.00	13,355.00
A.1355.0150	OVERTIME	200.00	0.00	200.00	163.00	0.00	37.00
A.1355.0175	HEALTH INSURANCE BUYOUT	0.00	375.00	375.00	369.87	0.00	5.13
A.1355.0250	OTHER EQUIPMENT	7,400.00	0.00	7,400.00	6,240.00	0.00	1,160.00
A.1355.0410	UTILITIES	300.00	0.00	300.00	264.00	0.00	36.00
A.1355.0430	CONTRACTED SERVICES	3,780.00	0.00	3,780.00	3,733.14	8.86	38.00
A.1355.0440	FEES, NON EMPLOYEE	35,000.00	0.00	35,000.00	11,763.75	7,900.00	15,336.25
A.1355.0450	MISCELLANEOUS	11,175.00	0.00	11,175.00	8,814.89	947.71	1,412.40
A.1355.0455	VEHICLE MAINTENANCE	1,800.00	200.00	2,000.00	1,650.69	339.51	9.80
A.1355.0460	MATERIALS AND SUPPLIES	2,530.00	600.00	3,130.00	3,107.30	0.00	22.70
A.1355.0465	EQUIPMENT < 5000	1,000.00	200.00	1,200.00	1,189.60	0.00	10.40
A.1355.0810	STATE RETIREMENT	18,847.00	0.00	18,847.00	15,946.00	0.00	2,901.00
A.1355.0830	SOCIAL SECURITY	13,922.00	0.00	13,922.00	12,603.83	0.00	1,318.17
A.1355.0850	HEALTH INSURANCE	7,319.00	2,175.00	9,494.00	9,482.79	0.00	11.21
Total Dept 1355	ASSESSMENT DEPARTMENT	285,057.00	4,750.00	289,807.00	244,943.59	9,196.08	35,667.33
Dept 1362	TAX ADVERTISING						
A.1362.0430	TAX ADVERTISING	21,000.00	0.00	21,000.00	9,060.80	0.00	11,939.20
Total Dept 1362	TAX ADVERTISING	21,000.00	0.00	21,000.00	9,060.80	0.00	11,939.20
Dept 1364	PROPERTY ACQUIRED FOR TAXES						
A.1364.0430	CONTRACTED SERVICES	500.00	125.00	625.00	620.17	0.00	4.83
A.1364.0450	MISCELLANEOUS	0.00	200.00	200.00	184.00	0.00	16.00
A.1364.0460	MATERIALS AND SUPPLIES	500.00	0.00	500.00	326.45	0.00	173.55
Total Dept 1364	PROPERTY ACQUIRED FOR TAXES	1,000.00	325.00	1,325.00	1,130.62	0.00	194.38
Dept 1410	CITY CLERK						
A.1410.0110	SALARIES	153,279.00	3,725.00	157,004.00	156,989.37	0.00	14.63

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 1410	CITY CLERK						
A.1410.0430	CONTRACTED SERVICES	8,750.00	3,975.00	12,725.00	12,702.38	0.00	22.62
A.1410.0450	MISCELLANEOUS	2,910.00	0.00	2,910.00	894.40	0.00	2,015.60
A.1410.0460	MATERIALS AND SUPPLIES	1,825.00	0.00	1,825.00	1,755.95	43.09	25.96
A.1410.0465	EQUIPMENT < 5000	1,200.00	0.00	1,200.00	1,189.60	0.00	10.40
A.1410.0810	STATE RETIREMENT	16,796.00	100.00	16,896.00	16,888.00	0.00	8.00
A.1410.0830	SOCIAL SECURITY	11,726.00	0.00	11,726.00	10,969.44	0.00	756.56
A.1410.0850	HEALTH INSURANCE	37,702.00	0.00	37,702.00	37,701.46	0.00	0.54
Total Dept 1410	CITY CLERK	234,188.00	7,800.00	241,988.00	239,090.60	43.09	2,854.31
Dept 1420	LAW						
A.1420.0430	CONTRACTED SERVICES	0.00	75.00	75.00	73.10	0.00	1.90
A.1420.0440	FEES, NON EMPLOYEE	275,000.00	80,200.00	355,200.00	355,176.23	21,372.01	(21,348.24)
A.1420.0450	MISCELLANEOUS	1,000.00	3,475.00	4,475.00	4,471.33	0.00	3.67
Total Dept 1420	LAW	276,000.00	83,750.00	359,750.00	359,720.66	21,372.01	(21,342.67)
Dept 1430	CIVIL SERVICE						
A.1430.0110	SALARIES	52,165.00	5,950.00	58,115.00	58,114.17	0.00	0.83
A.1430.0170	OUT OF CODE	200.00	0.00	200.00	200.00	0.00	0.00
A.1430.0430	CONTRACTED SERVICES	7,850.00	0.00	7,850.00	2,465.88	0.00	5,384.12
A.1430.0450	MISCELLANEOUS	1,530.00	2,900.00	4,430.00	3,085.37	1,322.00	22.63
A.1430.0460	MATERIALS AND SUPPLIES	300.00	0.00	300.00	198.44	0.00	101.56
A.1430.0465	EQUIPMENT < 5000	1,000.00	0.00	1,000.00	893.98	0.00	106.02
A.1430.0810	STATE RETIREMENT	4,345.00	0.00	4,345.00	4,281.00	0.00	64.00
A.1430.0830	SOCIAL SECURITY	4,006.00	100.00	4,106.00	4,104.25	0.00	1.75
A.1430.0850	HEALTH INSURANCE	0.00	10,475.00	10,475.00	10,461.61	0.00	13.39
Total Dept 1430	CIVIL SERVICE	71,396.00	19,425.00	90,821.00	83,804.70	1,322.00	5,694.30
Dept 1435	HUMAN RESOURCES						
A.1435.0110	SALARIES	154,424.00	(69,000.00)	85,424.00	85,399.69	0.00	24.31
A.1435.0430	CONTRACTED SERVICES	25,840.00	8,625.00	34,465.00	33,861.51	578.52	24.97
A.1435.0450	MISCELLANEOUS	4,400.00	0.00	4,400.00	1,119.09	0.00	3,280.91
A.1435.0460	MATERIALS AND SUPPLIES	1,350.00	0.00	1,350.00	1,288.48	0.00	61.52
A.1435.0465	EQUIPMENT < 5000	1,200.00	1,298.00	2,498.00	1,298.00	0.00	1,200.00
A.1435.0810	STATE RETIREMENT	16,363.00	0.00	16,363.00	10,377.00	0.00	5,986.00
A.1435.0830	SOCIAL SECURITY	11,813.00	0.00	11,813.00	5,997.99	0.00	5,815.01
A.1435.0850	HEALTH INSURANCE	32,806.00	0.00	32,806.00	17,183.98	0.00	15,622.02

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 1435	HUMAN RESOURCES						
Total Dept 1435	HUMAN RESOURCES	248,196.00	(59,077.00)	189,119.00	156,525.74	578.52	32,014.74
Dept 1440	ENGINEERING DEPARTMENT						
A.1440.0110	SALARIES	483,855.00	(96,625.00)	387,230.00	387,221.66	0.00	8.34
A.1440.0120	CLERICAL	16,298.00	1,225.00	17,523.00	17,509.46	0.00	13.54
A.1440.0150	OVERTIME	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A.1440.0220	OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	(327.93)	327.93
A.1440.0410	UTILITIES	1,000.00	0.00	1,000.00	899.88	0.00	100.12
A.1440.0430	CONTRACTED SERVICES	148,300.00	(100,000.00)	48,300.00	8,016.19	0.00	40,283.81
A.1440.0440	FEES, NON EMPLOYEE	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A.1440.0450	MISCELLANEOUS	10,500.00	0.00	10,500.00	4,634.48	0.00	5,865.52
A.1440.0455	VEHICLE MAINTENANCE	3,400.00	200.00	3,600.00	3,588.62	0.00	11.38
A.1440.0460	MATERIALS AND SUPPLIES	7,000.00	0.00	7,000.00	568.85	327.93	6,103.22
A.1440.0465	EQUIPMENT < 5000	3,800.00	4,121.00	7,921.00	7,917.62	0.00	3.38
A.1440.0810	STATE RETIREMENT	48,888.00	0.00	48,888.00	34,038.00	0.00	14,850.00
A.1440.0830	SOCIAL SECURITY	38,339.00	0.00	38,339.00	29,859.45	0.00	8,479.55
A.1440.0840	WORKERS COMPENSATION	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A.1440.0850	HEALTH INSURANCE	67,396.00	0.00	67,396.00	38,419.67	0.00	28,976.33
Total Dept 1440	ENGINEERING DEPARTMENT	845,776.00	(191,079.00)	654,697.00	532,673.88	0.00	122,023.12
Dept 1490	PUBLIC WORKS ADMINISTRATION						
A.1490.0110	SALARIES	212,258.00	0.00	212,258.00	190,732.71	0.00	21,525.29
A.1490.0120	CLERICAL	76,885.00	0.00	76,885.00	62,637.14	0.00	14,247.86
A.1490.0150	OVERTIME	2,000.00	11,750.00	13,750.00	13,730.89	0.00	19.11
A.1490.0410	UTILITIES	27,185.00	225.00	27,410.00	27,387.99	0.00	22.01
A.1490.0420	INSURANCE	4,300.00	4,075.00	8,375.00	8,356.88	0.00	18.12
A.1490.0430	CONTRACTED SERVICES	78,020.00	11,015.00	89,035.00	46,608.05	42,425.00	1.95
A.1490.0440	FEES, NON EMPLOYEE	3,000.00	575.00	3,575.00	3,553.98	0.00	21.02
A.1490.0450	MISCELLANEOUS	7,400.00	0.00	7,400.00	984.82	0.00	6,415.18
A.1490.0455	VEHICLE MAINTENANCE	4,575.00	0.00	4,575.00	3,957.09	0.00	617.91
A.1490.0460	MATERIALS AND SUPPLIES	25,250.00	0.00	25,250.00	14,013.02	1,443.75	9,793.23
A.1490.0465	EQUIPMENT < 5000	4,500.00	1,298.00	5,798.00	4,762.29	0.00	1,035.71
A.1490.0810	STATE RETIREMENT	35,729.00	0.00	35,729.00	29,001.00	0.00	6,728.00
A.1490.0830	SOCIAL SECURITY	22,273.00	0.00	22,273.00	19,529.84	0.00	2,743.16
A.1490.0840	WORKERS COMPENSATION	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A.1490.0850	HEALTH INSURANCE	53,080.00	0.00	53,080.00	32,967.27	0.00	20,112.73
Total Dept 1490	PUBLIC WORKS ADMINISTRATION	557,455.00	28,938.00	586,393.00	458,222.97	43,868.75	84,301.28

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 1490	PUBLIC WORKS ADMINISTRATION						
Dept 1620	BUILDINGS						
A.1620.0130	WAGES	98,040.00	0.00	98,040.00	93,180.07	0.00	4,859.93
A.1620.0150	OVERTIME	5,000.00	2,025.00	7,025.00	7,001.91	0.00	23.09
A.1620.0175	HEALTH INSURANCE BUYOUT	2,800.00	0.00	2,800.00	2,284.83	0.00	515.17
A.1620.0410	UTILITIES	44,800.00	2,850.00	47,650.00	47,630.83	0.00	19.17
A.1620.0420	INSURANCE	14,950.00	1,375.00	16,325.00	16,301.59	0.00	23.41
A.1620.0430	CONTRACTED SERVICES	96,000.00	13,700.00	109,700.00	37,387.22	0.00	72,312.78
A.1620.0440	FEES, NON EMPLOYEE	0.00	175.00	175.00	170.00	0.00	5.00
A.1620.0450	MISCELLANEOUS	0.00	700.00	700.00	697.81	0.00	2.19
A.1620.0455	VEHICLE MAINTENANCE	2,150.00	975.00	3,125.00	3,122.08	0.00	2.92
A.1620.0460	MATERIALS AND SUPPLIES	12,500.00	41,925.00	54,425.00	49,854.17	3,772.47	798.36
A.1620.0465	EQUIPMENT < 5000	18,700.00	2,225.00	20,925.00	16,601.27	4,300.00	23.73
A.1620.0810	STATE RETIREMENT	10,972.00	0.00	10,972.00	7,990.00	0.00	2,982.00
A.1620.0830	SOCIAL SECURITY	8,098.00	0.00	8,098.00	7,718.11	0.00	379.89
A.1620.0840	WORKERS COMPENSATION	100.00	0.00	100.00	0.00	0.00	100.00
A.1620.0850	HEALTH INSURANCE	15,516.00	0.00	15,516.00	14,278.84	0.00	1,237.16
Total Dept 1620	BUILDINGS	329,626.00	65,950.00	395,576.00	304,218.73	8,072.47	83,284.80
Dept 1640	CENTRAL GARAGE						
A.1640.0110	SALARIES	61,212.00	34,275.00	95,487.00	95,470.81	0.00	16.19
A.1640.0120	CLERICAL	32,360.00	1,175.00	33,535.00	33,523.61	0.00	11.39
A.1640.0130	WAGES	255,700.00	0.00	255,700.00	251,096.53	0.00	4,603.47
A.1640.0150	OVERTIME	4,000.00	1,150.00	5,150.00	5,145.78	0.00	4.22
A.1640.0175	HEALTH INSURANCE BUYOUT	2,800.00	0.00	2,800.00	2,276.55	0.00	523.45
A.1640.0250	OTHER EQUIPMENT	10,000.00	6,657.04	16,657.04	15,686.04	0.00	971.00
A.1640.0410	UTILITIES	12,700.00	2,900.00	15,600.00	15,594.73	0.00	5.27
A.1640.0420	INSURANCE	6,400.00	1,000.00	7,400.00	7,394.61	0.00	5.39
A.1640.0430	CONTRACTED SERVICES	104,164.00	750.00	104,914.00	61,335.47	27,913.48	15,665.05
A.1640.0440	FEES, NON EMPLOYEE	300.00	150.00	450.00	430.00	0.00	20.00
A.1640.0450	MISCELLANEOUS	6,350.00	0.00	6,350.00	184.76	0.00	6,165.24
A.1640.0455	VEHICLE MAINTENANCE	6,100.00	2,025.00	8,125.00	8,112.10	0.00	12.90
A.1640.0460	MATERIALS AND SUPPLIES	139,550.00	3,232.55	142,782.55	137,091.99	3,768.05	1,922.51
A.1640.0465	EQUIPMENT < 5000	19,650.00	803.76	20,453.76	12,305.61	6,059.03	2,089.12
A.1640.0810	STATE RETIREMENT	37,100.00	2,175.00	39,275.00	39,267.00	0.00	8.00
A.1640.0830	SOCIAL SECURITY	27,241.00	1,200.00	28,441.00	28,423.21	0.00	17.79
A.1640.0840	WORKERS COMPENSATION	250.00	700.00	950.00	937.62	0.00	12.38
A.1640.0850	HEALTH INSURANCE	86,057.00	0.00	86,057.00	69,049.22	0.00	17,007.78

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 1640	CENTRAL GARAGE						
Total Dept 1640	CENTRAL GARAGE	811,934.00	58,193.35	870,127.35	783,325.64	37,740.56	49,061.15
Dept 1670	CENTRAL PRINTING & MAILING						
A.1670.0250	OTHER EQUIPMENT	15,000.00	0.00	15,000.00	6,788.00	0.00	8,212.00
A.1670.0430	CONTRACTED SERVICES	5,600.00	2,400.00	8,000.00	5,804.62	0.00	2,195.38
A.1670.0450	MISCELLANEOUS	28,000.00	0.00	28,000.00	28,000.00	0.00	0.00
A.1670.0460	MATERIALS AND SUPPLIES	30,850.00	2,591.39	33,441.39	32,828.00	245.93	367.46
A.1670.0465	EQUIPMENT < 5000	0.00	250.00	250.00	242.35	0.00	7.65
Total Dept 1670	CENTRAL PRINTING & MAILING	79,450.00	5,241.39	84,691.39	73,662.97	245.93	10,782.49
Dept 1680	INFORMATION TECHNOLOGY						
A.1680.0110	SALARIES	153,311.00	600.00	153,911.00	153,905.76	0.00	5.24
A.1680.0130	WAGES	258,530.00	(70,000.00)	188,530.00	188,305.42	0.00	224.58
A.1680.0140	TEMPORARY	0.00	9,925.00	9,925.00	9,902.70	0.00	22.30
A.1680.0150	OVERTIME	1,000.00	0.00	1,000.00	285.44	0.00	714.56
A.1680.0175	HEALTH INSURANCE BUYOUT	5,600.00	0.00	5,600.00	367.12	0.00	5,232.88
A.1680.0250	OTHER EQUIPMENT	15,000.00	0.00	15,000.00	11,000.00	0.00	4,000.00
A.1680.0410	UTILITIES	19,582.00	1,425.00	21,007.00	20,983.08	0.00	23.92
A.1680.0420	INSURANCE	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A.1680.0430	CONTRACTED SERVICES	256,960.00	13,256.01	270,216.01	191,257.28	12,056.00	66,902.73
A.1680.0450	MISCELLANEOUS	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
A.1680.0460	MATERIALS AND SUPPLIES	1,000.00	0.00	1,000.00	137.99	0.00	862.01
A.1680.0465	EQUIPMENT < 5000	6,600.00	2,596.00	9,196.00	8,815.06	0.00	380.94
A.1680.0810	STATE RETIREMENT	37,245.00	0.00	37,245.00	32,980.85	0.00	4,264.15
A.1680.0830	SOCIAL SECURITY	32,011.00	0.00	32,011.00	25,916.57	0.00	6,094.43
A.1680.0840	WORKERS COMPENSATION	2,500.00	0.00	2,500.00	548.57	0.00	1,951.43
A.1680.0850	HEALTH INSURANCE	55,729.00	0.00	55,729.00	44,642.33	0.00	11,086.67
Total Dept 1680	INFORMATION TECHNOLOGY	872,068.00	(42,197.99)	829,870.01	689,048.17	12,056.00	128,765.84
Dept 1930	JUDGEMENTS & CLAIMS						
A.1930.0430	JUDGEMENTS AND CLAIMS	43,000.00	0.00	43,000.00	20,805.18	0.00	22,194.82
Total Dept 1930	JUDGEMENTS & CLAIMS	43,000.00	0.00	43,000.00	20,805.18	0.00	22,194.82
Dept 1950	TAXES ON MUNICIPA PROPERTY						
A.1950.0430	TAXES ON MUNICIPAL PROPERTY	27,000.00	0.00	27,000.00	26,105.90	0.00	894.10

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 1950	TAXES ON MUNICIPA PROPERTY						
Total Dept 1950	TAXES ON MUNICIPA PROPERTY	27,000.00	0.00	27,000.00	26,105.90	0.00	894.10
Dept 1990	CONTINGENT						
A.1990.0430	CONTINGENT	1,305,469.00	(1,305,450.00)	19.00	0.00	0.00	19.00
Total Dept 1990	CONTINGENT	1,305,469.00	(1,305,450.00)	19.00	0.00	0.00	19.00
Dept 3120	POLICE						
A.3120.0110	SALARIES	250,965.00	5,350.00	256,315.00	256,308.52	0.00	6.48
A.3120.0120	CLERICAL	127,411.00	0.00	127,411.00	117,009.94	0.00	10,401.06
A.3120.0130	WAGES	5,451,999.00	(676,825.00)	4,775,174.00	4,775,149.45	0.00	24.55
A.3120.0140	TEMPORARY	53,000.00	0.00	53,000.00	45,971.82	0.00	7,028.18
A.3120.0150	OVERTIME	500,000.00	(21,600.00)	478,400.00	478,379.15	0.00	20.85
A.3120.0155	HOLIDAY PAY	62,000.00	0.00	62,000.00	57,832.44	0.00	4,167.56
A.3120.0175	HEALTH INSURANCE BUYOUT	28,750.00	0.00	28,750.00	26,308.18	0.00	2,441.82
A.3120.0180	LINE UP PAY	45,000.00	0.00	45,000.00	43,760.73	0.00	1,239.27
A.3120.0185	ON CALL COMPENSATION	15,000.00	0.00	15,000.00	13,996.09	0.00	1,003.91
A.3120.0195	CLOTHING ALLOWANCE	19,000.00	850.00	19,850.00	19,850.00	0.00	0.00
A.3120.0230	MOTOR VEHICLES	315,000.00	255,850.00	570,850.00	258,300.00	263,000.00	49,550.00
A.3120.0250	OTHER EQUIPMENT	55,000.00	0.00	55,000.00	0.00	0.00	55,000.00
A.3120.0410	UTILITIES	27,900.00	0.00	27,900.00	19,983.38	0.00	7,916.62
A.3120.0410.0307	UTILITIES.SCHOOL RESOURCE OFFICER	0.00	0.00	0.00	888.31	0.00	(888.31)
A.3120.0420	INSURANCE	5,500.00	0.00	5,500.00	2,662.14	0.00	2,837.86
A.3120.0430	CONTRACTED SERVICES	360,100.00	5,450.00	365,550.00	335,676.88	0.00	29,873.12
A.3120.0430.0301	CONTRACTED SERVICES.LIGHTBAR/RADIO MAINTENANCE	0.00	0.00	0.00	10,326.84	0.00	(10,326.84)
A.3120.0440	FEES, NON EMPLOYEE	5,950.00	650.00	6,600.00	6,584.45	0.00	15.55
A.3120.0450	MISCELLANEOUS	83,000.00	0.00	83,000.00	33,406.14	0.00	49,593.86
A.3120.0450.0302	MISCELLANEOUS.TRAINING	0.00	950.00	950.00	17,503.64	477.00	(17,030.64)
A.3120.0450.0303	MISCELLANEOUS.TRAVEL	0.00	0.00	0.00	9,282.51	100.00	(9,382.51)
A.3120.0455	VEHICLE MAINTENANCE	244,150.00	0.00	244,150.00	172,924.47	0.00	71,225.53
A.3120.0455.0305	VEHICLE MAINTENANCE.TIRES/REPAIRS /EQUIP CHANGEOVER	0.00	0.00	0.00	30,851.53	0.00	(30,851.53)
A.3120.0455.0306	VEHICLE MAINTENANCE.PREVENTIVE MAINTENANCE	0.00	0.00	0.00	3,850.00	0.00	(3,850.00)
A.3120.0460	MATERIALS AND SUPPLIES	97,750.00	280.50	98,030.50	47,188.62	3,700.22	47,141.66

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 3120	POLICE						
A.3120.0460.0304	MATERIALS AND SUPPLIES.QUARTERMASTER PROGRAM	0.00	0.00	0.00	14,624.60	1,480.00	(16,104.60)
A.3120.0460.0310	MATERIALS AND SUPPLIES.ID MATERIALS	0.00	420.40	420.40	3,937.74	0.00	(3,517.34)
A.3120.0460.0311	MATERIALS AND SUPPLIES.OFFICE SUPPLIES	0.00	0.00	0.00	2,012.90	0.00	(2,012.90)
A.3120.0460.0314	MATERIALS AND SUPPLIES.GENERAL POLICE SUPPLIES	0.00	0.00	0.00	2,093.52	0.00	(2,093.52)
A.3120.0465	EQUIPMENT < 5000	197,000.00	4,287.19	201,287.19	107,564.94	32,018.73	61,703.52
A.3120.0810	STATE RETIREMENT	9,026.00	900.00	9,926.00	9,926.00	0.00	0.00
A.3120.0820	POLICE AND FIRE RETIREMENT	1,601,674.00	(136,000.00)	1,465,674.00	1,457,282.00	0.00	8,392.00
A.3120.0830	SOCIAL SECURITY	501,312.00	0.00	501,312.00	428,681.72	0.00	72,630.28
A.3120.0840	WORKERS COMPENSATION	97,000.00	50,000.00	147,000.00	117,320.07	0.00	29,679.93
A.3120.0850	HEALTH INSURANCE	862,365.00	0.00	862,365.00	719,609.94	0.00	142,755.06
Total Dept 3120	POLICE	11,015,852.00	(509,436.91)	10,506,415.09	9,647,048.66	300,775.95	558,590.48
Dept 3410	FIRE DEPARTMENT						
A.3410.0110	SALARIES	232,767.00	8,025.00	240,792.00	240,768.91	0.00	23.09
A.3410.0120	CLERICAL	35,898.00	2,200.00	38,098.00	38,091.06	0.00	6.94
A.3410.0130	WAGES	4,862,697.00	170,858.00	5,033,555.00	5,033,539.35	0.00	15.65
A.3410.0150	OVERTIME	777,000.00	558,300.00	1,335,300.00	1,335,291.01	0.00	8.99
A.3410.0155	HOLIDAY PAY	205,000.00	0.00	205,000.00	201,833.56	0.00	3,166.44
A.3410.0175	HEALTH INSURANCE BUYOUT	60,000.00	0.00	60,000.00	50,695.70	0.00	9,304.30
A.3410.0190	EMT INCENTIVE/ NYS HWB PROGRAM	18,000.00	183,600.00	201,600.00	201,600.00	0.00	0.00
A.3410.0191	SICK LEAVE INCENTIVE	23,000.00	0.00	23,000.00	16,250.00	0.00	6,750.00
A.3410.0230	MOTOR VEHICLES	60,000.00	130,750.00	190,750.00	104,517.94	86,215.00	17.06
A.3410.0250	OTHER EQUIPMENT	0.00	27,125.00	27,125.00	0.00	27,124.12	0.88
A.3410.0410	UTILITIES	40,100.00	0.00	40,100.00	37,131.41	0.00	2,968.59
A.3410.0420	INSURANCE	14,500.00	9,050.00	23,550.00	23,543.16	0.00	6.84
A.3410.0430	CONTRACTED SERVICES	117,350.00	41,806.30	159,156.30	118,868.53	40,262.84	24.93
A.3410.0440	FEES, NON EMPLOYEE	17,500.00	0.00	17,500.00	16,932.00	0.00	568.00
A.3410.0450	MISCELLANEOUS	60,350.00	1,071.42	61,421.42	21,613.48	13,323.00	26,484.94
A.3410.0455	VEHICLE MAINTENANCE	149,100.00	38,415.70	187,515.70	187,367.13	130.00	18.57
A.3410.0460	MATERIALS AND SUPPLIES	61,000.00	8,255.41	69,255.41	60,959.57	7,835.75	460.09
A.3410.0465	EQUIPMENT < 5000	219,800.00	59,496.68	279,296.68	112,187.66	166,282.33	826.69
A.3410.0810	STATE RETIREMENT	4,712.00	0.00	4,712.00	3,804.00	0.00	908.00
A.3410.0820	POLICE AND FIRE RETIREMENT	1,822,709.00	80,629.00	1,903,338.00	1,903,319.58	0.00	18.42

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 3410	FIRE DEPARTMENT						
A.3410.0830	SOCIAL SECURITY	475,401.00	44,486.00	519,887.00	519,884.02	0.00	2.98
A.3410.0840	WORKERS COMPENSATION	75,000.00	4,650.00	79,650.00	79,631.02	0.00	18.98
A.3410.0850	HEALTH INSURANCE	949,561.00	30,187.00	979,748.00	877,092.20	0.00	102,655.80
Total Dept 3410	FIRE DEPARTMENT	10,281,445.00	1,398,905.51	11,680,350.51	11,184,921.29	341,173.04	154,256.18
Dept 3510	CONTROL OF ANIMALS						
A.3510.0430	CONTRACTED SERVICES	160,000.00	0.00	160,000.00	164,703.22	0.00	(4,703.22)
Total Dept 3510	CONTROL OF ANIMALS	160,000.00	0.00	160,000.00	164,703.22	0.00	(4,703.22)
Dept 3620	CODE ENFORCEMENT						
A.3620.0110	SALARIES	59,248.00	15,125.00	74,373.00	74,367.77	0.00	5.23
A.3620.0120	CLERICAL	73,497.00	1,075.00	74,572.00	74,563.99	0.00	8.01
A.3620.0130	WAGES	226,065.00	5,775.00	231,840.00	231,831.57	0.00	8.43
A.3620.0140	TEMPORARY	0.00	75.00	75.00	67.50	0.00	7.50
A.3620.0150	OVERTIME	5,500.00	8,200.00	13,700.00	13,686.92	0.00	13.08
A.3620.0175	HEALTH INSURANCE BUYOUT	9,900.00	0.00	9,900.00	9,676.69	0.00	223.31
A.3620.0230	MOTOR VEHICLES	60,000.00	(60,000.00)	0.00	0.00	0.00	0.00
A.3620.0410	UTILITIES	3,000.00	0.00	3,000.00	2,545.08	0.00	454.92
A.3620.0430	CONTRACTED SERVICES	133,900.00	(35,250.00)	98,650.00	94,643.40	2,777.89	1,228.71
A.3620.0450	MISCELLANEOUS	9,600.00	0.00	9,600.00	8,728.82	560.03	311.15
A.3620.0455	VEHICLE MAINTENANCE	13,050.00	0.00	13,050.00	4,218.92	0.00	8,831.08
A.3620.0460	MATERIALS AND SUPPLIES	5,500.00	4,550.00	10,050.00	9,826.99	219.99	3.02
A.3620.0465	EQUIPMENT < 5000	4,500.00	0.00	4,500.00	3,399.49	0.00	1,100.51
A.3620.0810	STATE RETIREMENT	34,964.00	0.00	34,964.00	29,161.00	0.00	5,803.00
A.3620.0830	SOCIAL SECURITY	28,626.00	1,425.00	30,051.00	30,030.29	0.00	20.71
A.3620.0840	WORKERS COMPENSATION	100.00	0.00	100.00	0.00	0.00	100.00
A.3620.0850	HEALTH INSURANCE	39,246.00	0.00	39,246.00	39,244.82	0.00	1.18
Total Dept 3620	CODE ENFORCEMENT	706,696.00	(59,025.00)	647,671.00	625,993.25	3,557.91	18,119.84
Dept 5010	DPW MUNICIPAL MAINTENANCE						
A.5010.0110	SALARIES	51,050.00	0.00	51,050.00	48,737.73	0.00	2,312.27
A.5010.0130	WAGES	255,084.00	5,675.00	260,759.00	260,753.24	0.00	5.76
A.5010.0140	TEMPORARY	48,660.00	0.00	48,660.00	14,705.05	0.00	33,954.95
A.5010.0150	OVERTIME	8,000.00	5,925.00	13,925.00	13,904.31	0.00	20.69
A.5010.0175	HEALTH INSURANCE BUYOUT	4,757.00	625.00	5,382.00	5,363.13	0.00	18.87
A.5010.0250	OTHER EQUIPMENT	17,000.00	52,399.50	69,399.50	52,399.50	0.00	17,000.00

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 5010	DPW MUNICIPAL MAINTENANCE						
A.5010.0410	UTILITIES	4,805.00	0.00	4,805.00	2,878.01	0.00	1,926.99
A.5010.0420	INSURANCE	1,100.00	0.00	1,100.00	3,922.20	0.00	(2,822.20)
A.5010.0430	CONTRACTED SERVICES	156,801.00	(24,600.00)	132,201.00	36,386.71	66,950.00	28,864.29
A.5010.0440	FEES, NON EMPLOYEE	2,900.00	0.00	2,900.00	1,756.20	0.00	1,143.80
A.5010.0450	MISCELLANEOUS	15,250.00	0.00	15,250.00	6,742.29	0.00	8,507.71
A.5010.0455	VEHICLE MAINTENANCE	108,700.00	0.00	108,700.00	97,869.27	0.00	10,830.73
A.5010.0460	MATERIALS AND SUPPLIES	42,600.00	15,050.00	57,650.00	57,649.27	(0.01)	0.74
A.5010.0465	EQUIPMENT < 5000	30,000.00	0.00	30,000.00	15,644.40	0.00	14,355.60
A.5010.0810	STATE RETIREMENT	33,990.00	0.00	33,990.00	26,257.00	0.00	7,733.00
A.5010.0830	SOCIAL SECURITY	28,116.00	0.00	28,116.00	25,513.57	0.00	2,602.43
A.5010.0840	WORKERS COMPENSATION	50,000.00	0.00	50,000.00	21,281.03	0.00	28,718.97
A.5010.0850	HEALTH INSURANCE	75,195.00	(25,000.00)	50,195.00	34,902.28	0.00	15,292.72
Total Dept 5010	DPW MUNICIPAL MAINTENANCE	934,008.00	30,074.50	964,082.50	726,665.19	66,949.99	170,467.32
Dept 5110	MAINTENANCE OF ROADS						
A.5110.0110	SALARIES	49,469.00	0.00	49,469.00	20,236.72	0.00	29,232.28
A.5110.0130	WAGES	396,764.00	0.00	396,764.00	345,073.35	0.00	51,690.65
A.5110.0140	TEMPORARY	11,000.00	0.00	11,000.00	0.00	0.00	11,000.00
A.5110.0150	OVERTIME	3,000.00	12,900.00	15,900.00	15,898.13	0.00	1.87
A.5110.0175	HEALTH INSURANCE BUYOUT	2,881.00	0.00	2,881.00	2,165.39	0.00	715.61
A.5110.0250	OTHER EQUIPMENT	12,000.00	0.00	12,000.00	11,929.00	0.00	71.00
A.5110.0410	UTILITIES	456.00	0.00	456.00	310.92	0.00	145.08
A.5110.0420	INSURANCE	1,400.00	6,575.00	7,975.00	7,968.04	0.00	6.96
A.5110.0430	CONTRACTED SERVICES	63,120.00	14,496.00	77,616.00	36,425.03	20,878.65	20,312.32
A.5110.0440	FEES, NON EMPLOYEE	1,000.00	1,525.00	2,525.00	3,696.60	0.00	(1,171.60)
A.5110.0450	MISCELLANEOUS	14,075.00	3,225.00	17,300.00	17,282.55	0.00	17.45
A.5110.0455	VEHICLE MAINTENANCE	147,300.00	(30,760.00)	116,540.00	115,165.89	1,150.00	224.11
A.5110.0460	MATERIALS AND SUPPLIES	100,200.00	(0.01)	100,199.99	86,458.56	3,064.13	10,677.30
A.5110.0465	EQUIPMENT < 5000	3,000.00	0.00	3,000.00	1,900.00	0.00	1,100.00
A.5110.0810	STATE RETIREMENT	52,011.00	0.00	52,011.00	42,900.00	0.00	9,111.00
A.5110.0830	SOCIAL SECURITY	35,430.00	0.00	35,430.00	28,115.03	0.00	7,314.97
A.5110.0840	WORKERS COMPENSATION	55,000.00	(33,750.00)	21,250.00	21,230.71	0.00	19.29
A.5110.0850	HEALTH INSURANCE	102,067.00	(25,000.00)	77,067.00	76,565.67	0.00	501.33
Total Dept 5110	MAINTENANCE OF ROADS	1,050,173.00	(50,789.01)	999,383.99	833,321.59	25,092.78	140,969.62
Dept 5142	DPW SNOW REMOVAL						
A.5142.0110	SALARIES	50,412.00	0.00	50,412.00	27,591.74	0.00	22,820.26

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 5142	DPW SNOW REMOVAL						
A.5142.0130	WAGES	522,122.00	(80,025.00)	442,097.00	442,088.36	0.00	8.64
A.5142.0140	TEMPORARY	6,000.00	0.00	6,000.00	92.40	0.00	5,907.60
A.5142.0150	OVERTIME	107,000.00	55,800.00	162,800.00	162,789.33	0.00	10.67
A.5142.0175	HEALTH INSURANCE BUYOUT	6,600.00	0.00	6,600.00	4,396.05	0.00	2,203.95
A.5142.0230	MOTOR VEHICLES	0.00	39,370.00	39,370.00	39,350.00	0.00	20.00
A.5142.0250	OTHER EQUIPMENT	43,000.00	0.00	43,000.00	14,618.17	27,135.00	1,246.83
A.5142.0410	UTILITIES	4,835.00	375.00	5,210.00	5,198.35	0.00	11.65
A.5142.0420	INSURANCE	7,000.00	0.00	7,000.00	6,147.03	0.00	852.97
A.5142.0430	CONTRACTED SERVICES	36,335.00	50,300.00	86,635.00	86,618.75	0.00	16.25
A.5142.0440	FEES, NON EMPLOYEE	1,500.00	0.00	1,500.00	759.80	0.00	740.20
A.5142.0455	VEHICLE MAINTENANCE	207,600.00	2,591.56	210,191.56	195,636.74	1,733.00	12,821.82
A.5142.0460	MATERIALS AND SUPPLIES	206,300.00	86,600.00	292,900.00	293,528.57	0.00	(628.57)
A.5142.0465	EQUIPMENT < 5000	0.00	850.00	850.00	846.70	0.00	3.30
A.5142.0810	STATE RETIREMENT	74,504.00	0.00	74,504.00	65,945.00	0.00	8,559.00
A.5142.0830	SOCIAL SECURITY	52,946.00	0.00	52,946.00	47,264.19	0.00	5,681.81
A.5142.0840	WORKERS COMPENSATION	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A.5142.0850	HEALTH INSURANCE	134,835.00	(50,000.00)	84,835.00	84,209.48	0.00	625.52
Total Dept 5142	DPW SNOW REMOVAL	1,461,989.00	105,861.56	1,567,850.56	1,477,080.66	28,868.00	61,901.90
Dept 5184	HYDRO ELECTRIC PRODUCTION						
A.5184.0110	SALARIES	38,305.00	0.00	38,305.00	35,779.89	0.00	2,525.11
A.5184.0130	WAGES	11,544.00	525.00	12,069.00	12,061.15	0.00	7.85
A.5184.0250	OTHER EQUIPMENT	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
A.5184.0410	UTILITIES	2,000.00	0.00	2,000.00	1,532.14	0.00	467.86
A.5184.0420	INSURANCE	13,900.00	0.00	13,900.00	11,105.69	0.00	2,794.31
A.5184.0430	CONTRACTED SERVICES	472,495.00	18,000.00	490,495.00	309,466.53	0.00	181,028.47
A.5184.0450	MISCELLANEOUS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A.5184.0460	MATERIALS AND SUPPLIES	5,000.00	0.00	5,000.00	2,223.32	0.00	2,776.68
A.5184.0465	EQUIPMENT < 5000	28,500.00	1,298.00	29,798.00	23,385.35	4,773.86	1,638.79
A.5184.0810	STATE RETIREMENT	5,983.00	0.00	5,983.00	5,205.00	0.00	778.00
A.5184.0830	SOCIAL SECURITY	3,813.00	0.00	3,813.00	3,531.14	0.00	281.86
A.5184.0840	WORKERS COMPENSATION	30,000.00	0.00	30,000.00	21,101.05	0.00	8,898.95
A.5184.0850	HEALTH INSURANCE	6,561.00	0.00	6,561.00	6,561.06	0.00	(0.06)
Total Dept 5184	HYDRO ELECTRIC PRODUCTION	659,101.00	19,823.00	678,924.00	431,952.32	4,773.86	242,197.82
Dept 5186	TRAFFIC CONTROL & LIGHTING						
A.5186.0130	WAGES	265,630.00	0.00	265,630.00	261,731.90	0.00	3,898.10

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 5186	TRAFFIC CONTROL & LIGHTING						
A.5186.0140	TEMPORARY	8,700.00	8,525.00	17,225.00	17,223.19	0.00	1.81
A.5186.0150	OVERTIME	22,000.00	9,225.00	31,225.00	31,202.94	0.00	22.06
A.5186.0175	HEALTH INSURANCE BUYOUT	1,876.00	0.00	1,876.00	0.00	0.00	1,876.00
A.5186.0250	OTHER EQUIPMENT	30,000.00	20,650.00	50,650.00	16,900.00	0.00	33,750.00
A.5186.0410	UTILITIES	427,830.00	48,250.00	476,080.00	476,061.52	0.00	18.48
A.5186.0420	INSURANCE	1,550.00	850.00	2,400.00	2,393.66	0.00	6.34
A.5186.0430	CONTRACTED SERVICES	8,350.00	1,000.00	9,350.00	5,755.27	0.00	3,594.73
A.5186.0440	FEES, NON EMPLOYEE	600.00	225.00	825.00	819.00	0.00	6.00
A.5186.0450	MISCELLANEOUS	8,400.00	0.00	8,400.00	1,481.66	0.00	6,918.34
A.5186.0455	VEHICLE MAINTENANCE	28,350.00	0.00	28,350.00	22,800.24	0.00	5,549.76
A.5186.0460	MATERIALS AND SUPPLIES	79,875.00	(5,400.00)	74,475.00	32,318.17	2,543.80	39,613.03
A.5186.0465	EQUIPMENT < 5000	30,700.00	3,078.44	33,778.44	10,152.27	3,526.48	20,099.69
A.5186.0810	STATE RETIREMENT	30,565.00	600.00	31,165.00	31,160.00	0.00	5.00
A.5186.0830	SOCIAL SECURITY	22,814.00	0.00	22,814.00	22,783.37	0.00	30.63
A.5186.0840	WORKERS COMPENSATION	2,500.00	0.00	2,500.00	140.84	0.00	2,359.16
A.5186.0850	HEALTH INSURANCE	41,705.00	5,450.00	47,155.00	4,936.51	0.00	42,218.49
A.5186.0850.0015	HEALTH INSURANCE.IBEW HEALTH	0.00	0.00	0.00	42,193.28	9,765.00	(51,958.28)
Total Dept 5186	TRAFFIC CONTROL & LIGHTING	1,011,445.00	92,453.44	1,103,898.44	980,053.82	15,835.28	108,009.34
Dept 5630	BUS OPERATIONS						
A.5630.0110	SALARIES	84,642.00	350.00	84,992.00	84,967.51	0.00	24.49
A.5630.0120	CLERICAL	0.00	2,250.00	2,250.00	2,247.50	0.00	2.50
A.5630.0130	WAGES	374,469.00	3,650.00	378,119.00	378,106.52	0.00	12.48
A.5630.0140	TEMPORARY	70,000.00	0.00	70,000.00	46,008.74	0.00	23,991.26
A.5630.0150	OVERTIME	20,000.00	2,475.00	22,475.00	22,452.10	0.00	22.90
A.5630.0175	HEALTH INSURANCE BUYOUT	5,600.00	0.00	5,600.00	2,799.94	0.00	2,800.06
A.5630.0230	MOTOR VEHICLES	50,000.00	0.00	50,000.00	46,048.96	0.00	3,951.04
A.5630.0250	OTHER EQUIPMENT	0.00	69,841.23	69,841.23	65,881.95	0.00	3,959.28
A.5630.0410	UTILITIES	7,200.00	1,850.00	9,050.00	9,039.22	0.00	10.78
A.5630.0420	INSURANCE	4,500.00	5,525.00	10,025.00	10,014.36	0.00	10.64
A.5630.0430	CONTRACTED SERVICES	471,100.00	49,118.00	520,218.00	520,198.04	0.00	19.96
A.5630.0440	FEES, NON EMPLOYEE	2,500.00	725.00	3,225.00	3,219.27	0.00	5.73
A.5630.0450	MISCELLANEOUS	28,950.00	0.00	28,950.00	6,460.69	0.00	22,489.31
A.5630.0455	VEHICLE MAINTENANCE	143,310.00	26,750.00	170,060.00	170,055.54	0.00	4.46
A.5630.0460	MATERIALS AND SUPPLIES	10,050.00	14,800.00	24,850.00	24,842.45	0.00	7.55
A.5630.0465	EQUIPMENT < 5000	26,000.00	0.00	26,000.00	8,643.11	0.00	17,356.89
A.5630.0810	STATE RETIREMENT	48,081.00	0.00	48,081.00	43,888.00	0.00	4,193.00

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 5630	BUS OPERATIONS						
A.5630.0830	SOCIAL SECURITY	42,435.00	0.00	42,435.00	38,690.46	0.00	3,744.54
A.5630.0840	WORKERS COMPENSATION	15,000.00	0.00	15,000.00	11,584.23	0.00	3,415.77
A.5630.0850	HEALTH INSURANCE	77,686.00	14,500.00	92,186.00	92,173.09	0.00	12.91
Total Dept 5630	BUS OPERATIONS	1,481,523.00	191,834.23	1,673,357.23	1,587,321.68	0.00	86,035.55
Dept 5650	OFF STREET PARKING						
A.5650.0410	UTILITIES	12,000.00	0.00	12,000.00	8,915.77	0.00	3,084.23
A.5650.0420	INSURANCE	2,400.00	0.00	2,400.00	1,682.71	0.00	717.29
A.5650.0430	CONTRACTED SERVICES	23,550.00	5,700.00	29,250.00	0.00	4,780.08	24,469.92
A.5650.0460	MATERIALS AND SUPPLIES	28,230.00	0.00	28,230.00	4,714.97	0.00	23,515.03
Total Dept 5650	OFF STREET PARKING	66,180.00	5,700.00	71,880.00	15,313.45	4,780.08	51,786.47
Dept 6310	COMMUNITY ACTION						
A.6310.0430	COMMUNITY ACTION	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
Total Dept 6310	COMMUNITY ACTION	10,000.00	0.00	10,000.00	10,000.00	0.00	0.00
Dept 6410	PUBLICITY						
A.6410.0430	PUBLICITY	5,000.00	0.00	5,000.00	895.00	0.00	4,105.00
A.6410.0460	MATERIALS AND SUPPLIES	0.00	1,475.00	1,475.00	1,463.71	0.00	11.29
Total Dept 6410	PUBLICITY	5,000.00	1,475.00	6,475.00	2,358.71	0.00	4,116.29
Dept 6530	PRIVATE SOCIAL SERVICES AGENCY						
A.6530.0430	CONTRACTED SERVICES	0.00	25,000.00	25,000.00	0.00	0.00	25,000.00
Total Dept 6530	PRIVATE SOCIAL SERVICES AGENCY	0.00	25,000.00	25,000.00	0.00	0.00	25,000.00
Dept 7020	RECREATION ADMINISTRATION						
A.7020.0110	SALARIES	141,198.00	0.00	141,198.00	130,736.95	0.00	10,461.05
A.7020.0120	CLERICAL	74,040.00	2,925.00	76,965.00	76,963.68	0.00	1.32
A.7020.0150	OVERTIME	3,500.00	0.00	3,500.00	338.34	0.00	3,161.66
A.7020.0175	HEALTH INSURANCE BUYOUT	2,800.00	0.00	2,800.00	2,799.94	0.00	0.06
A.7020.0410	UTILITIES	5,485.00	1,850.00	7,335.00	7,261.30	0.00	73.70
A.7020.0430	CONTRACTED SERVICES	97,800.00	0.00	97,800.00	11,161.30	0.00	86,638.70
A.7020.0440	FEES, NON EMPLOYEE	0.00	450.00	450.00	430.00	0.00	20.00

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 7020	RECREATION ADMINISTRATION						
A.7020.0450	MISCELLANEOUS	4,475.00	0.00	4,475.00	798.90	0.00	3,676.10
A.7020.0455	VEHICLE MAINTENANCE	3,117.00	0.00	3,117.00	2,359.94	0.00	757.06
A.7020.0460	MATERIALS AND SUPPLIES	3,000.00	2,550.00	5,550.00	2,515.57	0.00	3,034.43
A.7020.0465	EQUIPMENT < 5000	1,000.00	5,537.25	6,537.25	6,526.85	0.00	10.40
A.7020.0810	STATE RETIREMENT	18,277.00	0.00	18,277.00	13,736.00	0.00	4,541.00
A.7020.0830	SOCIAL SECURITY	16,948.00	0.00	16,948.00	15,034.03	0.00	1,913.97
A.7020.0840	WORKERS COMPENSATION	0.00	1,175.00	1,175.00	1,158.10	0.00	16.90
A.7020.0850	HEALTH INSURANCE	38,563.00	0.00	38,563.00	33,401.99	0.00	5,161.01
Total Dept 7020	RECREATION ADMINISTRATION	410,203.00	14,487.25	424,690.25	305,222.89	0.00	119,467.36
Dept 7110	PARKS AND PLAYGROUNDS MAINTENANCE						
A.7110.0130	WAGES	143,044.00	0.00	143,044.00	135,166.28	0.00	7,877.72
A.7110.0140	TEMPORARY	55,000.00	0.00	55,000.00	50,267.96	0.00	4,732.04
A.7110.0150	OVERTIME	16,000.00	0.00	16,000.00	12,414.80	0.00	3,585.20
A.7110.0175	HEALTH INSURANCE BUYOUT	308.00	0.00	308.00	0.00	0.00	308.00
A.7110.0250	OTHER EQUIPMENT	9,000.00	0.00	9,000.00	6,020.20	0.00	2,979.80
A.7110.0410	UTILITIES	65,975.00	55,800.00	121,775.00	121,771.03	0.00	3.97
A.7110.0420	INSURANCE	7,350.00	0.00	7,350.00	6,622.32	0.00	727.68
A.7110.0430	CONTRACTED SERVICES	367,675.00	111,231.90	478,906.90	299,605.11	34,474.00	144,827.79
A.7110.0440	FEES, NON EMPLOYEE	400.00	1,100.00	1,500.00	434.45	0.00	1,065.55
A.7110.0450	MISCELLANEOUS	9,300.00	0.00	9,300.00	775.00	0.00	8,525.00
A.7110.0455	VEHICLE MAINTENANCE	39,600.00	450.00	40,050.00	30,620.54	0.00	9,429.46
A.7110.0460	MATERIALS AND SUPPLIES	47,895.00	27,225.00	75,120.00	47,121.52	169.75	27,828.73
A.7110.0465	EQUIPMENT < 5000	3,500.00	0.00	3,500.00	2,105.74	0.00	1,394.26
A.7110.0810	STATE RETIREMENT	22,483.00	0.00	22,483.00	20,238.00	0.00	2,245.00
A.7110.0830	SOCIAL SECURITY	16,399.00	0.00	16,399.00	14,859.13	0.00	1,539.87
A.7110.0840	WORKERS COMPENSATION	1,000.00	1,650.00	2,650.00	2,629.91	0.00	20.09
A.7110.0850	HEALTH INSURANCE	26,558.00	0.00	26,558.00	26,392.92	0.00	165.08
Total Dept 7110	PARKS AND PLAYGROUNDS MAINTENANCE	831,487.00	197,456.90	1,028,943.90	777,044.91	34,643.75	217,255.24
Dept 7140	RECREATION FACILITIES MAINTENANCE						
A.7140.0130	WAGES	60,911.00	0.00	60,911.00	40,424.44	0.00	20,486.56
A.7140.0140	TEMPORARY	84,000.00	21,400.00	105,400.00	105,397.34	0.00	2.66
A.7140.0150	OVERTIME	10,000.00	4,725.00	14,725.00	14,710.01	0.00	14.99
A.7140.0175	HEALTH INSURANCE BUYOUT	1,232.00	0.00	1,232.00	753.83	0.00	478.17
A.7140.0250	OTHER EQUIPMENT	33,000.00	93,029.19	126,029.19	74,749.19	0.00	51,280.00
A.7140.0410	UTILITIES	25,675.00	2,050.00	27,725.00	27,724.46	0.00	0.54

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 7140	RECREATION FACILITIES MAINTENANCE						
A.7140.0420	INSURANCE	3,025.00	475.00	3,500.00	3,488.01	0.00	11.99
A.7140.0430	CONTRACTED SERVICES	27,590.00	13,367.50	40,957.50	29,021.04	5,296.00	6,640.46
A.7140.0440	FEES, NON EMPLOYEE	400.00	1,150.00	1,550.00	0.00	0.00	1,550.00
A.7140.0450	MISCELLANEOUS	200.00	0.00	200.00	140.00	0.00	60.00
A.7140.0455	VEHICLE MAINTENANCE	32,000.00	16,136.11	48,136.11	39,700.34	0.00	8,435.77
A.7140.0460	MATERIALS AND SUPPLIES	76,850.00	5,325.00	82,175.00	65,081.06	0.00	17,093.94
A.7140.0465	EQUIPMENT < 5000	3,000.00	25,950.00	28,950.00	28,928.07	0.00	21.93
A.7140.0810	STATE RETIREMENT	11,294.00	0.00	11,294.00	6,258.00	0.00	5,036.00
A.7140.0830	SOCIAL SECURITY	11,945.00	300.00	12,245.00	12,241.80	0.00	3.20
A.7140.0850	HEALTH INSURANCE	12,402.00	0.00	12,402.00	11,635.62	0.00	766.38
Total Dept 7140	RECREATION FACILITIES MAINTENANCE	393,524.00	183,907.80	577,431.80	460,253.21	5,296.00	111,882.59
Dept 7141	RECREATION PROGRAMS AND EVENTS						
A.7141.0140	TEMPORARY	36,400.00	0.00	36,400.00	25,312.27	0.00	11,087.73
A.7141.0150	OVERTIME	10,000.00	0.00	10,000.00	8,186.51	0.00	1,813.49
A.7141.0250	OTHER EQUIPMENT	12,000.00	1,900.00	13,900.00	13,891.85	0.00	8.15
A.7141.0420	INSURANCE	1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
A.7141.0430	CONTRACTED SERVICES	35,000.00	0.00	35,000.00	20,557.09	0.00	14,442.91
A.7141.0440	FEES, NON EMPLOYEE	2,500.00	0.00	2,500.00	800.00	0.00	1,700.00
A.7141.0460	MATERIALS AND SUPPLIES	17,675.00	3,225.00	20,900.00	10,741.87	199.22	9,958.91
A.7141.0810	STATE RETIREMENT	3,121.00	3,725.00	6,846.00	6,826.00	0.00	20.00
A.7141.0830	SOCIAL SECURITY	3,550.00	0.00	3,550.00	2,548.25	0.00	1,001.75
A.7141.0840	WORKERS COMPENSATION	250.00	0.00	250.00	0.00	0.00	250.00
Total Dept 7141	RECREATION PROGRAMS AND EVENTS	122,246.00	8,850.00	131,096.00	88,863.84	199.22	42,032.94
Dept 7180	RECREATION SWIMMING POOLS						
A.7180.0130	WAGES	16,034.00	0.00	16,034.00	9,604.33	0.00	6,429.67
A.7180.0140	TEMPORARY	210,000.00	0.00	210,000.00	176,158.21	0.00	33,841.79
A.7180.0150	OVERTIME	7,000.00	0.00	7,000.00	6,467.91	0.00	532.09
A.7180.0175	HEALTH INSURANCE BUYOUT	0.00	125.00	125.00	115.38	0.00	9.62
A.7180.0230	MOTOR VEHICLES	50,000.00	8,000.00	58,000.00	0.00	57,997.06	2.94
A.7180.0250	OTHER EQUIPMENT	16,000.00	5,940.00	21,940.00	21,464.76	0.00	475.24
A.7180.0410	UTILITIES	57,300.00	19,350.00	76,650.00	76,641.23	0.00	8.77
A.7180.0420	INSURANCE	3,500.00	0.00	3,500.00	2,721.41	0.00	778.59
A.7180.0430	CONTRACTED SERVICES	7,100.00	12,250.00	19,350.00	16,601.07	0.00	2,748.93
A.7180.0440	FEES, NON EMPLOYEE	11,400.00	0.00	11,400.00	4,990.00	0.00	6,410.00
A.7180.0450	MISCELLANEOUS	1,000.00	50.00	1,050.00	1,050.00	0.00	0.00

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 7180	RECREATION SWIMMING POOLS						
A.7180.0460	MATERIALS AND SUPPLIES	60,350.00	34,916.92	95,266.92	66,388.09	0.00	28,878.83
A.7180.0465	EQUIPMENT < 5000	4,000.00	9,104.00	13,104.00	10,133.47	1,474.16	1,496.37
A.7180.0810	STATE RETIREMENT	12,817.00	0.00	12,817.00	6,947.00	0.00	5,870.00
A.7180.0830	SOCIAL SECURITY	17,828.00	0.00	17,828.00	14,686.11	0.00	3,141.89
A.7180.0840	WORKERS COMPENSATION	1,000.00	0.00	1,000.00	152.78	0.00	847.22
A.7180.0850	HEALTH INSURANCE	3,619.00	0.00	3,619.00	1,651.10	0.00	1,967.90
Total Dept 7180	RECREATION SWIMMING POOLS	478,948.00	89,735.92	568,683.92	415,772.85	59,471.22	93,439.85
Dept 7190	GOLF COURSE						
A.7190.0110	SALARIES	0.00	18,430.00	18,430.00	14,693.77	0.00	3,736.23
A.7190.0130	WAGES	0.00	3,250.00	3,250.00	0.00	0.00	3,250.00
A.7190.0140	TEMPORARY	0.00	90,000.00	90,000.00	67,453.41	0.00	22,546.59
A.7190.0150	OVERTIME	0.00	15,000.00	15,000.00	8,169.57	0.00	6,830.43
A.7190.0250	OTHER EQUIPMENT	0.00	15,000.00	15,000.00	12,708.00	0.00	2,292.00
A.7190.0410	UTILITIES	0.00	15,475.00	15,475.00	15,469.75	0.00	5.25
A.7190.0430	CONTRACTED SERVICES	0.00	118,025.00	118,025.00	108,591.09	9,370.79	63.12
A.7190.0440	FEES, NON EMPLOYEE	0.00	3,525.00	3,525.00	3,505.00	0.00	20.00
A.7190.0455	VEHICLE MAINTENANCE	0.00	57,925.00	57,925.00	57,917.57	0.00	7.43
A.7190.0460	MATERIALS AND SUPPLIES	0.00	87,025.00	87,025.00	72,357.05	628.76	14,039.19
A.7190.0465	EQUIPMENT < 5000	0.00	14,325.00	14,325.00	11,871.81	2,429.40	23.79
A.7190.0810	STATE RETIREMENT	0.00	10,650.00	10,650.00	0.00	0.00	10,650.00
A.7190.0830	SOCIAL SECURITY	0.00	9,700.00	9,700.00	6,909.32	0.00	2,790.68
A.7190.0850	HEALTH INSURANCE	0.00	825.00	825.00	0.00	0.00	825.00
Total Dept 7190	GOLF COURSE	0.00	459,155.00	459,155.00	379,646.34	12,428.95	67,079.71
Dept 7265	RECREATION ARENA						
A.7265.0130	WAGES	120,369.00	58,775.00	179,144.00	179,140.67	0.00	3.33
A.7265.0130.0452	WAGES.CONCESSIONS	0.00	1,400.00	1,400.00	1,383.36	0.00	16.64
A.7265.0140	TEMPORARY	227,000.00	24,125.00	251,125.00	251,102.97	0.00	22.03
A.7265.0140.0452	TEMPORARY.CONCESSIONS	0.00	30,825.00	30,825.00	30,803.35	0.00	21.65
A.7265.0150	OVERTIME	45,000.00	10,050.00	55,050.00	55,030.90	0.00	19.10
A.7265.0150.0452	OVERTIME.CONCESSIONS	0.00	975.00	975.00	968.90	0.00	6.10
A.7265.0175	HEALTH INSURANCE BUYOUT	1,260.00	450.00	1,710.00	1,692.25	0.00	17.75
A.7265.0250	OTHER EQUIPMENT	0.00	111,910.00	111,910.00	111,910.00	0.00	0.00
A.7265.0410	UTILITIES	72,100.00	28,675.00	100,775.00	99,260.90	0.00	1,514.10
A.7265.0420	INSURANCE	15,875.00	3,625.00	19,500.00	19,499.61	0.00	0.39
A.7265.0430	CONTRACTED SERVICES	69,200.00	9,175.00	78,375.00	70,056.85	0.00	8,318.15

Date Prepared: 12/11/2023 01:14 PM

Report Date: 12/11/2023

Account Table: OP FUNDS

Alt. Sort Table:

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

GLR0130 1.0

Page 20 of 44

Prepared By: JMILLS

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 7265	RECREATION ARENA						
A.7265.0440	FEES, NON EMPLOYEE	1,200.00	800.00	2,000.00	818.95	0.00	1,181.05
A.7265.0450	MISCELLANEOUS	3,875.00	150.00	4,025.00	4,005.32	0.00	19.68
A.7265.0455	VEHICLE MAINTENANCE	19,350.00	25,675.00	45,025.00	34,526.70	775.00	9,723.30
A.7265.0460	MATERIALS AND SUPPLIES	138,800.00	66,945.00	205,745.00	75,751.63	0.00	129,993.37
A.7265.0460.0450	MATERIALS AND SUPPLIES.CONCESSION FOOD	0.00	0.00	0.00	68,792.55	0.00	(68,792.55)
A.7265.0460.0451	MATERIALS AND SUPPLIES.CONCESSION SUPPLIES	0.00	0.00	0.00	12,171.68	0.00	(12,171.68)
A.7265.0465	EQUIPMENT < 5000	17,900.00	4,348.00	22,248.00	21,924.08	0.00	323.92
A.7265.0465.0452	EQUIPMENT < 5000.CONCESSIONS	0.00	0.00	0.00	320.00	0.00	(320.00)
A.7265.0810	STATE RETIREMENT	30,437.00	6,050.00	36,487.00	35,141.00	0.00	1,346.00
A.7265.0810.0452	STATE RETIREMENT.CONCESSIONS	0.00	0.00	0.00	1,323.00	0.00	(1,323.00)
A.7265.0830	SOCIAL SECURITY	30,114.00	9,100.00	39,214.00	36,903.31	0.00	2,310.69
A.7265.0830.0452	SOCIAL SECURITY.CONCESSIONS	0.00	0.00	0.00	2,297.26	0.00	(2,297.26)
A.7265.0840	WORKERS COMPENSATION	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A.7265.0850	HEALTH INSURANCE	26,804.00	0.00	26,804.00	24,235.58	0.00	2,568.42
Total Dept 7265	RECREATION ARENA	821,784.00	393,053.00	1,214,837.00	1,139,060.82	775.00	75,001.18
Dept 8010	ZONING						
A.8010.0430	CONTRACTED SERVICES	4,500.00	1,675.00	6,175.00	6,089.34	0.00	85.66
Total Dept 8010	ZONING	4,500.00	1,675.00	6,175.00	6,089.34	0.00	85.66
Dept 8020	PLANNING						
A.8020.0110	SALARIES	246,631.00	2,725.00	249,356.00	249,341.46	0.00	14.54
A.8020.0120	CLERICAL	14,668.00	400.00	15,068.00	15,059.41	0.00	8.59
A.8020.0150	OVERTIME	750.00	250.00	1,000.00	988.53	0.00	11.47
A.8020.0410	UTILITIES	0.00	275.00	275.00	264.00	0.00	11.00
A.8020.0430	CONTRACTED SERVICES	85,650.00	9,522.23	95,172.23	64,633.51	28,039.50	2,499.22
A.8020.0450	MISCELLANEOUS	7,000.00	249.00	7,249.00	7,153.90	0.00	95.10
A.8020.0460	MATERIALS AND SUPPLIES	0.00	575.00	575.00	559.54	0.00	15.46
A.8020.0465	EQUIPMENT < 5000	2,650.00	300.00	2,950.00	2,935.32	0.00	14.68
A.8020.0810	STATE RETIREMENT	29,300.00	0.00	29,300.00	28,761.84	0.00	538.16
A.8020.0830	SOCIAL SECURITY	20,046.00	0.00	20,046.00	18,848.46	0.00	1,197.54
A.8020.0850	HEALTH INSURANCE	43,617.00	850.00	44,467.00	44,458.72	0.00	8.28

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 8020	PLANNING						
Total Dept 8020	PLANNING	450,312.00	15,146.23	465,458.23	433,004.69	28,039.50	4,414.04
Dept 8140	DPW STORM SEWER						
A.8140.0110	SALARIES	37,717.00	150.00	37,867.00	37,862.39	0.00	4.61
A.8140.0130	WAGES	161,489.00	0.00	161,489.00	136,953.48	0.00	24,535.52
A.8140.0140	TEMPORARY	0.00	300.00	300.00	298.20	0.00	1.80
A.8140.0150	OVERTIME	8,000.00	625.00	8,625.00	8,622.10	0.00	2.90
A.8140.0175	HEALTH INSURANCE BUYOUT	2,010.00	0.00	2,010.00	230.76	0.00	1,779.24
A.8140.0230	MOTOR VEHICLES	0.00	50,210.61	50,210.61	50,190.61	0.00	20.00
A.8140.0410	UTILITIES	525.00	0.00	525.00	447.43	0.00	77.57
A.8140.0420	INSURANCE	1,900.00	0.00	1,900.00	1,725.36	0.00	174.64
A.8140.0430	CONTRACTED SERVICES	98,357.00	29,026.00	127,383.00	90,513.79	36,448.00	421.21
A.8140.0440	FEES, NON EMPLOYEE	940.00	175.00	1,115.00	1,103.00	0.00	12.00
A.8140.0450	MISCELLANEOUS	2,790.00	0.00	2,790.00	1,294.99	0.00	1,495.01
A.8140.0455	VEHICLE MAINTENANCE	29,325.00	0.00	29,325.00	27,057.83	499.00	1,768.17
A.8140.0460	MATERIALS AND SUPPLIES	62,100.00	3,495.00	65,595.00	54,724.41	9,045.95	1,824.64
A.8140.0465	EQUIPMENT < 5000	11,050.00	0.00	11,050.00	8,109.21	0.00	2,940.79
A.8140.0810	STATE RETIREMENT	20,243.00	0.00	20,243.00	19,264.00	0.00	979.00
A.8140.0830	SOCIAL SECURITY	16,005.00	0.00	16,005.00	13,383.90	0.00	2,621.10
A.8140.0840	WORKERS COMPENSATION	250.00	625.00	875.00	870.27	0.00	4.73
A.8140.0850	HEALTH INSURANCE	45,667.00	0.00	45,667.00	42,368.73	0.00	3,298.27
Total Dept 8140	DPW STORM SEWER	498,368.00	84,606.61	582,974.61	495,020.46	45,992.95	41,961.20
Dept 8160	DPW REFUSE & RECYCLING						
A.8160.0110	SALARIES	13,194.00	0.00	13,194.00	12,996.01	0.00	197.99
A.8160.0120	CLERICAL	24,055.00	0.00	24,055.00	21,132.74	0.00	2,922.26
A.8160.0130	WAGES	247,944.00	0.00	247,944.00	209,773.02	0.00	38,170.98
A.8160.0140	TEMPORARY	25,000.00	0.00	25,000.00	20,260.26	0.00	4,739.74
A.8160.0150	OVERTIME	18,500.00	0.00	18,500.00	11,544.50	0.00	6,955.50
A.8160.0175	HEALTH INSURANCE BUYOUT	5,600.00	0.00	5,600.00	5,204.85	0.00	395.15
A.8160.0410	UTILITIES	330.00	0.00	330.00	320.79	0.00	9.21
A.8160.0430	CONTRACTED SERVICES	313,712.00	(18,108.81)	295,603.19	294,663.56	0.00	939.63
A.8160.0440	FEES, NON EMPLOYEE	14,200.00	0.00	14,200.00	1,383.40	0.00	12,816.60
A.8160.0450	MISCELLANEOUS	5,000.00	0.00	5,000.00	3,664.86	0.00	1,335.14
A.8160.0455	VEHICLE MAINTENANCE	106,575.00	5,024.72	111,599.72	108,221.01	0.00	3,378.71
A.8160.0460	MATERIALS AND SUPPLIES	21,000.00	7,275.00	28,275.00	28,273.01	0.00	1.99
A.8160.0465	EQUIPMENT < 5000	0.00	649.00	649.00	649.00	0.00	0.00
A.8160.0810	STATE RETIREMENT	31,911.00	0.00	31,911.00	23,650.00	0.00	8,261.00

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 8160	DPW REFUSE & RECYCLING						
A.8160.0830	SOCIAL SECURITY	25,572.00	0.00	25,572.00	20,663.18	0.00	4,908.82
A.8160.0840	WORKERS COMPENSATION	25,000.00	(23,500.00)	1,500.00	1,477.83	0.00	22.17
A.8160.0850	HEALTH INSURANCE	59,755.00	(16,925.00)	42,830.00	42,816.36	0.00	13.64
Total Dept 8160	DPW REFUSE & RECYCLING	937,348.00	(45,585.09)	891,762.91	806,694.38	0.00	85,068.53
Dept 9040	WORKERS COMPENSATION						
A.9040.0800	WORKERS COMPENSATION	90,000.00	0.00	90,000.00	80,469.05	0.00	9,530.95
Total Dept 9040	WORKERS COMPENSATION	90,000.00	0.00	90,000.00	80,469.05	0.00	9,530.95
Dept 9050	UNEMPLOYMENT INSURANCE						
A.9050.0800	UNEMPLOYMENT INSURANCE	25,000.00	0.00	25,000.00	3,532.51	0.00	21,467.49
Total Dept 9050	UNEMPLOYMENT INSURANCE	25,000.00	0.00	25,000.00	3,532.51	0.00	21,467.49
Dept 9060	HEALTH INSURANCE						
A.9060.0800	HEALTH INSURANCE	3,688,367.00	81,025.00	3,769,392.00	3,769,385.58	0.00	6.42
Total Dept 9060	HEALTH INSURANCE	3,688,367.00	81,025.00	3,769,392.00	3,769,385.58	0.00	6.42
Dept 9065	MEDICARE REIMBURSEMENTS						
A.9065.0800	MEDICARE REIMBURSEMENTS	570,000.00	0.00	570,000.00	532,885.20	0.00	37,114.80
Total Dept 9065	MEDICARE REIMBURSEMENTS	570,000.00	0.00	570,000.00	532,885.20	0.00	37,114.80
Dept 9089	OTHER EMPLOYEE BENEFITS						
A.9089.0800	OTHER EMPLOYEE BENEFITS	4,500.00	0.00	4,500.00	4,239.55	0.00	260.45
Total Dept 9089	OTHER EMPLOYEE BENEFITS	4,500.00	0.00	4,500.00	4,239.55	0.00	260.45
Dept 9501	TRANSFER TO GENERAL LIAB RES.						
A.9501.0900	TRANSFER TO GENERAL LIAB RES.	45,000.00	0.00	45,000.00	45,000.00	0.00	0.00
Total Dept 9501	TRANSFER TO GENERAL LIAB RES.	45,000.00	0.00	45,000.00	45,000.00	0.00	0.00
Dept 9512	TRANSFER TO LIBRARY FUND						

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Dept 9512	TRANSFER TO LIBRARY FUND						
A.9512.0900	TRANSFER TO LIBRARY FUND	1,532,712.00	23,500.00	1,556,212.00	1,556,212.00	0.00	0.00
Total Dept 9512	TRANSFER TO LIBRARY FUND	1,532,712.00	23,500.00	1,556,212.00	1,556,212.00	0.00	0.00
Dept 9710	SERIAL BONDS						
A.9710.0600	PRINCIPAL	2,149,385.00	0.00	2,149,385.00	2,149,385.00	0.00	0.00
A.9710.0700	INTEREST	650,788.00	0.00	650,788.00	650,787.55	0.00	0.45
Total Dept 9710	SERIAL BONDS	2,800,173.00	0.00	2,800,173.00	2,800,172.55	0.00	0.45
Dept 9788	OTHER DEBT PRINCIPAL - LEASES						
A.9788.0600	PRINCIPAL	0.00	0.00	0.00	23,378.86	0.00	(23,378.86)
A.9788.0700	INTEREST	0.00	0.00	0.00	1,071.14	0.00	(1,071.14)
Total Dept 9788	OTHER DEBT PRINCIPAL - LEASES	0.00	0.00	0.00	24,450.00	0.00	(24,450.00)
Dept 9945	TRANSFER TO CAPITAL RESERVE						
A.9945.0900	TRANSFER TO CAPITAL RESERVE	5,000,000.00	(3,400,000.00)	1,600,000.00	0.00	0.00	1,600,000.00
Total Dept 9945	TRANSFER TO CAPITAL RESERVE	5,000,000.00	(3,400,000.00)	1,600,000.00	0.00	0.00	1,600,000.00
Dept 9950	TRANSFER TO CAPITAL FUND						
A.9950.0900	TRANSFER TO CAPITAL	2,450,683.00	7,286,800.00	9,737,483.00	9,685,720.33	0.00	51,762.67
Total Dept 9950	TRANSFER TO CAPITAL FUND	2,450,683.00	7,286,800.00	9,737,483.00	9,685,720.33	0.00	51,762.67
Dept 9960	BLACK RIVER TRUST FUND RESERVE						
A.9960.0900	TRANSFER TO BLACK RIVER TRUST	20,000.00	0.00	20,000.00	19,746.97	0.00	253.03
Total Dept 9960	BLACK RIVER TRUST FUND RESERVE	20,000.00	0.00	20,000.00	19,746.97	0.00	253.03
Dept 9970	TRANSFER TO TAX STABILIZATION RESERVE						
A.9970.0900	TRANSFER TO TAX STABILIZATION RESERVE	500,000.00	0.00	500,000.00	0.00	0.00	500,000.00
Total Dept 9970	TRANSFER TO TAX STABILIZATION RESERVE	500,000.00	0.00	500,000.00	0.00	0.00	500,000.00

Date Prepared: 12/11/2023 01:14 PM
Report Date: 12/11/2023
Account Table: OP FUNDS
Alt. Sort Table:

CITY OF WATERTOWN
Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund A	GENERAL FUND						
Type E	Expense						
Total Type E	Expense	57,731,644.00	5,354,279.69	63,085,923.69	56,548,179.85	1,114,298.89	5,423,444.95
Total Fund A	GENERAL FUND	(6,630,304.00)	(5,200,146.69)	(11,830,450.69)	(3,543,497.46)	1,114,298.89	(7,172,654.34)

Date Prepared: 12/11/2023 01:14 PM

Report Date: 12/11/2023

Account Table: OP FUNDS

Alt. Sort Table:

CITY OF WATERTOWN

Revenue / Expense Control Report

GLR0130 1.0

Page 25 of 44

Prepared By: JMILLS

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund CD	COMMUNITY DEVELOPMENT						
Type R	Revenue						
Dept 0000	.						
CD.0000.4940.8605	CDBG FEDERAL AID.RESTORE NY	885,841.00	0.00	885,841.00	0.00	0.00	885,841.00
CD.0000.4940.8612	CDBG FEDERAL AID.CDBG 2018 ENTITLEMENT	100,000.00	0.00	100,000.00	40,972.00	0.00	59,028.00
CD.0000.4940.8613	CDBG FEDERAL AID.CDBG 2019 ENTITLEMENT	116,170.00	0.00	116,170.00	41,419.00	0.00	74,751.00
CD.0000.4940.8614	CDBG FEDERAL AID.CDBG 2020 ENTITLEMENT	196,417.00	0.00	196,417.00	113,037.13	0.00	83,379.87
CD.0000.4940.8615	CDBG FEDERAL AID.CARES ACT	201,500.00	0.00	201,500.00	179,690.69	0.00	21,809.31
CD.0000.4940.8616	CDBG FEDERAL AID.CDBG 2021 ENTITLEMENT	474,062.00	0.00	474,062.00	264,978.10	0.00	209,083.90
CD.0000.4940.8617	CDBG FEDERAL AID.CDBG 2022 ENTITLEMENT	671,700.00	0.00	671,700.00	112,699.50	0.00	559,000.50
Total Dept 0000	.	2,645,690.00	0.00	2,645,690.00	752,796.42	0.00	1,892,893.58
Total Type R	Revenue	2,645,690.00	0.00	2,645,690.00	752,796.42	0.00	1,892,893.58
Type E	Expense						
Dept 8668	CDBG FEDERAL AID						
CD.8668.0110	SALARIES	64,609.00	(1,100.00)	63,509.00	50,467.24	0.00	13,041.76
CD.8668.0120	CLERICAL	1,630.00	0.00	1,630.00	1,228.75	0.00	401.25
CD.8668.0130	WAGES	0.00	850.00	850.00	836.36	0.00	13.64
CD.8668.0150	OVERTIME	750.00	0.00	750.00	140.99	0.00	609.01
CD.8668.0430	CONTRACTED SERVICES-BLOCK GRANT	1,999,248.00	74,140.35	2,073,388.35	0.00	0.00	2,073,388.35
CD.8668.0430.8612	CONTRACTED SERVICES.CDBG 2018 ENTITLEMENT	0.00	81,125.47	81,125.47	40,972.00	40,153.47	0.00
CD.8668.0430.8613	CONTRACTED SERVICES.CDBG 2019 ENTITLEMENT	0.00	(23,873.38)	(23,873.38)	41,419.00	6,424.00	(71,716.38)
CD.8668.0430.8614	CONTRACTED SERVICES.CDBG 2020 ENTITLEMENT	0.00	136,137.08	136,137.08	113,037.13	7,249.65	15,850.30
CD.8668.0430.8615	CONTRACTED SERVICES.CARES ACT	0.00	221,544.36	221,544.36	171,852.45	73,691.91	(24,000.00)
CD.8668.0430.8616	CONTRACTED SERVICES.CDBG 2021 ENTITLEMENT	0.00	299,992.00	299,992.00	212,200.81	209,813.49	(122,022.30)
CD.8668.0430.8617	CONTRACTED SERVICES.CDBG 2022 ENTITLEMENT	0.00	0.00	0.00	71,930.36	383,484.60	(455,414.96)

Date Prepared: 12/11/2023 01:14 PM

Report Date: 12/11/2023

Account Table: OP FUNDS

Alt. Sort Table:

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

GLR0130 1.0

Page 26 of 44

Prepared By: JMILLS

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund CD	COMMUNITY DEVELOPMENT						
Type E	Expense						
Dept 8668	CDBG FEDERAL AID						
CD.8668.0450.8610	MISCELLANEOUS.CDBG 2016 ENTITLEMENT	0.00	250.00	250.00	0.00	0.00	250.00
CD.8668.0450.8616	MISCELLANEOUS.CDBG 2021 ENTITLEMENT	0.00	0.00	0.00	247.28	0.00	(247.28)
CD.8668.0810	STATE RETIREMENT	7,930.00	0.00	7,930.00	6,044.31	0.00	1,885.69
CD.8668.0830	SOCIAL SECURITY	5,125.00	0.00	5,125.00	4,029.43	0.00	1,095.57
CD.8668.0850	HEALTH INSURANCE	11,656.00	0.00	11,656.00	8,832.01	0.00	2,823.99
Total Dept 8668	CDBG FEDERAL AID	2,090,948.00	789,065.88	2,880,013.88	723,238.12	720,817.12	1,435,958.64
Dept 9950	TRANSFER TO CAPITAL FUND						
CD.9950.0900	TRANSFER TO CAPITAL FUND	554,742.00	0.00	554,742.00	29,558.30	0.00	525,183.70
Total Dept 9950	TRANSFER TO CAPITAL FUND	554,742.00	0.00	554,742.00	29,558.30	0.00	525,183.70
Total Type E	Expense	2,645,690.00	789,065.88	3,434,755.88	752,796.42	720,817.12	1,961,142.34
Total Fund CD	COMMUNITY DEVELOPMENT	0.00	(789,065.88)	(789,065.88)	0.00	720,817.12	(68,248.76)

Date Prepared: 12/11/2023 01:14 PM
Report Date: 12/11/2023
Account Table: OP FUNDS
Alt. Sort Table:

CITY OF WATERTOWN
Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund CR	COMPENSATION RESERVE FUND						
Type R	Revenue						
Dept 0000	.						
CR.0000.2401	INTEREST & EARNINGS	1,200.00	0.00	1,200.00	7,270.39	0.00	(6,070.39)
Total Dept 0000	.	1,200.00	0.00	1,200.00	7,270.39	0.00	(6,070.39)
Total Type R	Revenue	1,200.00	0.00	1,200.00	7,270.39	0.00	(6,070.39)
Total Fund CR	COMPENSATION RESERVE FUND	1,200.00	0.00	1,200.00	7,270.39	0.00	(6,070.39)

Date Prepared: 12/11/2023 01:14 PM

Report Date: 12/11/2023

Account Table: OP FUNDS

Alt. Sort Table:

CITY OF WATERTOWN

Revenue / Expense Control Report

GLR0130 1.0

Page 28 of 44

Prepared By: JMILLS

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund CS	RISK RETENTION						
Type R	Revenue						
Dept 0000	.						
CS.0000.2401	INTEREST & EARNINGS	1,000.00	0.00	1,000.00	21,254.65	0.00	(20,254.65)
CS.0000.2770	UNCLASSIFIED REVENUES	0.00	0.00	0.00	171.25	0.00	(171.25)
CS.0000.5031	INTERFUND TRANSFERS	75,000.00	0.00	75,000.00	75,000.00	0.00	0.00
Total Dept 0000	.	76,000.00	0.00	76,000.00	96,425.90	0.00	(20,425.90)
Total Type R	Revenue	76,000.00	0.00	76,000.00	96,425.90	0.00	(20,425.90)
Type E	Expense						
Dept 1740	ADMINISTRATION						
CS.1740.0430	ADMINISTRATION	110,000.00	(81,625.00)	28,375.00	418.75	0.00	27,956.25
CS.1740.0440	FEES, NON EMPLOYEE	0.00	0.00	0.00	9,362.55	0.00	(9,362.55)
Total Dept 1740	ADMINISTRATION	110,000.00	(81,625.00)	28,375.00	9,781.30	0.00	18,593.70
Dept 1930	JUDGEMENTS & CLAIMS						
CS.1930.0430	JUDGEMENTS AND CLAIMS	15,000.00	81,625.00	96,625.00	96,621.14	0.00	3.86
Total Dept 1930	JUDGEMENTS & CLAIMS	15,000.00	81,625.00	96,625.00	96,621.14	0.00	3.86
Total Type E	Expense	125,000.00	0.00	125,000.00	106,402.44	0.00	18,597.56
Total Fund CS	RISK RETENTION	(49,000.00)	0.00	(49,000.00)	(9,976.54)	0.00	(39,023.46)

Date Prepared: 12/11/2023 01:14 PM

Report Date: 12/11/2023

Account Table: OP FUNDS

Alt. Sort Table:

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

GLR0130 1.0

Page 29 of 44

Prepared By: JMILLS

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund CT	TOURISM						
Type R	Revenue						
Dept 0000	.						
CT.0000.1113	OCCUPANCY TAX	215,000.00	40,325.00	255,325.00	255,305.85	0.00	19.15
Total Dept 0000	.	215,000.00	40,325.00	255,325.00	255,305.85	0.00	19.15
Total Type R	Revenue	215,000.00	40,325.00	255,325.00	255,305.85	0.00	19.15
Type E	Expense						
Dept 6410	PUBLICITY						
CT.6410.0430	PUBLICITY	0.00	40,325.00	40,325.00	0.00	0.00	40,325.00
Total Dept 6410	PUBLICITY	0.00	40,325.00	40,325.00	0.00	0.00	40,325.00
Dept 9510	TRANSFERS TO GENERAL FUND						
CT.9510.0900	TRANSFER TO GENERAL FUND	215,000.00	0.00	215,000.00	255,305.85	0.00	(40,305.85)
Total Dept 9510	TRANSFERS TO GENERAL FUND	215,000.00	0.00	215,000.00	255,305.85	0.00	(40,305.85)
Total Type E	Expense	215,000.00	40,325.00	255,325.00	255,305.85	0.00	19.15
Total Fund CT	TOURISM	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund F	WATER						
Type R	Revenue						
Dept 0000	.						
F.0000.2140	METERED WATER SALES	3,845,750.00	0.00	3,845,750.00	3,788,633.32	0.00	57,116.68
F.0000.2142	UNMETERED WATER SALES	10,000.00	0.00	10,000.00	9,217.84	0.00	782.16
F.0000.2143	OUTSIDE USER FEES	1,540,655.00	0.00	1,540,655.00	1,524,403.34	0.00	16,251.66
F.0000.2144	WATER SERVICE CHARGES	35,000.00	0.00	35,000.00	40,762.52	0.00	(5,762.52)
F.0000.2148	INTEREST & PENALTIES	52,000.00	0.00	52,000.00	65,414.31	0.00	(13,414.31)
F.0000.2401	INTEREST & EARNINGS	11,500.00	0.00	11,500.00	80,305.02	0.00	(68,805.02)
F.0000.2410	RENTAL OF REAL PROP	9,500.00	0.00	9,500.00	9,500.00	0.00	0.00
F.0000.2650	SALE OF SCRAP	2,000.00	0.00	2,000.00	1,510.25	0.00	489.75
F.0000.2665	SALE OF EQUIPMENT	0.00	0.00	0.00	2,750.00	0.00	(2,750.00)
F.0000.2701	REFUND OF PY	0.00	0.00	0.00	658.37	0.00	(658.37)
	EXPENDITURES						
F.0000.2710	PREMIUM ON OBLIGATIONS	0.00	0.00	0.00	2,646.00	0.00	(2,646.00)
F.0000.2770	UNCLASSIFIED REVENUES	1,000.00	0.00	1,000.00	1,512.30	0.00	(512.30)
F.0000.2772	CONTRIBUTED CAPITAL	0.00	0.00	0.00	73,513.16	0.00	(73,513.16)
F.0000.2773	PAYMENT PROCESSING FEE	12,000.00	0.00	12,000.00	12,144.96	0.00	(144.96)
F.0000.2830	METER WATER OTH FUNDS	226,000.00	0.00	226,000.00	335,472.34	0.00	(109,472.34)
F.0000.3989	ST AID,OTHER	140,000.00	0.00	140,000.00	58,625.23	0.00	81,374.77
	HOME&COMM.SERVICE						
F.0000.4960	FED REIMB - COVID RECOVERY	0.00	0.00	0.00	896,054.39	0.00	(896,054.39)
F.0000.5031	INTERFUND TRANSFERS	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
Total Dept 0000	.	5,886,405.00	0.00	5,886,405.00	6,903,123.35	0.00	(1,016,718.35)
Total Type R	Revenue	5,886,405.00	0.00	5,886,405.00	6,903,123.35	0.00	(1,016,718.35)
Type E	Expense						
Dept 1950	TAXES ON MUNICIPA PROPERTY						
F.1950.0430	TAXES ON MUNICIPAL PROPERTY	850.00	0.00	850.00	740.87	0.00	109.13
Total Dept 1950	TAXES ON MUNICIPA PROPERTY	850.00	0.00	850.00	740.87	0.00	109.13
Dept 1990	CONTINGENT						
F.1990.0430	CONTINGENT	88,611.00	(88,600.00)	11.00	0.00	0.00	11.00
Total Dept 1990	CONTINGENT	88,611.00	(88,600.00)	11.00	0.00	0.00	11.00
Dept 1994	DEPRECIATION						
F.1994.0399	DEPRECIATION EXPENSE	0.00	0.00	0.00	672,266.87	0.00	(672,266.87)

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund F	WATER						
Type E	Expense						
Dept 1994	DEPRECIATION						
Total Dept 1994	DEPRECIATION	0.00	0.00	0.00	672,266.87	0.00	(672,266.87)
Dept 8310	WATER ADMINISTRATION						
F.8310.0110	SALARIES	45,843.00	200.00	46,043.00	45,318.09	0.00	724.91
F.8310.0120	CLERICAL	68,306.00	3,575.00	71,881.00	71,868.74	0.00	12.26
F.8310.0130	WAGES	23,089.00	1,050.00	24,139.00	24,122.19	0.00	16.81
F.8310.0150	OVERTIME	1,500.00	0.00	1,500.00	273.06	0.00	1,226.94
F.8310.0230	MOTOR VEHICLES	15,000.00	5,250.00	20,250.00	0.00	0.00	20,250.00
F.8310.0410	UTILITIES	630.00	0.00	630.00	255.52	0.00	374.48
F.8310.0420	INSURANCE	350.00	125.00	475.00	452.62	0.00	22.38
F.8310.0430	CONTRACTED SERVICES	33,260.00	0.00	33,260.00	27,382.17	113.76	5,764.07
F.8310.0440	FEES, NON EMPLOYEE	5,380.00	0.00	5,380.00	3,890.00	0.00	1,490.00
F.8310.0450	MISCELLANEOUS	19,100.00	0.00	19,100.00	15,909.79	0.00	3,190.21
F.8310.0455	VEHICLE MAINTENANCE	1,650.00	0.00	1,650.00	212.27	0.00	1,437.73
F.8310.0460	MATERIALS AND SUPPLIES	3,175.00	1,025.00	4,200.00	2,523.11	1,663.13	13.76
F.8310.0465	EQUIPMENT < 5000	2,000.00	100.00	2,100.00	2,080.76	0.00	19.24
F.8310.0810	STATE RETIREMENT	16,264.00	0.00	16,264.00	16,236.00	0.00	28.00
F.8310.0830	SOCIAL SECURITY	10,613.00	0.00	10,613.00	10,224.74	0.00	388.26
F.8310.0850	HEALTH INSURANCE	29,516.00	0.00	29,516.00	29,516.00	0.00	0.00
Total Dept 8310	WATER ADMINISTRATION	275,676.00	11,325.00	287,001.00	250,265.06	1,776.89	34,959.05
Dept 8320	SOURCE OF SUPPLY, POWER & PUMP						
F.8320.0250	OTHER EQUIPMENT	45,000.00	(29,424.00)	15,576.00	0.00	15,563.00	13.00
F.8320.0410	UTILITIES	668,200.00	222,100.00	890,300.00	890,275.63	0.00	24.37
F.8320.0420	INSURANCE	14,300.00	0.00	14,300.00	10,321.71	0.00	3,978.29
F.8320.0430	CONTRACTED SERVICES	42,900.00	83,492.00	126,392.00	129,791.08	(8,212.50)	4,813.42
F.8320.0440	FEES, NON EMPLOYEE	425.00	25.00	450.00	450.00	0.00	0.00
F.8320.0455	VEHICLE MAINTENANCE	2,500.00	0.00	2,500.00	1,630.72	0.00	869.28
F.8320.0460	MATERIALS AND SUPPLIES	23,000.00	0.00	23,000.00	13,020.52	0.00	9,979.48
F.8320.0465	EQUIPMENT < 5000	18,500.00	(13,275.00)	5,225.00	5,188.23	0.00	36.77
Total Dept 8320	SOURCE OF SUPPLY, POWER & PUMP	814,825.00	262,918.00	1,077,743.00	1,050,677.89	7,350.50	19,714.61
Dept 8330	WATER PURIFICATION						
F.8330.0110	SALARIES	71,488.00	10,700.00	82,188.00	82,163.62	0.00	24.38
F.8330.0130	WAGES	622,136.00	(65,400.00)	556,736.00	556,716.92	0.00	19.08
F.8330.0140	TEMPORARY	26,000.00	(21,000.00)	5,000.00	4,996.57	0.00	3.43

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund F	WATER						
Type E	Expense						
Dept 8330	WATER PURIFICATION						
F.8330.0150	OVERTIME	30,000.00	2,525.00	32,525.00	32,504.14	0.00	20.86
F.8330.0175	HEALTH INSURANCE BUYOUT	9,900.00	0.00	9,900.00	7,861.37	0.00	2,038.63
F.8330.0230	MOTOR VEHICLES	45,000.00	(45,000.00)	0.00	0.00	0.00	0.00
F.8330.0250	OTHER EQUIPMENT	22,000.00	(2,565.00)	19,435.00	0.00	(2,565.00)	22,000.00
F.8330.0410	UTILITIES	371,600.00	53,325.00	424,925.00	424,916.38	0.00	8.62
F.8330.0420	INSURANCE	8,300.00	0.00	8,300.00	6,757.57	0.00	1,542.43
F.8330.0430	CONTRACTED SERVICES	81,705.00	(35,465.00)	46,240.00	37,409.01	(906.25)	9,737.24
F.8330.0440	FEES, NON EMPLOYEE	4,100.00	0.00	4,100.00	3,055.64	0.00	1,044.36
F.8330.0450	MISCELLANEOUS	15,500.00	1,500.00	17,000.00	16,996.36	0.00	3.64
F.8330.0455	VEHICLE MAINTENANCE	22,650.00	0.00	22,650.00	11,144.78	0.00	11,505.22
F.8330.0460	MATERIALS AND SUPPLIES	720,000.00	0.00	720,000.00	699,188.42	0.00	20,811.58
F.8330.0465	EQUIPMENT < 5000	62,000.00	(40,754.35)	21,245.65	18,828.29	0.00	2,417.36
F.8330.0810	STATE RETIREMENT	72,831.00	0.00	72,831.00	66,425.00	0.00	6,406.00
F.8330.0830	SOCIAL SECURITY	58,105.00	(7,450.00)	50,655.00	50,647.99	0.00	7.01
F.8330.0840	WORKERS COMPENSATION	2,500.00	1,325.00	3,825.00	(59,500.66)	0.00	63,325.66
F.8330.0850	HEALTH INSURANCE	103,927.00	0.00	103,927.00	86,108.01	0.00	17,818.99
Total Dept 8330	WATER PURIFICATION	2,349,742.00	(148,259.35)	2,201,482.65	2,046,219.41	(3,471.25)	158,734.49
Dept 8340	TRANSMISSION & DISTRIBUTION						
F.8340.0110	SALARIES	76,553.00	0.00	76,553.00	72,050.31	0.00	4,502.69
F.8340.0130	WAGES	569,847.00	(75,200.00)	494,647.00	494,645.86	0.00	1.14
F.8340.0140	TEMPORARY	18,000.00	4,350.00	22,350.00	22,329.69	0.00	20.31
F.8340.0150	OVERTIME	35,000.00	0.00	35,000.00	30,459.03	0.00	4,540.97
F.8340.0175	HEALTH INSURANCE BUYOUT	7,100.00	0.00	7,100.00	7,078.50	0.00	21.50
F.8340.0230	MOTOR VEHICLES	55,000.00	65,938.03	120,938.03	0.00	120,920.22	17.81
F.8340.0250	OTHER EQUIPMENT	5,000.00	512,526.91	517,526.91	0.00	88,561.60	428,965.31
F.8340.0410	UTILITIES	28,800.00	13,275.00	42,075.00	42,052.29	0.00	22.71
F.8340.0420	INSURANCE	4,900.00	1,075.00	5,975.00	5,966.86	0.00	8.14
F.8340.0430	CONTRACTED SERVICES	26,100.00	20,400.00	46,500.00	39,456.87	5,702.00	1,341.13
F.8340.0440	FEES, NON EMPLOYEE	2,900.00	0.00	2,900.00	1,834.00	0.00	1,066.00
F.8340.0450	MISCELLANEOUS	10,400.00	(6,200.00)	4,200.00	4,031.84	39.99	128.17
F.8340.0455	VEHICLE MAINTENANCE	72,875.00	(18,475.00)	54,400.00	53,535.12	0.00	864.88
F.8340.0460	MATERIALS AND SUPPLIES	117,700.00	76,457.97	194,157.97	157,582.19	139.82	36,435.96
F.8340.0465	EQUIPMENT < 5000	30,650.00	2,596.00	33,246.00	32,145.55	0.00	1,100.45
F.8340.0810	STATE RETIREMENT	82,556.00	0.00	82,556.00	70,921.00	0.00	11,635.00
F.8340.0830	SOCIAL SECURITY	54,047.00	(5,600.00)	48,447.00	46,115.97	0.00	2,331.03
F.8340.0840	WORKERS COMPENSATION	25,000.00	(11,300.00)	13,700.00	479.82	0.00	13,220.18
F.8340.0850	HEALTH INSURANCE	143,262.00	0.00	143,262.00	94,038.71	0.00	49,223.29

Date Prepared: 12/11/2023 01:14 PM

Report Date: 12/11/2023

Account Table: OP FUNDS

Alt. Sort Table:

CITY OF WATERTOWN

Revenue / Expense Control Report

GLR0130 1.0

Page 33 of 44

Prepared By: JMILLS

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund F	WATER						
Type E	Expense						
Dept 8340	TRANSMISSION & DISTRIBUTION						
Total Dept 8340	TRANSMISSION & DISTRIBUTION	1,365,690.00	579,843.91	1,945,533.91	1,174,723.61	215,363.63	555,446.67
Dept 9010	STATE RETIREMENT						
F.9010.0800	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	156,744.00	0.00	(156,744.00)
Total Dept 9010	STATE RETIREMENT	0.00	0.00	0.00	156,744.00	0.00	(156,744.00)
Dept 9040	WORKERS COMPENSATION						
F.9040.0800	WORKERS' COMPENSATION	7,000.00	0.00	7,000.00	6,725.51	0.00	274.49
Total Dept 9040	WORKERS COMPENSATION	7,000.00	0.00	7,000.00	6,725.51	0.00	274.49
Dept 9050	UNEMPLOYMENT INSURANCE						
F.9050.0800	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
Dept 9060	HEALTH INSURANCE						
F.9060.0800	HOSPITAL & MEDICAL INSURANCE	336,397.00	0.00	336,397.00	295,220.23	0.00	41,176.77
F.9060.0800.0014	OTHER POST EMPLOYMENT BENEFITS.OTHER POST EMPLOYMENT BENEFITS	0.00	0.00	0.00	(139,353.00)	0.00	139,353.00
Total Dept 9060	HEALTH INSURANCE	336,397.00	0.00	336,397.00	155,867.23	0.00	180,529.77
Dept 9065	MEDICARE REIMBURSEMENTS						
F.9065.0800	MEDICARE REIMBURSEMENTS	42,000.00	0.00	42,000.00	34,952.20	0.00	7,047.80
Total Dept 9065	MEDICARE REIMBURSEMENTS	42,000.00	0.00	42,000.00	34,952.20	0.00	7,047.80
Dept 9089	OTHER EMPLOYEE BENEFITS						
F.9089.0800	OTHER EMPLOYEE BENEFITS	350.00	0.00	350.00	312.18	0.00	37.82
Total Dept 9089	OTHER EMPLOYEE BENEFITS	350.00	0.00	350.00	312.18	0.00	37.82
Dept 9501	TRANSFER TO GENERAL LIAB RES.						
F.9501.0900	TRANSFER GENERAL TO LIAB RES.	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00

Date Prepared: 12/11/2023 01:14 PM

Report Date: 12/11/2023

Account Table: OP FUNDS

Alt. Sort Table:

CITY OF WATERTOWN

Revenue / Expense Control Report

GLR0130 1.0

Page 34 of 44

Prepared By: JMILLS

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund F	WATER						
Type E	Expense						
Dept 9501	TRANSFER TO GENERAL LIAB RES.						
Total Dept 9501	TRANSFER TO GENERAL LIAB RES.	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00
Dept 9510	TRANSFERS TO GENERAL FUND						
F.9510.0900	TRANSFER TO GENERAL FUND	150,047.00	0.00	150,047.00	115,863.19	0.00	34,183.81
Total Dept 9510	TRANSFERS TO GENERAL FUND	150,047.00	0.00	150,047.00	115,863.19	0.00	34,183.81
Dept 9710	SERIAL BONDS						
F.9710.0600	PRINCIPAL	538,211.00	0.00	538,211.00	0.00	0.00	538,211.00
F.9710.0628	BOND REFUNDING EXPENSE	0.00	0.00	0.00	(9,897.00)	0.00	9,897.00
F.9710.0700	INTEREST	93,059.00	0.00	93,059.00	89,075.90	0.00	3,983.10
Total Dept 9710	SERIAL BONDS	631,270.00	0.00	631,270.00	79,178.90	0.00	552,091.10
Dept 9730	BOND ANTICIPATION NOTE						
F.9730.0700	INTEREST ON BANS	0.00	450.00	450.00	427.91	0.00	22.09
Total Dept 9730	BOND ANTICIPATION NOTE	0.00	450.00	450.00	427.91	0.00	22.09
Dept 9950	TRANSFER TO CAPITAL FUND						
F.9950.0900	TRANSFER TO CAPITAL	280,000.00	47,575.00	327,575.00	327,575.00	0.00	0.00
Total Dept 9950	TRANSFER TO CAPITAL FUND	280,000.00	47,575.00	327,575.00	327,575.00	0.00	0.00
Total Type E	Expense	6,358,458.00	665,252.56	7,023,710.56	6,087,539.83	221,019.77	715,150.96
Total Fund F	WATER	(472,053.00)	(665,252.56)	(1,137,305.56)	815,583.52	221,019.77	(1,731,869.31)

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund G	SEWER						
Type R	Revenue						
Dept 0000	.						
G.0000.2120	SEWER RENTS	2,637,000.00	0.00	2,637,000.00	2,634,489.38	0.00	2,510.62
G.0000.2122	SEWER CHARGES	1,529,000.00	0.00	1,529,000.00	1,614,850.11	0.00	(85,850.11)
G.0000.2128	INTEREST & PENALTIES	42,000.00	0.00	42,000.00	52,319.37	0.00	(10,319.37)
G.0000.2370	SEWER RENTS OTH GOVTS	2,417,073.00	0.00	2,417,073.00	2,217,772.45	0.00	199,300.55
G.0000.2401	INTEREST & EARNINGS	18,000.00	0.00	18,000.00	177,201.60	0.00	(159,201.60)
G.0000.2590	SANITARY SEWER PERMITS	22,000.00	0.00	22,000.00	22,875.00	0.00	(875.00)
G.0000.2650	SALE OF SCRAP	0.00	0.00	0.00	130.00	0.00	(130.00)
G.0000.2665	SALE OF EQUIPMENT	5,000.00	0.00	5,000.00	2,750.00	0.00	2,250.00
G.0000.2701	REFUND OF PY EXPENDITURES	0.00	0.00	0.00	733.89	0.00	(733.89)
G.0000.2705	GIFTS & DONATIONS	0.00	0.00	0.00	2,500.00	0.00	(2,500.00)
G.0000.2770	UNCLASSIFIED REVENUES	0.00	0.00	0.00	4,634.22	0.00	(4,634.22)
G.0000.2772	CONTRIBUTED CAPITAL	0.00	0.00	0.00	649,042.71	0.00	(649,042.71)
G.0000.2773	PAYMENT PROCESSING FEE	12,000.00	0.00	12,000.00	12,144.96	0.00	(144.96)
G.0000.2810	TRANS FROM OTHER FUNDS	429,000.00	0.00	429,000.00	501,877.67	0.00	(72,877.67)
G.0000.5031	INTERFUND TRANSFERS	1,000.00	0.00	1,000.00	129,985.56	0.00	(128,985.56)
Total Dept 0000	.	7,112,073.00	0.00	7,112,073.00	8,023,306.92	0.00	(911,233.92)
Total Type R	Revenue	7,112,073.00	0.00	7,112,073.00	8,023,306.92	0.00	(911,233.92)
Type E	Expense						
Dept 1990	CONTINGENT						
G.1990.0430	CONTINGENT	78,285.00	(78,285.00)	0.00	0.00	0.00	0.00
Total Dept 1990	CONTINGENT	78,285.00	(78,285.00)	0.00	0.00	0.00	0.00
Dept 1994	DEPRECIATION						
G.1994.0399	DEPRECIATION EXPENSE	0.00	0.00	0.00	933,007.00	0.00	(933,007.00)
Total Dept 1994	DEPRECIATION	0.00	0.00	0.00	933,007.00	0.00	(933,007.00)
Dept 8110	SEWER ADMINISTRATION						
G.8110.0110	SALARIES	45,843.00	(500.00)	45,343.00	45,318.35	0.00	24.65
G.8110.0120	CLERICAL	68,306.00	3,565.00	71,871.00	71,868.85	0.00	2.15
G.8110.0130	WAGES	23,089.00	1,035.00	24,124.00	24,122.19	0.00	1.81
G.8110.0150	OVERTIME	1,500.00	(1,300.00)	200.00	198.59	0.00	1.41
G.8110.0230	MOTOR VEHICLES	15,000.00	5,250.00	20,250.00	0.00	0.00	20,250.00
G.8110.0410	UTILITIES	630.00	(365.00)	265.00	255.51	0.00	9.49

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund G	SEWER						
Type E	Expense						
Dept 8110	SEWER ADMINISTRATION						
G.8110.0420	INSURANCE	350.00	0.00	350.00	328.30	0.00	21.70
G.8110.0430	CONTRACTED SERVICES	43,940.00	(5,775.00)	38,165.00	38,027.84	103.20	33.96
G.8110.0440	FEES, NON EMPLOYEE	5,380.00	(1,475.00)	3,905.00	3,890.00	0.00	15.00
G.8110.0450	MISCELLANEOUS	13,000.00	150.00	13,150.00	13,131.81	0.00	18.19
G.8110.0455	VEHICLE MAINTENANCE	1,650.00	(950.00)	700.00	697.15	0.00	2.85
G.8110.0460	MATERIALS AND SUPPLIES	3,150.00	1,050.00	4,200.00	2,514.18	1,663.12	22.70
G.8110.0465	EQUIPMENT < 5000	2,000.00	(1,850.00)	150.00	132.40	0.00	17.60
G.8110.0810	STATE RETIREMENT	16,264.00	0.00	16,264.00	16,227.00	0.00	37.00
G.8110.0830	SOCIAL SECURITY	10,613.00	(375.00)	10,238.00	10,219.13	0.00	18.87
G.8110.0850	HEALTH INSURANCE	29,516.00	100.00	29,616.00	29,516.26	0.00	99.74
Total Dept 8110	SEWER ADMINISTRATION	280,231.00	(1,440.00)	278,791.00	256,447.56	1,766.32	20,577.12
Dept 8120	SANITARY SEWER						
G.8120.0110	SALARIES	37,717.00	975.00	38,692.00	38,678.32	0.00	13.68
G.8120.0130	WAGES	231,161.00	(61,350.00)	169,811.00	169,795.91	0.00	15.09
G.8120.0140	TEMPORARY	0.00	300.00	300.00	298.20	0.00	1.80
G.8120.0150	OVERTIME	6,000.00	725.00	6,725.00	6,720.61	0.00	4.39
G.8120.0175	HEALTH INSURANCE BUYOUT	1,876.00	0.00	1,876.00	1,830.73	0.00	45.27
G.8120.0410	UTILITIES	11,775.00	425.00	12,200.00	12,190.19	0.00	9.81
G.8120.0420	INSURANCE	4,075.00	(825.00)	3,250.00	3,248.40	0.00	1.60
G.8120.0430	CONTRACTED SERVICES	56,213.00	(34,361.84)	21,851.16	21,165.68	670.00	15.48
G.8120.0440	FEES, NON EMPLOYEE	735.00	1,400.00	2,135.00	2,129.00	0.00	6.00
G.8120.0450	MISCELLANEOUS	3,900.00	3,850.00	7,750.00	7,743.03	0.00	6.97
G.8120.0455	VEHICLE MAINTENANCE	59,850.00	35,875.00	95,725.00	95,709.68	0.00	15.32
G.8120.0460	MATERIALS AND SUPPLIES	82,300.00	(36,803.04)	45,496.96	44,623.39	621.96	251.61
G.8120.0465	EQUIPMENT < 5000	7,050.00	9,950.00	17,000.00	16,980.47	0.00	19.53
G.8120.0810	STATE RETIREMENT	30,205.00	(5,300.00)	24,905.00	24,894.00	0.00	11.00
G.8120.0830	SOCIAL SECURITY	21,171.00	(5,450.00)	15,721.00	15,697.92	0.00	23.08
G.8120.0840	WORKERS COMPENSATION	50,000.00	(14,750.00)	35,250.00	2,226.10	0.00	33,023.90
G.8120.0850	HEALTH INSURANCE	77,949.00	(33,725.00)	44,224.00	44,216.51	0.00	7.49
Total Dept 8120	SANITARY SEWER	681,977.00	(139,064.88)	542,912.12	508,148.14	1,291.96	33,472.02
Dept 8130	SEWAGE TREATMENT & DISPOSAL						
G.8130.0110	SALARIES	67,125.00	4,050.00	71,175.00	71,174.58	0.00	0.42
G.8130.0130	WAGES	856,495.00	(40,175.00)	816,320.00	816,315.34	0.00	4.66
G.8130.0140	TEMPORARY	18,500.00	(4,150.00)	14,350.00	14,349.60	0.00	0.40
G.8130.0150	OVERTIME	50,000.00	23,425.00	73,425.00	73,410.86	0.00	14.14

Date Prepared: 12/11/2023 01:14 PM

Report Date: 12/11/2023

Account Table: OP FUNDS

Alt. Sort Table:

CITY OF WATERTOWN

Revenue / Expense Control Report

GLR0130 1.0

Page 37 of 44

Prepared By: JMILLS

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund G	SEWER						
Type E	Expense						
Dept 8130	SEWAGE TREATMENT & DISPOSAL						
G.8130.0175	HEALTH INSURANCE BUYOUT	1,500.00	(1,500.00)	0.00	0.00	0.00	0.00
G.8130.0230	MOTOR VEHICLES	30,000.00	39,965.00	69,965.00	0.00	0.00	69,965.00
G.8130.0250	OTHER EQUIPMENT	394,000.00	(57,928.40)	336,071.60	0.00	233,132.00	102,939.60
G.8130.0410	UTILITIES	1,122,000.00	230,275.00	1,352,275.00	1,352,263.48	0.00	11.52
G.8130.0420	INSURANCE	96,500.00	(29,400.00)	67,100.00	67,091.42	0.00	8.58
G.8130.0430	CONTRACTED SERVICES	400,095.00	139,211.75	539,306.75	526,081.59	0.00	13,225.16
G.8130.0440	FEES, NON EMPLOYEE	20,000.00	2,525.00	22,525.00	20,751.89	0.00	1,773.11
G.8130.0450	MISCELLANEOUS	49,940.00	(18,575.00)	31,365.00	30,537.60	450.00	377.40
G.8130.0455	VEHICLE MAINTENANCE	42,350.00	(14,400.00)	27,950.00	27,418.66	0.00	531.34
G.8130.0460	MATERIALS AND SUPPLIES	683,550.00	(16,992.16)	666,557.84	600,589.01	27,297.00	38,671.83
G.8130.0465	EQUIPMENT < 5000	31,200.00	46,244.00	77,444.00	42,978.41	34,448.00	17.59
G.8130.0810	STATE RETIREMENT	97,145.00	(4,200.00)	92,945.00	92,945.00	0.00	0.00
G.8130.0830	SOCIAL SECURITY	76,013.00	(4,675.00)	71,338.00	71,329.51	0.00	8.49
G.8130.0840	WORKERS COMPENSATION	75,000.00	9,650.00	84,650.00	304,085.59	0.00	(219,435.59)
G.8130.0850	HEALTH INSURANCE	203,570.00	(28,950.00)	174,620.00	174,609.95	0.00	10.05
Total Dept 8130	SEWAGE TREATMENT & DISPOSAL	4,314,983.00	274,400.19	4,589,383.19	4,285,932.49	295,327.00	8,123.70
Dept 9010	STATE RETIREMENT						
G.9010.0800	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	168,205.00	0.00	(168,205.00)
Total Dept 9010	STATE RETIREMENT	0.00	0.00	0.00	168,205.00	0.00	(168,205.00)
Dept 9040	WORKERS COMPENSATION						
G.9040.0800	WORKERS' COMPENSATION	6,000.00	550.00	6,550.00	6,543.14	0.00	6.86
Total Dept 9040	WORKERS COMPENSATION	6,000.00	550.00	6,550.00	6,543.14	0.00	6.86
Dept 9050	UNEMPLOYMENT INSURANCE						
G.9050.0800	UNEMPLOYMENT INSURANCE	1,000.00	(1,000.00)	0.00	0.00	0.00	0.00
Total Dept 9050	UNEMPLOYMENT INSURANCE	1,000.00	(1,000.00)	0.00	0.00	0.00	0.00
Dept 9060	HEALTH INSURANCE						
G.9060.0800	HOSPITAL & MEDICAL INSURANCE	152,984.00	53,525.00	206,509.00	206,490.80	0.00	18.20
G.9060.0800.0014	OTHER POST EMPLOYMENT BENEFITS.OTHER POST EMPLOYMENT BENEFITS	0.00	0.00	0.00	(387,238.00)	0.00	387,238.00

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund G	SEWER						
Type E	Expense						
Dept 9060	HEALTH INSURANCE						
Total Dept 9060	HEALTH INSURANCE	152,984.00	53,525.00	206,509.00	(180,747.20)	0.00	387,256.20
Dept 9065	MEDICARE REIMBURSEMENTS						
G.9065.0800	MEDICARE REIMBURSEMENTS	22,000.00	975.00	22,975.00	22,969.80	0.00	5.20
Total Dept 9065	MEDICARE REIMBURSEMENTS	22,000.00	975.00	22,975.00	22,969.80	0.00	5.20
Dept 9089	OTHER EMPLOYEE BENEFITS						
G.9089.0800	OTHER EMPLOYEE BENEFITS	150.00	0.00	150.00	126.36	0.00	23.64
Total Dept 9089	OTHER EMPLOYEE BENEFITS	150.00	0.00	150.00	126.36	0.00	23.64
Dept 9501	TRANSFER TO GENERAL LIAB RES.						
G.9501.0900	TRANSFER GENERAL TO LIAB RES.	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00
Total Dept 9501	TRANSFER TO GENERAL LIAB RES.	15,000.00	0.00	15,000.00	15,000.00	0.00	0.00
Dept 9510	TRANSFERS TO GENERAL FUND						
G.9510.0900	TRANSFER TO GENERAL FUND	53,604.00	(4,000.00)	49,604.00	0.00	0.00	49,604.00
Total Dept 9510	TRANSFERS TO GENERAL FUND	53,604.00	(4,000.00)	49,604.00	0.00	0.00	49,604.00
Dept 9710	SERIAL BONDS						
G.9710.0600	PRINCIPAL	941,727.00	0.00	941,727.00	0.00	0.00	941,727.00
G.9710.0628	BOND REFUNDING EXPENSE	0.00	0.00	0.00	(4,110.00)	0.00	4,110.00
G.9710.0700	INTEREST	149,334.00	0.00	149,334.00	144,446.49	0.00	4,887.51
Total Dept 9710	SERIAL BONDS	1,091,061.00	0.00	1,091,061.00	140,336.49	0.00	950,724.51
Dept 9950	TRANSFER TO CAPITAL FUND						
G.9950.0900	TRANSFER TO CAPITAL	925,000.00	262,680.00	1,187,680.00	1,187,680.00	0.00	0.00
Total Dept 9950	TRANSFER TO CAPITAL FUND	925,000.00	262,680.00	1,187,680.00	1,187,680.00	0.00	0.00
Total Type E	Expense	7,622,275.00	368,340.31	7,990,615.31	7,343,648.78	298,385.28	348,581.25
Total Fund G	SEWER	(510,202.00)	(368,340.31)	(878,542.31)	679,658.14	298,385.28	(1,259,815.17)

Date Prepared: 12/11/2023 01:14 PM
Report Date: 12/11/2023
Account Table: OP FUNDS
Alt. Sort Table:

CITY OF WATERTOWN
Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
-------------	-------------	--------------------	------------------------------	---------------------------	----------------------------	-------------------	-----------------------------

Fund G SEWER

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund L	LIBRARY FUND						
Type R	Revenue						
Dept 0000	.						
L.0000.2082	LIBRARY FINES	10,000.00	0.00	10,000.00	3,531.67	0.00	6,468.33
L.0000.2705	GIFTS & DONATIONS	0.00	0.00	0.00	289.00	0.00	(289.00)
L.0000.2760	LIBRARY GRANT	70,279.00	0.00	70,279.00	91,317.99	0.00	(21,038.99)
L.0000.5031	INTERFUND TRANSFERS	1,532,712.00	23,500.00	1,556,212.00	1,556,212.00	0.00	0.00
Total Dept 0000	.	1,612,991.00	23,500.00	1,636,491.00	1,651,350.66	0.00	(14,859.66)
Total Type R	Revenue	1,612,991.00	23,500.00	1,636,491.00	1,651,350.66	0.00	(14,859.66)
Type E	Expense						
Dept 1990	CONTINGENT						
L.1990.0430	CONTINGENT	37,251.00	(23,100.00)	14,151.00	0.00	0.00	14,151.00
Total Dept 1990	CONTINGENT	37,251.00	(23,100.00)	14,151.00	0.00	0.00	14,151.00
Dept 7410	LIBRARY FUND						
L.7410.0110	SALARIES	143,648.00	1,900.00	145,548.00	145,529.13	0.00	18.87
L.7410.0120	CLERICAL	287,263.00	3,000.00	290,263.00	290,253.71	0.00	9.29
L.7410.0130	WAGES	246,132.00	0.00	246,132.00	202,618.66	0.00	43,513.34
L.7410.0150	OVERTIME	6,000.00	0.00	6,000.00	3,742.28	0.00	2,257.72
L.7410.0175	HEALTH INSURANCE BUYOUT	5,600.00	0.00	5,600.00	5,201.99	0.00	398.01
L.7410.0410	UTILITIES	90,925.00	9,325.00	100,250.00	100,233.54	0.00	16.46
L.7410.0420	INSURANCE	22,725.00	5,900.00	28,625.00	28,609.66	0.00	15.34
L.7410.0430	CONTRACTED SERVICES	53,980.00	6,195.00	60,175.00	32,796.98	100.64	27,277.38
L.7410.0430.0324	CONTRACTED SERVICES.SECURITY	91,300.00	0.00	91,300.00	99,306.64	0.00	(8,006.64)
L.7410.0440	FEES, NON EMPLOYEE	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
L.7410.0450	MISCELLANEOUS	0.00	2,475.00	2,475.00	0.00	0.00	2,475.00
L.7410.0450.0303	MISCELLANEOUS.TRAVEL	2,000.00	0.00	2,000.00	3,944.09	0.00	(1,944.09)
L.7410.0450.0325	MISCELLANEOUS.POSTAGE	1,500.00	0.00	1,500.00	2,014.50	0.00	(514.50)
L.7410.0460	MATERIALS AND SUPPLIES	0.00	500.00	500.00	289.00	0.00	211.00
L.7410.0460.0311	MATERIALS AND SUPPLIES.OFFICE SUPPLIES	6,000.00	0.00	6,000.00	4,233.85	0.00	1,766.15
L.7410.0460.0328	MATERIALS AND SUPPLIES.LIBRARY SUPPLIES	2,625.00	0.00	2,625.00	3,055.20	0.00	(430.20)
L.7410.0460.0329	MATERIALS AND SUPPLIES.MAINTENANCE SUPPLIES	7,000.00	0.00	7,000.00	8,541.18	0.00	(1,541.18)
L.7410.0465	EQUIPMENT < 5000	0.00	0.00	0.00	68.00	0.00	(68.00)
L.7410.0465.0317	EQUIPMENT <	10,000.00	0.00	10,000.00	8,226.13	0.00	1,773.87

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund L	LIBRARY FUND						
Type E	Expense						
Dept 7410	LIBRARY FUND						
L.7410.0465.0317	5000.CHILDREN'S BOOKS/AUDIO BOOKS						
L.7410.0810	STATE RETIREMENT	75,396.00	0.00	75,396.00	71,847.00	0.00	3,549.00
L.7410.0830	SOCIAL SECURITY	52,683.00	0.00	52,683.00	46,965.86	0.00	5,717.14
L.7410.0840	WORKERS COMPENSATION	100.00	0.00	100.00	0.00	0.00	100.00
L.7410.0850	HEALTH INSURANCE	150,687.00	(11,600.00)	139,087.00	118,028.78	0.00	21,058.22
Total Dept 7410	LIBRARY FUND	1,256,564.00	17,695.00	1,274,259.00	1,175,506.18	100.64	98,652.18
Dept 9040	WORKERS COMPENSATION						
L.9040.0800	WORKERS' COMPENSATION	3,000.00	0.00	3,000.00	2,993.15	0.00	6.85
Total Dept 9040	WORKERS COMPENSATION	3,000.00	0.00	3,000.00	2,993.15	0.00	6.85
Dept 9060	HEALTH INSURANCE						
L.9060.0800	HEALTH INSURANCE	111,565.00	11,600.00	123,165.00	123,096.99	0.00	68.01
Total Dept 9060	HEALTH INSURANCE	111,565.00	11,600.00	123,165.00	123,096.99	0.00	68.01
Dept 9065	MEDICARE REIMBURSEMENTS						
L.9065.0800	MEDICARE REIMBURSEMENTS	20,000.00	0.00	20,000.00	17,607.20	0.00	2,392.80
Total Dept 9065	MEDICARE REIMBURSEMENTS	20,000.00	0.00	20,000.00	17,607.20	0.00	2,392.80
Dept 9089	OTHER EMPLOYEE BENEFITS						
L.9089.0800	OTHER EMPLOYEE BENEFITS	150.00	0.00	150.00	106.91	0.00	43.09
Total Dept 9089	OTHER EMPLOYEE BENEFITS	150.00	0.00	150.00	106.91	0.00	43.09
Dept 9510	TRANSFERS TO GENERAL FUND						
L.9510.0900	TRANSFER	3,516.00	0.00	3,516.00	0.00	0.00	3,516.00
Total Dept 9510	TRANSFERS TO GENERAL FUND	3,516.00	0.00	3,516.00	0.00	0.00	3,516.00
Dept 9710	SERIAL BONDS						
L.9710.0600	PRINCIPAL	114,657.00	0.00	114,657.00	114,657.00	0.00	0.00
L.9710.0700	INTEREST	12,348.00	0.00	12,348.00	12,347.92	0.00	0.08
Total Dept 9710	SERIAL BONDS	127,005.00	0.00	127,005.00	127,004.92	0.00	0.08

Date Prepared: 12/11/2023 01:14 PM
Report Date: 12/11/2023
Account Table: OP FUNDS
Alt. Sort Table:

CITY OF WATERTOWN
Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund L	LIBRARY FUND						
Type E	Expense						
Dept 9710	SERIAL BONDS						
Dept 9950	TRANSFER TO CAPITAL FUND						
L.9950.0900	TRANSFER	53,940.00	23,500.00	77,440.00	77,440.00	0.00	0.00
Total Dept 9950	TRANSFER TO CAPITAL FUND	53,940.00	23,500.00	77,440.00	77,440.00	0.00	0.00
Total Type E	Expense	1,612,991.00	29,695.00	1,642,686.00	1,523,755.35	100.64	118,830.01
Total Fund L	LIBRARY FUND	0.00	(6,195.00)	(6,195.00)	127,595.31	100.64	(133,689.67)

CITY OF WATERTOWN

Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund MS	HEALTH INSURANCE FUND						
Type R	Revenue						
Dept 0000	.						
MS.0000.1270	SHARED SERVICE CHARGES	8,019,351.00	0.00	8,019,351.00	7,507,059.51	0.00	512,291.49
MS.0000.2401	INTEREST & EARNINGS	15,000.00	0.00	15,000.00	83,055.62	0.00	(68,055.62)
MS.0000.2680	INSURANCE RECOVERY	25,000.00	0.00	25,000.00	9,064.29	0.00	15,935.71
MS.0000.2700	REIMBURSEMENT-MEDICARE PART D	210,000.00	0.00	210,000.00	292,598.19	0.00	(82,598.19)
MS.0000.2701	REFUND OF PY EXPENDITURES	0.00	0.00	0.00	10,999.74	0.00	(10,999.74)
MS.0000.2708	PAYROLL DEDUCTION	692,232.00	0.00	692,232.00	577,151.38	0.00	115,080.62
MS.0000.2709	RETIREEES' CONTRIBUTIONS	259,073.00	0.00	259,073.00	281,677.39	0.00	(22,604.39)
MS.0000.2771	PRESCRIPTION REIMBURSEMENT	775,000.00	0.00	775,000.00	1,127,185.02	0.00	(352,185.02)
MS.0000.2773	PAYMENT PROCESSING FEE	750.00	0.00	750.00	863.38	0.00	(113.38)
Total Dept 0000	.	9,996,406.00	0.00	9,996,406.00	9,889,654.52	0.00	106,751.48
Total Type R	Revenue	9,996,406.00	0.00	9,996,406.00	9,889,654.52	0.00	106,751.48
Type E	Expense						
Dept 1710	MS ADMINISTRATION						
MS.1710.0110	SALARIES	48,737.00	0.00	48,737.00	47,686.29	0.00	1,050.71
MS.1710.0420	INSURANCE	275,000.00	(11,375.00)	263,625.00	241,785.94	53,589.06	(31,750.00)
MS.1710.0430	CONTRACTED SERVICES	241,000.00	0.00	241,000.00	234,334.45	0.00	6,665.55
MS.1710.0440	FEES, NON EMPLOYEE	4,820.00	0.00	4,820.00	4,422.00	0.00	398.00
MS.1710.0450	MISCELLANEOUS	1,475.00	0.00	1,475.00	0.00	0.00	1,475.00
MS.1710.0460	MATERIALS AND SUPPLIES	700.00	0.00	700.00	408.01	0.00	291.99
MS.1710.0465	EQUIPMENT < 5000	500.00	0.00	500.00	168.99	0.00	331.01
MS.1710.0810	STATE RETIREMENT	4,495.00	0.00	4,495.00	4,269.00	0.00	226.00
MS.1710.0830	SOCIAL SECURITY	4,478.00	0.00	4,478.00	3,269.85	0.00	1,208.15
MS.1710.0850	HEALTH INSURANCE	14,060.00	0.00	14,060.00	14,059.90	0.00	0.10
Total Dept 1710	MS ADMINISTRATION	595,265.00	(11,375.00)	583,890.00	550,404.43	53,589.06	(20,103.49)
Dept 9060	HEALTH INSURANCE						
MS.9060.0430.0020	CONTRACTED SERVICES.NON RX CLAIMS	5,425,011.00	148,525.00	5,573,536.00	6,083,301.64	0.00	(509,765.64)
MS.9060.0430.0030	CONTRACTED SERVICES.RX CLAIMS	4,375,395.00	(137,150.00)	4,238,245.00	4,077,577.17	359.90	160,307.93
Total Dept 9060	HEALTH INSURANCE	9,800,406.00	11,375.00	9,811,781.00	10,160,878.81	359.90	(349,457.71)

CITY OF WATERTOWN
Revenue / Expense Control Report

Fiscal Year: 2023 Period From: 7 To: 6

Account No.	Description	Original Budget	YTD Budget Adjustments	YTD Adjusted Budget	YTD Actual Rev / Exp	YTD Encumbered	YTD Available Balance
Fund MS	HEALTH INSURANCE FUND						
Type E	Expense						
Total Type E	Expense	10,395,671.00	0.00	10,395,671.00	10,711,283.24	53,948.96	(369,561.20)
Total Fund MS	HEALTH INSURANCE FUND	(399,265.00)	0.00	(399,265.00)	(821,628.72)	53,948.96	476,312.68
Grand Total		(8,059,624.00)	(7,029,000.44)	(15,088,624.44)	(2,744,995.36)	2,408,570.66	(9,935,058.42)

NOTE: One or more accounts may not be printed due to Account Table restrictions.

Staff Report

December 12, 2023

To: The Honorable Mayor and City Council

From: Michael A. Lumbis, Planning and Community Development Director

Subject: Amending the City of Watertown's 2021 Community Development Block Grant Annual Action Plan

On May 3, 2021, the City Council adopted the City's 2021 Community Development Block Grant (CDBG) Annual Action Plan. The plan included various projects for the 2021-2022 Fiscal Year. Three of the projects came under budget: the Grant Street Sidewalk Replacement Project, Thompson Park ADA Ramp Replacement, and Point-In-Time Outreach & Education Initiative. Three of the projects were over budget: The N. Hamilton Playground Project, the Northeast Target Area Tree Planting Project, and the 535 Olive Street Demolition Project.

The United States Department of Housing and Urban Development (HUD) requires the City of Watertown to officially amend an Annual Action Plan if the budget of a particular project changes by more than 25 percent, if the scope of a project changes significantly or if a new project is added.

The Grant Street Sidewalk Replacement Project finished under budget by approximately thirty one percent and the North Hamilton Playground Project is over budget by ninety percent, both of which trigger an amendment. Additionally, the adopted Fiscal Year 2023-2024 Capital Budget proposed transferring funds from the Community Development Fund to the Capital Project Fund to pay for a portion of the Grant Street Reconstruction Project. In order to use the funds for the Grant Street Reconstruction Project, a new project will have to be added to the 2021 Annual Action Plan. A new project is also being added for Franklin Street ADA Ramp Design.

Program Income was received during the year as a result of payments made on rental rehabilitation loans and other housing program payments. This additional funding was used to pay for Program Administration, which resulted in Program Administration funds being leftover at the end of the year as well. These funds, along with funds leftover from the Grant Street Sidewalk Project will be reallocated to the new Grant Street Reconstruction Project and pay for the other overruns.

Amending an Annual Action Plan requires several steps, including drafting a narrative that describes the amendment and making it available for the public to review during a 30-day public comment period. It also requires a public hearing.

The table below shows the original and proposed budget for each of the existing projects as well as the amount of CDBG funds proposed to be appropriated for the two new projects:

<u>Project</u>	<u>Original Budget</u>	<u>Amendment</u>
Grant Street Sidewalk Replacement Project	\$363,705.00	\$252,493.20
Thompson Park ADA Ramp Replacement Project	\$75,000.00	\$74,140.35
N. Hamilton Playground Basketball Court	\$12,500.00	\$23,856.03
Northeast Target Area Tree Planting	\$10,000.00	\$10,010.00
535 Olive Street Demolition	\$35,000.00	\$42,629.87
Owner-Occupied Rehabilitation	\$196,000.00	\$196,000.00
Homebuyer Program	\$140,000.00	\$140,000.00
Point-In-Time Outreach and Education Initiative	\$10,000.00	\$9,776.00
Fair Housing Education	\$5,000.00	\$5,000.00
WCSD Food 4 Families	\$6,500.00	\$6,500.00
Target Area Smoke Detector Program	\$5,000.00	\$5,000.00
Seward Street Reconstruction Design	\$25,000.00	\$25,000.00
Program Administration *	\$118,126.44	\$100,079.31
Grant Street Reconstruction Project	\$0.00	\$102,379.18
Franklin ADA Ramp Design	\$0.00	\$8,967.50
Total *	\$1,001,831.44	\$1,001,831.44

*Includes the addition of \$58,041.44 in Program Income

In order to begin the formal amendment process, Staff recommends that the City Council schedule a public hearing for **Tuesday, January 16, 2024, at 7:15 p.m.** to hear public comment on the proposed amendment to the City's 2021 CDBG Annual Action Plan.

December 13, 2023

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Sale of Surplus Hydro-electricity – November 2023

The City has received the monthly hydro-electricity production and consumption data from National Grid. In comparison to last November, the sale of surplus hydro-electric power on an actual-to-actual basis was up \$308,566 or 82.58%. In comparison to the budget projection for the month, revenue was up \$98,549 or 16.88%. The year-to-date actual revenue is down \$81,078 or 5.98%, while the year-to-date revenue on a budget basis is down \$327,035 or 20.42%.

	<u>Actual</u> <u>2020-21</u>	<u>Actual</u> <u>2021-22</u>	<u>Actual</u> <u>2022-23</u>	<u>Actual</u> <u>2023-24</u>	<u>Variance</u>	<u>%</u> <u>Inc/(Dec)to</u> <u>Prior Year</u>
July	\$ 1,937	\$ 673,456	\$ 165,435	\$ 380,883	\$ 215,448	130.23%
August	\$ 1,819	\$ 612,155	\$ 157,460	\$ 26,670	(\$ 130,790)	(83.06%)
September	\$ 1,164	\$ 307,692	\$ 442,559	\$ 181	(\$ 442,378)	(99.96%)
October	\$ 117,331	\$ 523,734	\$ 216,702	\$ 184,779	(\$ 31,924)	(14.73%)
November	\$ 410,218	\$ 731,273	\$ 373,674	\$ 682,240	\$ 308,566	82.58%
December	\$ 366,126	\$ 702,586	\$ 533,542			
January	\$ 255,650	\$ 293,374	\$ 522,759			
February	\$ 175,736	\$ 246,124	\$ 477,279			
March	\$ 449,166	\$ 661,611	\$ 612,321			
April	\$ 669,698	\$ 897,945	\$ 872,321			
May	\$ 433,690	\$ 539,059	\$ 471,237			
June	<u>\$ 85,233</u>	<u>\$ 418,974</u>	<u>\$ 234,979</u>			
YTD	<u>\$2,967,768</u>	<u>\$6,604,983</u>	<u>\$5,080,268</u>	<u>\$1,274,752</u>	<u>(\$ 81,078)</u>	<u>(5.98%)</u>

	<u>Original</u> <u>Budget</u> <u>2023-24</u>	<u>Actual</u> <u>2023-24</u>	<u>Variance</u>	<u>%</u>	<u>Power</u> <u>Purchased</u> <u>from</u> <u>National</u> <u>Grid</u>
July	\$ 303,717	\$ 380,883	\$ 77,166	25.61%	\$ -
August	\$ 164,291	\$ 26,670	(\$ 137,621)	(83.77%)	\$ 23,562
September	\$ 150,939	\$ 181	(\$ 150,758)	(99.88%)	\$ 30,739
October	\$ 399,149	\$ 184,779	(\$ 214,370)	(53.71%)	\$ -
November	\$ 583,691	\$ 682,240	\$ 98,549	16.88%	\$ -
December	\$ 492,044				
January	\$ 378,093				
February	\$ 298,599				
March	\$ 536,386				
April	\$ 820,488				
May	\$ 606,884				
June	<u>\$ 415,719</u>				
YTD	<u>\$5,150,000</u>	<u>\$1,274,752</u>	<u>(\$ 327,035)</u>	<u>(20.42%)</u>	<u>\$ 54,301</u>

December 12, 2023

To: The Honorable Mayor and City Council

From: James E. Mills, City Comptroller

Subject: Sales Tax Revenue – November 2023

Sales tax revenue was up \$86,178 or 4.74% compared to last November. In comparison to the original budget projection for the month, sales tax was up \$67,996 or 3.70%. The year-to-date actual receipts are up \$374,772 or 3.58%, while the year-to-date receipts on a budget basis are up \$270,104 or 2.55%.

	<u>Actual 2020-21</u>	<u>Actual 2021-22</u>	<u>Actual 2022-23</u>	<u>Actual 2023-24</u>	<u>Variance</u>	<u>Monthly % Inc/(Dec)to Prior Year</u>	<u>Quarterly % Inc/(Dec)to Prior Year</u>
July	\$ 1,493,210	\$ 1,948,809	\$ 2,035,333	\$ 2,353,567	\$ 318,234	15.64%	
August	\$ 1,515,827	\$ 1,888,806	\$ 2,008,482	\$ 2,186,214	\$ 177,732	8.85%	
September	\$ 2,783,423	\$ 2,725,797	\$ 2,757,376	\$ 2,490,458	(\$ 266,917)	(9.68%)	3.37%
October	\$ 1,488,167	\$ 1,678,723	\$ 1,847,562	\$ 1,907,106	\$ 59,544	3.22%	
November	\$ 1,331,668	\$ 1,643,509	\$ 1,818,188	\$ 1,904,366	\$ 86,178	4.74%	
December	\$ 2,493,688	\$ 2,374,453	\$ 2,232,223				
January	\$ 1,290,702	\$ 1,649,030	\$ 1,849,036				
February	\$ 1,181,566	\$ 1,429,187	\$ 1,643,774				
March	\$ 2,284,533	\$ 2,253,672	\$ 2,041,305				
April	\$ 1,566,858	\$ 2,064,386	\$ 1,888,370				
May	\$ 1,626,958	\$ 2,023,137	\$ 1,835,982				
June	<u>\$ 3,144,514</u>	<u>\$ 1,949,070</u>	<u>\$ 2,566,086</u>				
YTD	<u>\$ 22,201,114</u>	<u>\$23,628,579</u>	<u>\$ 24,614,716</u>	<u>\$ 10,841,712</u>	<u>\$ 374,772</u>	<u>3.58%</u>	
			<u>Original Budget 2023-24</u>	<u>Actual 2023-24</u>	<u>Variance</u>	<u>%</u>	<u>%</u>
July			\$ 2,055,686	\$ 2,353,567	\$ 297,881	14.49%	
August			\$ 2,028,566	\$ 2,186,214	\$ 157,648	7.77%	
September			\$ 2,784,949	\$ 2,490,458	(\$ 294,491)	(10.57%)	2.34%
October			\$ 1,866,037	\$ 1,907,106	\$ 41,069	2.20%	
November			\$ 1,836,370	\$ 1,904,366	\$ 67,996	3.70%	
December			\$ 2,346,455				
January			\$ 1,867,527				
February			\$ 1,660,211				
March			\$ 2,061,718				
April			\$ 2,147,581				
May			\$ 2,104,669				
June			<u>\$ 2,025,231</u>				
YTD			<u>\$ 24,785,000</u>	<u>\$ 10,841,712</u>	<u>\$ 270,104</u>	<u>2.55%</u>	